

City of Gainesville

191261

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes - Draft

May 20, 2020

2:00 PM

Virtual Teleconference Meeting

Audit and Finance Committee

*Mayor Lauren Poe, Chair
Mayor-Commissioner Pro Tem Harvey Ward, Member*

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CALL TO ORDER - 2:01 PM**ROLL CALL**

Present 2 - Poe, and Ward

ADOPTION OF THE AGENDA

Adopted

APPROVAL OF MINUTES

[191141.](#) **Approval of Minutes from the March 11, 2020 Audit and Finance Committee Meeting (B)**

RECOMMENDATION *The Audit and Finance Committee approve the minutes of March 11, 2020.*

Approved as Recommended

DISCUSSION OF PENDING REFERRALS

[191217.](#) **Agreed Upon Procedures for Gainesville's Reichert House Youth Academy (B)**

Virginia Bigbie, City Auditor introduced the item.

Rob Lemmon, CRI Audit Consultant gave a presentation.

Deborah Bowie, Assistant City Manager, Katie Davis, James Moore CPA Accountant, Lee Feldman, City Manager, and Chief Jones spoke to the matter.

Both of the reports, as well as management recommendations (once they are finalized), be placed on a future City Commission agenda when they are ready and when the City Commission meets in person.

Brian O'Brien and Don Fields spoke to the matter.

RECOMMENDATION *The City Auditor recommends the City Commission accept the City Auditor's reports.*

Approved as Recommended

[191218.](#) **Audit of the General Government Enterprise Resource Planning System Implementation - Interim Report III (B)**

Virginia Bigbie introduced the item.

Vince Iovino, It Auditor gave a presentation.

Dan Hoffman, Assistant City Manager spoke to the matter.

Nathan Skop spoke to the matter.

RECOMMENDATION

The City Auditor recommends the City Commission accept the City Auditor's report.

Approved as Recommended

191219.

City Auditor Quarterly Update (B)

Virginia Bigbie, gave a presentation.

Brian O'Brien spoke to the matter.

RECOMMENDATION

The City Auditor recommends the City Commission accept the City Auditor's quarterly update report.

Approved as Recommended

191224.

Gainesville Regional Utilities Fiscal Year 2019 Audited Financial Statements, Auditors' Reports, and Auditors' Communication to Those Charged with Governance and Management (B)

Claudia Rasnick, GRU Chief Financial Officer introduced the item.

Bethany Ryers, External Auditor from Baker Tilly gave a presentation.

Nathan Skop spoke to the matter.

RECOMMENDATION

The Audit and Finance Committee recommends that the City Commission accept the subject financial statements, auditors' reports, auditors' communication to those charged with governance and management, and management representations.

Approved as Recommended

191225.

Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period Ended March 31, 2020 (B)

Claudia Rasnick and Mark Benton, GRU Accounting and Finance Director spoke to the matter.

Nathan Skop spoke to the matter.

RECOMMENDATION

The Audit and Finance Committee review and recommend the

*City Commission accept Gainesville Regional Utilities
Unaudited Internally Prepared Financial Statements for the
period ended March 31, 2020.*

Approved as Recommended

[191226.](#)

**Gainesville Regional Utilities Internally Prepared Budget to Actual
Comparison for the Period Ended March 31, 2020 (B)**

*Claudia Rasnick and Mark Benton, GRU Accounting and Finance
Director spoke to the matter.*

Nathan Skop spoke to the matter.

RECOMMENDATION

*The Audit and Finance Committee review and recommend the
City Commission accept Gainesville Regional Utilities
Internally Prepared Budget to Actual Comparison for the
period ended March 31, 2020.*

Approved as Recommended

[191227.](#)

**Gainesville Regional Utilities Internally Prepared Supplementary Data for
the Period Ended March 31, 2020 (B)**

*Claudia Rasnick and Mark Benton, GRU Accounting and Finance
Director spoke to the matter.*

Nathan Skop spoke to the matter.

RECOMMENDATION

*The Audit and Finance Committee review and recommend the
City Commission accept Gainesville Regional Utilities
Internally Prepared Supplementary Data for the period ended
March 31, 2020.*

Approved as Recommended

[191155.](#)

**Second Quarter Amendment through March 31, 2020 to the FY 2020
General Government Financial and Operating Plan Budget(B)**

Karen Fiore, Budget Manager gave a presentation.

Nathan Skop spoke to the matter.

RECOMMENDATION

*The Audit and Finance Committee: (1) Review the proposed
amendatory budget resolution; and if acceptable, (2)
recommend that the City Commission adopt the proposed
resolution.*

Approved as Recommended

MEMBER COMMENT

NEXT MEETING DATE - June 19, 2020

ADJOURNMENT - 4:17 PM