

City of Gainesville

June 11, 2020

Today's Agenda

- General Fund Baseline Adjustments
- City Manager Recommended Increments
- School Resource Officers
- Review Fire Assessment

**Charting a course
toward a New
American City**

FY21 General Fund Adjusted Baseline

General Fund FY21 Adjusted Baseline

	FY21 Approved Plan	FY21 Adjusted Plan
Revenues	\$134,749,363	\$138,472,505
Expenditures	\$134,026,867	\$137,976,202
Surplus/(Deficit)	\$722,496	\$496,303

FY21 Additional Revenue Adjustments

General Fund Baseline

Revenue Source	Revised Assumption	Increase/(decrease)
Property Tax	June 1 st Preliminary Numbers @95.5%	(\$378,300)
Indirect Services	FY20 Cost Allocation Plan	(\$1,090,394)
Transfer	Loan Repayments to the General Fund -Golf Carts -LOGT Capital Project Fund	\$243,615
Total Revenue Change		(\$1,225,079)

FY21 Additional Expenditure Adjustments

General Fund Baseline

Expenditure	Revised Assumption	Increase/(decrease)
Salary & Benefits	New Hires and contingency	(\$1,007,939)
Transfer True-Ups	Correct Transfers to Other Funds	(\$659,653)
FY21 Borrowing	Remove interest and principle payment for proposed borrowing \$4,325,000 -Fire Station 9 -Southwest Public Safety Annex	(\$331,842)
Total Expenditure Change		(\$1,999,434)

FY21 Adjusted General Fund Baseline

	FY21 Adjusted Budget
Revenues	\$138,472,505
Expenditures	\$137,976,202
Surplus/(Deficit)	\$496,303

**Charting a course
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FY21 City Manager Recommended General Fund Increments

FY21 City Manager Recommended Increments

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title	New Positions Recommended	Recommended
Clerk	3	Recurring	-	15,250	Increased Administrative Expenses	-	15,250
Auditor	1	Recurring	-	7,158	Operating Expenses for IT Audit Manager	-	7,158
Attorney	1	Recurring	-.72	-40,705	*Legal Assistant 2	-.72	-40,705
Housing & Community Development	1	Recurring	-	18,000	Housing Action Plan	-	10,000
Transportation & Mobility	2	One Time	-	50,000	Parking Pay Stations	-	50,000
Police	5	One Time	-	13,000	Information Systems Travel and Training	-	13,000
Police	6	Recurring	-	30,500	Internal Affairs Lease Expense	-	30,500
PRCA	7	Recurring	-	3,600	Other contractual services (CH Pond)	-	3,600

*Split funded position

FY21 City Manager Recommended Increments

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title	New Positions Recommended	Recommended
PRCA	8	One Time	-	10,000	Other contractual services (CH Pond)	-	10,000
PRCA	9	Recurring	-	15,000	Peaceful Sundays	-	15,000
PRCA	12	Recurring	-	88,000	Building Rental & Visitors Center and Park Utilities	-	88,000
PRCA	25	Recurring	-	145,000	Ironwood TempForce salaries	-	145,000
PRCA	4	Recurring	-	5,000	Forest Park- Storm Warning management system	-	5,000
PRCA	6	Recurring	-	10,000	Swimming Pool Equipment Replacement & Repair	-	10,000
PRCA	8	Recurring	-	55,000	Park wide - playground repairs and replacement repairs	-	55,000

FY21 City Manager Recommended Increments

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title	New Positions Recommended	Recommended
Communications	3	Recurring	-	15,000	Telephone Town Hall	-	42,000
Planning & Development (Sustainable Development)	1	One Time	-	75,000	Notification Tool Development	-	37,500
Total Recommended Increments						-.72	\$496,303

FY21 General Fund With City Manager Recommended Increments

	FY21 Adjusted Budget
Revenues	\$138,472,505
Expenditures	\$137,976,202
Surplus/(Deficit)	\$496,303
Increments	\$496,303
Surplus/(Deficit)	\$0.00

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
Clerk	1	Recurring	-	4,000	City Commission Meetings
Clerk	2	One Time	-	100,000	Digital Conversion of Historical City Files
Equal Opportunity	1	Recurring	-	33,884	Increase starting salary of Equity Specialist positions and operating expenses
City Manager	1	Recurring	-	29,200	Increased Operational Expenses
City Manager	1	One Time	-	9,500	Non Capital Equipment
City Manager	2	Recurring	-	4,000	Aid to Outside Organizations
Strategic Initiatives	1	One Time	-	50,000	Climate Change Dashboard
Sustainable Development	2	Recurring	-	52,544	Progression Plan for Neighborhood Enhancement Officers

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
Sustainable Development	3	One Time	-	203,330	Dangerous Building Demolition
Sustainable Development	2	Recurring	-	46,000	Sustainable Development Visualization Platform
Sustainable Development	3	Recurring	-	134,068	Planner Progression
Budget & Finance	1	Recurring	2	175,376	Senior Accountants
Budget & Finance	1	One-time	-	10,000	Senior Accountants Operating Expenses

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
Public Works	1	Recurring	2	120,241	Traffic Signs/Marking Technician III
Public Works	1	One Time	-	60,000	Vehicle
Transportation & Mobility	1	Recurring	-	35,000	Traffic Signal & Misc Equipment Cost Recovery & Emergency Repairs
Police	1	Recurring	-	49,000	Investigations Bureau Operating Expenses
Police	7	Recurring	1	70,337	Accreditation Mgr
Police	7	One Time	-	5,520	Accreditation Mgr
Police	2	One Time	-	10,000	Investigations Bureau Operating Expenses
Police	3	One Time	-	21,000	District 1 Temporary Personnel
Police	4	Recurring	-	5,000	Property Division Operating Expenses

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
GFR	6	One Time	-	35,300	Fire Safety Inspector Vehicle
GFR	7	Recurring	1	51,243	Staff Specialist
GFR	7	One Time	-	4,300	Staff Specialist equipment
GFR	8	Recurring	2	97,224	Community Resource (CR) Technicians
GFR	8	One Time	-	5,339	CR equipment
GFR	1	Recurring	1	102,773	Community Relations Officer
GFR	1	One Time	-	40,300	Community Relations Officer Vehicle
GFR	2	Recurring	-	55,700	CEOC Meals
GFR	3	Recurring	-	17,872	Community Resource Paramedicine Program

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
GFR	3	One Time	-	50,000	CRP Vehicle
GFR	4	Recurring	1	54,382	Account Clerk II
GFR	4	One Time	-	5,000	Account Clerk II equipment
GFR	5	Recurring	-	21,250	Training for Cadets
GFR	6	Recurring	1	96,745	Fire Safety Inspector
GFR	9	Recurring	-	2,600	GFR IT operating expenses
GFR	9	One Time	-	34,500	GFR IT equipment
GFR	10	Recurring	1	109,103	Special Event Coord/Asst Emergency Mgr
GFR	10	One Time	-	35,300	Special Event Coord/Asst Emergency Mgr Vehicle

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
GFR	12	Recurring	1	89,511	Technical Systems Analyst II
GFR	12	One Time	-	34,500	Technical Systems Analyst II equipment
GFR	13	Recurring	6	440,587	Operations Firefighters
PRCA	1	Recurring	1	50,693	Staff Specialist
PRCA	2	Recurring	-	142,500	PAPI & Outside Agency increase
PRCA	3	Recurring	.75	43,647	Temporary Facility Assistant
PRCA	5	Recurring	1	37,820	Parks Maintenance Worker I
PRCA	6	Recurring	-	10,000	Other contractual services (Fred Cone Sod)

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
PRCA	10	Recurring	2	127,576	Habitat Naturalist & Nature Assistant
PRCA	11	Recurring	1	50,662	Depot Park Program Assistant
PRCA	10	Recurring	2	127,576	Habitat Naturalist & Nature Assistant
PRCA	11	Recurring	1	50,662	Depot Park Program Assistant
PRCA	13	Recurring	-	22,000	Annual Holiday Experiences in Depot Park
PRCA	14	Recurring	-	5,000	Natural Resource Management overtime costs
PRCA	15	Recurring	-	8,000	Waldo Road Rail Trail other contractual services

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
PRCA	20	Recurring	1	50,362	Park Operations Staff Specialist
PRCA	21	Recurring	-	81,465	Aquatic Temp Part-time increase
PRCA	22	Recurring	0.5	24,605	Park Ranger
PRCA	23	Recurring	-	13,000	Increased WiFi Access for Thomas Center Building A
PRCA	24	Recurring	-	15,000	Wilhelmina Johnson Center Master Plan
Facilities Management	1	Recurring	-	12,250	Operational supplies for Mechanical Division
Facilities Management	2	Recurring	-	11,750	Operational supplies for Structural Division
Facilities Management	3	One Time	-	3,000	Additional Operating Supplies for Office Staff

FY21 Unfunded Increment Requests

Department	Priority	Request Type	FTE Request	Budget Request	Increment Title
Communications	1	Recurring	1	67,562	Executive Assistant
Communications	2	One Time	-	26,100	Editing software and equipment
Communications	4	Recurring	-	1,500	Office software
Total Unfunded Operating			30.25	3,501,229	

FY21 Unfunded Capital Increment Requests

Department	Priority	Request Type	Budget Request	Increment Title
GFR	1	One Time	236,253	Brush Truck
GFR	2	One Time	55,700	Search Cameras
GFR	3	Multi-Year	291,868	Ambulances
GFR	4	One Time	30,078	Fire Inspection and Preplan Software
GFR	5	Multi-Year	826,588	Heavy Squad
GFR	6	Multi-Year	2,629,040	GFR Administration Complex
GFR	7	Multi-Year	935,760	Engine 9

FY21 Unfunded Capital Increment Requests

Department	Priority	Request Type	Budget Request	Increment Title
PRCA	1	One Time	40,000	Forest Park- fencing for athletic fields
PRCA	2	One Time	27,000	Forest Park Dog Park Improvements
PRCA	3	One Time	72,500	Forest Park Improvements
PRCA	4	One Time	15,040	Forest Park- Storm Warning management system
PRCA	5	One Time	65,000	MLK Bleachers
PRCA	7	One Time	275,000	Westside Pool PVC Liner
PRCA	9	One Time	40,000	TC-A Spanish Court glass ceiling re-glazing
Total CIP Unfunded Increments			\$5,539,827	

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School Resource Officers

FY21 School Resource Officers Budget

	FY21 Budget
Alachua County School Board Contribution	\$1,200,000
Expenditures	\$2,104,228
Surplus/(Deficit)	(\$904,228)

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Fire Assessment

Fire Assessment Fee- without Total Rewards and Merit increases

Percent of Assessable Budget	Net Projected Revenue	Rounded Net FFPU	2,000 sqft (1.5 FPU)
50%	\$8,435,982	\$133	\$199
55%	\$9,279,580	\$146	\$219
60%	\$10,123,178	\$159	\$238
65%	\$10,966,776	\$172	\$258
70%	\$11,810,374	\$186	\$279
75%	\$12,653,973	\$199	\$298
80%	\$13,497,571	\$213	\$319

Fire Assessment Fee- including Total Rewards and Merit increases*

Percent of Assessable Budget	Net Projected Revenue	Rounded Net FPU	**FFPU Increase	2,000 sqft (1.5 FPU)	** Increase (1.5 FPU)
50%	\$9,496,200	\$150	\$17	\$225	\$26
55%	\$10,445,820	\$165	\$32	\$247	\$48
60%	\$11,395,440	\$180	\$53	\$270	\$71
65%	\$12,345,060	\$195	\$62	\$292	\$93
70%	\$13,294,680	\$210	\$77	\$315	\$116
75%	\$14,244,300	\$225	\$92	\$337	\$138
80%	\$15,193,920	\$240	\$107	\$360	\$161

* June 1st preliminary estimates and budget increase to cover \$19.38 million

**Increase over current FFPU \$133

Millage & Fire Assessment Increases

	Scenario #1	Scenario #2	Scenario #3	Scenario #4	Scenario #5	Scenario #6
Millage	Increase Millage by 0.25mill	Increase Millage by 0.35 mill	Increase Millage by 0.45 mill	Increase Millage By 0.55 mill	Increase Millage By 0.65 mill	Increase Millage by 0.75 mills
Fire Assessment	Increase Fire Assessment to 50% of Assessable Budget	Increase Fire Assessment to 55% of Assessable Budget	Increase Fire Assessment to 60% of Assessable Budget	Increase Fire Assessment to 65% of Assessable Budget	Increase Fire Assessment to 70% of Assessable Budget	Increase Fire Assessment to 75% of Assessable Budget
Millage Increase per \$150,000 taxable property value/ Revenue Increase	\$39/year \$ 1,787,188	\$54/year \$2,502,062	\$70/year \$3,216,938	\$85/year \$3,931,812	\$100/year \$4,646,688	\$116/year \$5,361,563
*Fire Assessment Increase per Fire Protection Unit/ Revenue Increase	\$17/year \$1,060,218	\$32/year \$2,009,838	\$53/year \$2,959,458	\$62/year \$3,909,078	\$77/year \$4,858,698	\$92/year \$5,808,318
Total/ Revenue Increase	\$56/year \$2,847,406	\$86/year \$4,511,900	\$123/year \$6,176,396	\$147/year \$7,840,890	\$177/year \$9,505,386	\$208/year \$11,139,881

Based on June 1st preliminary numbers

*Increase over current FFPU \$133

FY21 General Fund

Uncertainties

Still early in the budget process

- July 1st Property Appraiser certifies the Taxable Value
- Sales Tax, Revenue Sharing and Local Option Gas Tax estimates in June/July
- Financial impacts due to COVID-19
- Commission Increments
- Pension Contribution – Department of Retirement isn't accepting our numbers

Next Steps

Future budget meetings

- June 18, 2020-Adopt Preliminary Fire Assessment by resolution
- July 16,2020- Set preliminary Tentative Millage & Budget
- September 10, 2020-Adopt final Fire Assessment, Tentative Millage & Budget
- September 24, 2020-Adopt final Millage & Budget