



# City of Gainesville

Budget and Finance Department  
Purchasing Division

**Addendum Publish Date:** September 10, 2020

## Group Life Insurance Bid No.: RMDX-210000-GD ADDENDUM NO. 1

**Bid Due Date:** September 30, 2020, 3:00pm

**NOTE:** The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

**Please find attached:**

- a) Excel version of Attachment 2 – Retiree Life Insurance Census
- b) Excel version of Attachment 3 – Risk Life Insurance Census
- c) Copy of the Cone of Silence period information (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters).

**ACKNOWLEDGMENT:** Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

### CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

**PROPOSER COMPANY NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**LEGIBLY PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



# **City of Gainesville**

Budget and Finance Department  
Purchasing Division

CITY OF  
GAINESVILLE

FINANCIAL SERVICES  
PROCEDURES MANUAL

## **41-424      Prohibition of lobbying in procurement matters**

Except as expressly set forth in Resolution 170116, Section 9, during the Cone of Silence as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees, except the Procurement Division or the procurement designated staff contact person. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Cone of Silence period means the period between the issue date which allows for immediate submittals to the City of Gainesville Procurement Division in response to an invitation to bid, or a request for proposal, or qualifications, or information, or an invitation to negotiate, as applicable, and the time that City Officials or the Procurement Division, or City Department awards the contract.

Lobbying means when a person seeks to influence or attempt to influence City Officials or employees with respect to a decision of the City, except as authorized by procurement procedures.