

INSPECTION WALKTHROUGH CHECKLIST



**Make your property rent-ready
with this comprehensive checklist**



INSPECTION

201005C

Table of Contents

Required Documents:

Address each Minimum Qualification.....	(i)
Discuss the approach to the annual requirement of the assignment.....	(ii)
Scope.....	(iii)
A. Technical Proposals.....	5
B. Resume/CV(s).....	6
Education (Courtney L. Morgan).....	6.0
Master in Engineering (Morgan State University).....	6.A
Master in Engineering (Florida Atlantic University).....	6.B
Bachelor in Public Administration (Florida International University).....	6.C
Bachelor in Civil Engineering (University of the West Indies).....	6.D
Associates in Business Administration (South University).....	6.E
Education (William K. Zormelo).....	6.0
Master of Project Management (Keller Graduate School of Management).....	6.F
Bachelor in Engineering (University of Science and Technology).....	6.G
National Board for Professional and Technical Examinations (Nabetex, Ghana).....	6.H
C. Price Proposal.....	7
D. Exceptions to the RFP.....	8
E. Report of Alleged Wrongdoings, Litigation / Settlements / Fines.....	9

Required Forms:

F. RFP Cover Page.....	(Part-1). 10
G. Bidder Verification Form.....	(Exhibit-B). 11
H. Price Proposal Form.....	(Part-3). 12
I. Drug-Free Workplace.....	(Exhibit-A). 13
J. Reference Form.....	(Exhibit-C). 14
Recommendation Letter.....	14.0
Hanei Health Solutions LLC.....	14.A
Devoted Healthcare Services LLC.....	14.B
K. Certification of Compliance with Living Wage.....	(Exhibit-1). 15
L. Bidder's W-9.....	16
M. Current Licenses and / or Certification.....	17
License.....	17.0
Texas Board of Professional Engineers Exam Approval Letter.....	17.A
State of Florida Building Code Administrators License.....	17.B
Certifications (Courtney L. Morgan).....	17.0
Facilities Energy Manager Certification.....	17.A
Comprehensive Training for Energy Managers Certification (AEE).....	17.B
Mission and Installation Contracting Command COR Certification (MICC).....	17.C
Contracting Officer Representative COR Certification (DAU).....	17.D
Contracting Officer Representative COR Certification (DAU).....	17.E
Fundamentals of Systems Acquisition COR Certification (DAU).....	17.F

Facilities Engineering Certification (DAU).....	17.G
Construction Quality Management Certification (Army Corp Engineers).....	17.H
Construction Schedule Manager – Primavera P6 Basic Certification (NAVFAC).....	17.I
Certifications (William K. Zormelo).....	17.O
Facilities Energy Manager Certification.....	17.J
Comprehensive Training for Energy Managers Certification (AEE).....	17.K
Mission and Installation Contracting Command COR Certification (MICC).....	17.L
Contracting Officer Representative COR Certification (DAU).....	17.M
Contracting Officer Representative COR Certification (DAU).....	17.N
Fundamentals of Systems Acquisition COR Certification (DAU).....	17.O
Facilities Engineering Certification (DAU).....	17.P
Construction Quality Management Certification (Army Corp Engineers).....	17.Q
Construction Schedule Manager – Primavera P6 Basic Certification (NAVFAC).....	17.R
 N. Addenda.....	 18

INSPECTION

201005C

ADDRESS each MINIMUM QUALIFICATION

ENGINEERING PROPOSAL/ QUALIFICATIONS STATMENT

**201005C**

Courtney L. Morgan, Owner & Principle Engineer
Morgan Engineering Group, Consulting Engineers
e-Mobile: +1 (240) 454-5031 or +1 (561) 376-9613
e-Fax +1 (561) 556-6456
e-Mail: morganengineeringgroup@gmail.com
e-Mail: Courtney@MorganEngineeringGroup.com
3617 Lime Hill Rd., – Lauderdale, Florida 33319
451 N. Hungerford Drive. – Rockville, Maryland 20850
Web Site: <http://www.MorganEngineeringGroup.com>

CONTRACTORS INFORMATION

Company Name: Morgan Engineering Group LLC website address: _____
Address: 3617 Lime Hill Road, Unite #200, Lauderdale, Florida 33319
Contact Name: Courtney L. Morgan
Title: Owner & Principal Engineer Email: Courtney@MorganEngineeringGroup.com
Phone: 1 (561) 376-9613 Fax: 1 (561) 556-6456
Years in Business: _____ FEIN #: _____
Type of Entity: ☐ Corporation ☐ Partnership ☐ Sole Proprietor ☒ LLC ☐ Other
Under what previous names has your Company operated? None
List geographic areas where Company performs work: Northeast & Southeast United States

*List all trades performed including Home-Rental Inspection experience:

1. INTERIOR AND EXTERIOR EVALUATION — WALLS, WINDOWS AND DOORS SLAB, , CEILING, VENTS, ENTRY, FIREWALL, GARAGE DOOR, OPENERS, LIGHTS, RECEPTACLES,
2. SYSTEMS EVALUATION — HVAC
3. STRUCTURAL EVALUATION — BASEMENT /CRAW SPACE
4. FIREPLACE — CHIMNEY, DUCTWORK, SPRINKLERS
5. ROOF AND ATTIC EVALUATION — FRAMING, VENTILATION, CONSTRUCTION, FLASHING AND GUTTERS WE USE DRONES FOR AERIAL INSPECTIONS
6. ELECTRICAL EVALUATION — MAIN PANEL, CIRCUIT BREAKERS, WIRING, GROUNDING, EXHAUST FANS, RECEPTACLES, CEILING FANS, AND LIGHT FIXTURES.
7. PLUMBING EVALUATION— DRAIN PIPES, WASTE PIPES, VENT PIPES, TOILETS, SHOWERS, SINKS, FAUCETS, AND TRAPS.
8. APPLIANCES EVALUATION — DISHWASHER, RANGE, OVEN, BUILT-IN MICROWAVES, GARBAGE DISPOSAL, AND SMOKE DETECTORS.

List \$ Range of work Company can perform:

☒ \$50K ☒ \$100K ☒ \$100K - \$500K ☐ \$500K - \$1MM ☐ \$ > \$1MM

Is your firm currently certified as an Edge, SB, MBE, WBE, DBE, VOB: ☒ Yes ☐ No
If yes, attach a copy of your certification:
Can you provide full time superintendent / supervisor on the project site if required? ☒ Yes ☐ No

List three (3) major projects your company has in progress or has completed in the past 12 months.

1. Project Name: Supa Air & Heating HVAC Service (Seminal Indian Tribe)
Contractor Amount: \$1,022,082.00-- General Contractor Name: Supa Air & Heating, Miami, FL
Project Superintendent: Gregg Williams Trades Performed: Mechanical, HVAC, Plumbing Inspector
Scheduled Completion Date: Not Completed 08/13/2021 Date of Completion: 95 % of work you company performed
2. Project Name Devoted Health Service Tenant Build Out Office Space – Owner Representative & Independent Inspector
Contractor Amount: \$347,779.00-- General Contractor Name: Optimum Construction, Rockville MD
Project Superintendent: Omar Elrahimy Trades Performed: Structural, Mechanical, Plumbing Inspector
Scheduled Completion Date: Completed 06/02/2020 Date of Completion: 100 % of work you company performed
3. Project Name Hanei Health Solutions Medical Space Build of Office Space – Independent Inspector for the Owner
Contractor Amount: \$411,963.00-- General Contractor Name: Optimum Construction, Rockville MD
Project Superintendent: Omar Elrahimy Trades Performed: Mechanical, HVAC Commission Inspector
Scheduled Completion Date: Completed 03/27/2020 Date of Completion: 100 % of work you company performed

ENGINEERING PROPOSAL/QUALIFICATIONS STATMENT

Courtney L. Morgan, Owner & Principle Engineer
Morgan Engineering Group, Consulting Engineers
e-Mobile: +1 (240) 454-5031 or +1 (561) 376-9613
e-Fax +1 (561) 556-6456
e-Mail: morganengineeringgroup@gmail.com
e-Mail: Courtney@MorganEngineeringGroup.com
3617 Lime Hill Rd., - Lauderdale, Florida 33319
451 N. Hungerford Drive, - Rockville, Maryland 20850
Web Site: <http://www.MorganEngineeringGroup.com>

Supplier References:

Company Name: Home Depot
Address: University Boulevard,
Sunrise Florida
Company Name: Lowe's
Address: University Boulevard,
Sunrise Florida

Phone: _____

Phone: _____

Insurance Carriers:

Insurer: _____ Agent Name: _____

Phone: _____

General Liability limits each occurrence: _____

Automobile Liability combined single limit _____

Umbrella Liability ☒ Yes ☐ No If yes, limits \$ _____

***Provide a copy of Certificate of Liability Insurance and Workers' Compensation Certificate**

CAN YOU COMPANCY SECURE A BOND? ☒ Yes ☐ No

Name of Surety: _____

Bonding Capacity: _____

Has your company ever failed to complete any work in the past 5 years? ☐ Yes ☒ No
Are there any judgments, claims, or arbitration proceedings or suits outstanding against you:
Firm or its owners or officers within the past 5 years: ☐ Yes ☒ No
Has your Company filed any lawsuits or arbitration with regard to contracts within the past
5 years? ☐ Yes ☒ No

If yes to any, see attach detailed description and outcome

Do we have a written **Safety Program**? ☒ Yes ☐ No
Do we have a written **Drug Free Workplace Program**? ☒ Yes ☐ No

Please provide a copy of the following documentation to the City of Gainesville Safety Director prior to starting any projects with City of Gainesville:

- ☐ Subcontractor Qualification Statement
- ☐ Copy of Certificate of Liability Insurance including City of Gainesville and its subsidiaries as additional insureds
- ☐ Copy of current Workers' Compensation Certificate

Please have the following documentation on the jobsite at all times while performing work:

- ☐ Written Safety Program
- ☐ Safety Data Sheets specific to jobsite & Trench Safety Act Mitigation Plan
- ☐ Site specific Fall Protection Plan if applicable
- ☐ Site specific Scaffold Erection Plan if applicable

PART 3 – PRICE PROPOSAL**Proposer Company Name:** Morgan Engineering Group LLC

An inspection is defined as an Initial Inspection. There may be follow-up inspections required to verify compliance. Re-inspections are expected to be billed at a lesser rate.

Proposers are required to submit a flat fee per Initial Inspection. -- \$171.59 --

Re-inspection fee per Re-inspection. -- \$125.99 --

Price will be evaluated at 50% of the total evaluation points awarded.

NOTE: When cost estimating air travel, the City allows for Coach fare only. In addition, long distance phone calls, printing, and other administrative costs may be billed at cost only – no mark-up. Evidence of these expenditures will be submitted when invoicing the City.

Submitted by:

Courtney L. Morgan,

Name (printed)


Signature

01 / 20 / 2021

Date

Owner

Title

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ENGINEERING PROPOSAL/ QUALIFICATIONS STATMENT

**201005C**

Courtney L. Morgan, Owner & Principle Engineer
Morgan Engineering Group. Consulting Engineers
c-Mobile: +1 (240) 454-5031 or +1 (561) 376-9613
e-Fax +1 (561) 556 - 6456
e-Mail: morganengineeringgroup@gmail.com
e-Mail: Courtney@MorganEngineeringGroup.com
3617 Lime Hill Rd., - Lauderdale, Florida 33319
451 N. Hungerford Drive, - Rockville, Maryland 20850
Web Site: <http://www.MorganEngineeringGroup.com>

General Safety Statistics

- If OSHA Data does not apply NUMBER OF EMPLOYEE HOURS STILL NEEDS TO BE COMPLETED – THIS NUMBER INCLUDES EVERYONE IN THE COMPANY INCLUDING OWNER / OPERATOR.
- Please note that data for questions 1 – 8 can be found on you annual OSHA Form 300A.

Category	2020	2019	2018
1. Annual average number of employees	5	7	0
2. Total hours worked by all employees	379 (bi-weekly)	591 (bi-weekly)	0
3. Total number of deaths	0	0	0
4. Total number of cases with days away from work	0	0	0
5. Total number of cases with job transfer or restriction	0	0	0
6. Total number other recordable cases	0	0	0
7. Total number of days away from work	0	0	0
8. Total number of days of job transfer or restriction	0	0	0

City of Gainesville of Workers' Compensation Experience Modification Rate (EMR):

2020

2019

2018

N/AN/AN/A

OHSA CITATIONS

Have you or your company received any citations or fines from OHSA or any other regulatory Agency during the last 3 calendar years? **If yes, attached a description and actions taken to prevent the violation from reoccurring.**

☐ Yes☒ No

If yes, how many citations have been received in the past 3 calendar years:

Willful No 2020Repeat No 2020Serious No 2020Other No 2020No 2019No 2019No 2019No 2019No 2018No 2018No 2018No 2018

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT COURTNEY L. MORGAN SR., @ Courtney@MorganEngineeringGroup.com
FORWARD COMPLETED FROM TO Courtney@MorganEngineeringGroup.com or Fax +1 (561) 556-6456

Safety & Risk Management	<input checked="" type="checkbox"/>	Approved	Not <input type="checkbox"/>	Approved	Review by: Courtney L. Morgan	Date
Comments:						
Contractor Qualifications	<input checked="" type="checkbox"/>	Approved	Not <input type="checkbox"/>	Approved	Review by: Courtney L. Morgan	Date
Comments:						

ANNUAL REQUIREMENT of the ASSIGNMENT

SCOPE

PROJECT SCOPE

The City is seeking a qualified inspection services provider who is able to provide comprehensive evaluations of rental housing units within the City limits of Gainesville for compliance with the minimum standards identified in the Rental Housing Ordinance. The successful respondent will have the demonstrated capacity to conduct evaluations for compliance on 25% of the City's rental housing stock annually, which is estimated to be approximately 3,750 inspections per fiscal year (FY). The respondent will need to demonstrate the ability to schedule, track and report in a system that will input data into the City's electronic permitting system for public records. The Initial Inspection will include scheduling, field inspections and the creation of documentation for the public record that will confirm compliance and/or deficiencies with the minimum standards of the International Property Maintenance Code and the rental housing ordinance as adopted by the City of Gainesville including the preparation of a U.S. Department of Energy Home Energy Score for the inspected unit. If the Initial Inspection reveals Unit deficiencies, the deficiencies will be documented and a re-Inspection will be completed to confirm compliance. The awarded vendor will be the responsible party for all inspections, even if the vendor uses subcontractors to complete the work.

TECHNICAL PROPOSALS

FOR OFFICIAL USE ONLY (FOUO)

Independent Government Cost Estimate (IGCE)

PREPARER: Courtney L. Morgan

PROJECT: Bldg #000 Address:#000, xxxxxx,

PROJECT NUMBER:

SOURCE: MEANS ASSEMBLY AND SQUARE FOOT COST DATA

DATE: 2/16/2021

CONTRACT NUMBER: #D0SD - 210019 - GD

DIV	DESCRIPTION	UNIT	QTY	MATERIAL COSTS		LABOR COST		OTHER COSTS		LINE TOTAL
				UNIT COST	TOTAL	RATE	TOTAL	RATE	TOTAL	
1	GENERAL REQUIREMENTS			\$	-		\$	-	\$	-
2	EXISTING CONDITIONS			\$	-		\$	-	\$	-
3	CONCRETE			\$	-		\$	-	\$	-
4	MASONRY			\$	-		\$	-	\$	-
5	METALS			\$	-		\$	-	\$	-
6	WOOD, PLASTICS, AND COMPOSITES			\$	-		\$	-	\$	-
7	THERMAL AND MOISTURE PROTECTION			\$	-		\$	-	\$	-
8	OPENINGS			\$	-		\$	-	\$	-
9	FINISHES			\$	-		\$	-	\$	-
10	SPECIAL TIES			\$	-		\$	-	\$	-
11	EQUIPMENT			\$	-		\$	-	\$	-
12	FURNISHINGS			\$	-		\$	-	\$	-
13	SPECIAL CONSTRUCTION			\$	-		\$	-	\$	-
14	CONVEYING EQUIPMENT			\$	-		\$	-	\$	-
21	FIRE SUPPRESSION			\$	-		\$	-	\$	-
22	FIRE SUPPRESSION DEMO AND REPAIR			\$	-		\$	-	\$	-
23	HVAC			\$	-		\$	-	\$	-
25	INTERGRATED AUTOMATION			\$	-		\$	-	\$	-
26	ELECTRICAL			\$	-		\$	-	\$	-
27	COMMUNICATIONS			\$	-		\$	-	\$	-
28	ELECTRONICS SAFETY & SECURITY			\$	-		\$	-	\$	-
31	EARTHWORK			\$	-		\$	-	\$	-
32	EXTERIOR IMPROVEMENT			\$	-		\$	-	\$	-
33	UTILITIES			\$	-		\$	-	\$	-
34	TRANSPORTATION			\$	-		\$	-	\$	-
35	PROCESSED HEATING COOLING EQ			\$	-		\$	-	\$	-
36	ELECTRICAL POWER GENERATION			\$	-		\$	-	\$	-
COLUMN TOTALS				\$	-		\$	-	\$	-
COST ADJUSTMENT (30%)										\$ 32.04
SUBTOTAL										\$ 138.83
OVERHEAD (10%) & PROFIT (10%)										\$ 27.77
BOND (3%)										\$ 5.00
TOTAL COST										\$ 171.59

Cost Adjustment include inflation, area cost factor, job condition (military - difficulty), market condition, and subcontracting

PREPARER SIGNATURE

SUPERVISOR SIGNATURE

See next page for signature data

FOR OFFICIAL USE ONLY (FOUO)

FOR OFFICIAL USE ONLY (FOUO)

Independent Government Cost Estimate (IGCE)

PREPARER: Courtney L. Morgan
 PROJECT: Bldg #000 Address #000, xxxxxx,
 PROJECT NUMBER:

SOURCE: MEANS ASSEMBLY AND SQUARE FOOT COST DATA
 DATE: 2/16/2021
 CONTRACT NUMBER: #DOSD - 210019 - GD

DIV	DESCRIPTION	UNIT	QTY	MATERIAL COSTS		LABOR COST		OTHER COSTS		LINE
				UNIT COST	TOTAL	RATE	TOTAL	RATE	TOTAL	
1	GENERAL REQUIREMENTS					\$ -	\$ -	\$ -	\$ -	-
2	EXISTING CONDITIONS					\$ -	\$ -	\$ -	\$ -	-
3	CONCRETE					\$ -	\$ -	\$ -	\$ -	-
4	MASONRY					\$ -	\$ -	\$ -	\$ -	-
5	METALS					\$ -	\$ -	\$ -	\$ -	-
6	WOOD, PLASTICS, AND COMPOSITES					\$ -	\$ -	\$ -	\$ -	-
7	THERMAL AND MOISTURE PROTECTION					\$ -	\$ -	\$ -	\$ -	-
8	OPENINGS					\$ -	\$ -	\$ -	\$ -	-
9	FINISHES					\$ -	\$ -	\$ -	\$ -	-
10	SPECIALTIES					\$ -	\$ -	\$ -	\$ -	-
11	EQUIPMENT					\$ -	\$ -	\$ -	\$ -	-
12	FURNISHINGS					\$ -	\$ -	\$ -	\$ -	-
13	SPECIAL CONSTRUCTION					\$ -	\$ -	\$ -	\$ -	-
14	CONVEYING EQUIPMENT					\$ -	\$ -	\$ -	\$ -	-
21	FIRE SUPPRESSION					\$ -	\$ -	\$ -	\$ -	-
22	FIRE SUPPRESSION DEMO AND REPAIR					\$ -	\$ -	\$ -	\$ -	-
23	HVAC					\$ -	\$ -	\$ -	\$ -	-
25	INTERGRATED AUTOMATION					\$ -	\$ -	\$ -	\$ -	-
26	ELECTRICAL					\$ -	\$ -	\$ -	\$ -	-
27	COMMUNICATIONS					\$ -	\$ -	\$ -	\$ -	-
28	ELECTRONICS SAFETY & SECURITY					\$ -	\$ -	\$ -	\$ -	-
31	EARTHWORK					\$ -	\$ -	\$ -	\$ -	-
32	EXTERIOR IMPROVEMENT					\$ -	\$ -	\$ -	\$ -	-
33	UTILITIES					\$ -	\$ -	\$ -	\$ -	-
34	TRANSPORTATION					\$ -	\$ -	\$ -	\$ -	-
35	PROCESSED HEATING COOLING EQ					\$ -	\$ -	\$ -	\$ -	-
36	ELECTRICAL POWER GENERATION					\$ -	\$ -	\$ -	\$ -	-
COLUMN TOTALS					\$ -					78.41

Cost Adjustment include inflation, area cost factor, job condition (military - difficulty), market condition, and subcontracting

PREPARER SIGNATURE

SUPERVISOR SIGNATURE

See next page for signature data

FOR OFFICIAL USE ONLY (FOUO)

COST ADJUSTMENT (30%)		\$ 23.52
SUBTOTAL		\$ 101.93
OVERHEAD (10%) & PROFIT (10%)		\$ 20.39
BOND (3%)		\$ 3.67
TOTAL COST		\$ 126.99

RESUME/CV(s)

Courtney L. Morgan

Mr. C. Luke Morgan Sr., M.Eng. E-Mail: courtney@morganengineeringgroup.com Curriculum Vita
 355 Elmcroft Blvd, Rockville, MD. 20850 Website: morganengineeringgroup.com M.Phone: (240) 454-5031
 3617 Lime Hill Road, Lauderhill, FL. 33319 SS#: x2x-6x-0xx8 DOB: 08/13/1965 H.Phone: (561) 376-9613

EDUCATION

- **Morgan State University, Baltimore, Maryland, 05/2014**
Master of Engineering, Industrial & Systems Engineering
- **Florida Atlantic University, Boca Raton, Florida, 12/2002**
Master of Science, Manufacturing Systems Engineering
- **Florida International University, Miami, Florida, 6/1997**
Bachelor of Public Administration
- **University of the West Indies, Trinidad & Tobago, 6/1991**
Bachelor of Science, in Civil Engineering
- **South University, West Palm Beach, Florida, 6/1989**
Associate of Science, in Business Administration/Market Management

LICENSES

- **Government of Jamaica Professional Engineer Standards Board, Registration No. IE-142**

CREDENTIALS

- **Member-American Society of Mechanical Engineers**
- **Member-Institute of Industrial Engineers**
- **Member-National Society of Black Engineers**
- **Florida Certified Code Administrator**
- **Florida Certified Mechanical Plan Examiner**
- **Florida Certified Mechanical Inspector**
- **Florida Certified Uniform Building Code Inspector**
- **Florida Certified Building Official Department Director**
- **Florida Certified Damage Assessment Inspector-FEMA**
- **BOAF Certified Chief Inspector**
- **BOAF Certified Assistant Chief Inspector**
- **Certified Mechanical Plans Examiner**
- **BOAF Certified Mechanical Inspector**
- **Certified Plumbing Plans Examiner**
- **BOAF Certified Plumbing Inspector**
- **Florida Certified Backflow Technician**
- **Florida Certified O.S.H.A Inspector**
- **Florida Certified PMGI Association**

CONFERENCE & COLLOQUIUM

- **Supply Chain Complexity, Department of Industrial Engineering, University of Florida, 2002. Winter Conference.**

PUBLICATIONS

- *Entropy and Measuring Supply Chain Complexity in the Construction Industry (Master's Thesis) Proposed*
- *Quantitative Methodology and Applications in Measuring Supply Chain Complexity (Master's Thesis) ISBN/ISSN 0493912851, Public Electronic Resources, <http://digitool.fcla.edu/dtl/publish/44/12938.html>,*

UNPUBLISHED MANUSCRIPT

- **Morgan, C. Luke. *Inventory Optimization Experiment* The Journal of Management & Engineering**

RESEARCH AREA

- **Supply Chain & Logistic Analysis**
- **Construction Planning & Optimization**

SPECIAL SKILLS

- **Black Belt Certified, Windows, Arena, Primavera, SPSS, Excel, Power Point, Corel, Minitab, Pro-E,**

LEAN SIX SIGMA PROJECTS (KAIZEN)

- **Missent Mail Kaizen - Co Facilitator**
- **010 Mail Cancellation by 2300 Kaizen**
- **Destination Air Kaizen - Facilitator**
- **Suburban Center of Excellence Kaizen**
- **Suburban Procurement Kaizen**
- **2C Improvement Kaizen - Co Facilitator**

REFERENCES

Keith Heckler, PE heckler.keith@epa.gov Fire Protection Engineer US EPA Department of Energy Washington, DC. (301) 806-3387	Paul Shrem paul.shrem@navy.mil General Engineer NAVFAC Department of Navy Andrews AFB, MD. (615) 838-3264	Dikchya Perry dikchya.perry@usps.gov Operations Engineer US Postal Service HQ Network Opts. Washington, DC. (347) 248-8036	Denis Kirumba denis.kirumba@usps.gov Industrial Engineer US Postal Service Area Opts. Washington, DC. (443) 536-3726	John Ferrell jferrell5@aol.com Engineering Technician NAVFAC Department of Navy Key West, FL. (786) 246-7326
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Mr. C. Luke Morgan Sr., M.Eng. E-Mail: courtney@morganengineeringgroup.com **Curriculum Vita**
 355 Elmcraft Blvd, Rockville, MD. 20850 **Website:** morganengineeringgroup.com **M.Phone:** (240) 454-5031
 3617 Lime Hill Road, Lauderhill, FL. 33319 **SS#:** x2x-6x-0xx8 **DOB:** 08/13/1965 **H.Phone:** (561) 376-9613

EMPLOYMENT

- **LEAD MECHANICAL ENGINEER – (GS-13).....05/11/2020 – Present**
UNITED STATES ARMY FACILITIES, 600 NW 100TH STREET, FORT BELVIER, VIRGINIA
SUPERVISOR – HUYNH, ANHHUY T. HTTPS://COMPO.DCPDS.CPMS.OSD.MIL/
ANNUAL SALARY (FT) (1 Years, 1 Months, 2 Days) \$112,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-0

As the installations Lead Mechanical Engineer, my responsible include conduct on-site facility assessments as the lead engineering evaluate existing equipment arrangements and conditions. Use professional knowledge of quantitative and qualitative industrial engineering and analytical techniques coupled with a broad knowledge of weapon systems acquisition and operation and support processes; skilled in applying knowledge of administrative relationships, the budgetary process and responsibilities within the DoD, US Army, and oversee the planning, execution and governance of Technology Scouting and Operational Experimentation (OPEX) programs and their related projects to meet customers' needs and the successful delivery of programs' output/product. Identify program, project and technological changes to facilitate projects, enhance cost-effectiveness, and optimize fulfillment of customer needs and direct/coordinate implementation of these changes. Direct/conduct costs analyses to optimize the use of resources and budget planning; and oversee and manage annual budgets reflecting program costs and priorities. Provide information for justifications, presentations, and testimony for senior agency managers. Provide a full range of technical and administrative supervision, to include planning work goals, setting/adjusting work priorities, evaluating work performance, and developing performance standards. Participate in, and conduct conferences, meetings, hearings, and/or presentations to discuss and resolve problems or issues of considerable consequence or importance to the program or program segment(s) managed.

Conduct activities such as:

- Directing technical and administrative programs that involve and support the mission of an agency, congressional interest and/or that have pervasive impact on the general public.
 - Justifying and/or managing program budgets and using cost-benefit analysis to set priorities and track expenses in support of an agency's mission.
 - Developing policy, goals, objectives and procedural changes to improve the overall quality of programs to integrate organization and integration objectives.
 - Performing the full range of supervisory duties, including planning, organizing, directing, and evaluating the work of subordinate staff members; and
 - Communicating orally and in writing to provide written/oral reports with conclusions, alternatives and recommendations.
- **REGIONAL ENERGY MANAGER II / MECHANICAL ENGINEER – (GS-13/14).....12/01/2018 – 10/08/2019**
UNITED STATES MARINE AIR STATION IWAKUNI, YOKOSHIMA PREFECTOR, JAPAN
SUPERVISOR – UO/LT - ENGLISH, JON M. HTTPS://COMPO.DCPDS.CPMS.OSD.MIL/
ANNUAL SALARY (FT) (0 Years, 4 Months, 18 Days) \$156,920.00
IN-DIRECT SUPERVISION OF STAFF FTE-53

As the area REM-II, my responsible include conduct on-site facility assessments as energy engineering evaluates existing equipment arrangements and conditions. Calculating eROI for projects - Planning, coordinating, conducting, and tracking energy audits/studies. Analyzing data to reduce consumption (e.g., DUERS, CIRCUITS, etc.) Producing an annual energy report, verifying utility invoices, managing demand reduction, ensuring proper O&M (e.g., PM, service calls), validating M&V of third-party financed projects, conducting economic analysis, developing preliminary cost estimates for energy projects; Completing SECNAV energy award package, determining appropriate funding source, coordinating with regional commands and other agencies, investigating full range of funding options, researching and applying for energy rebates. Supporting the application of energy grants, Managing Building Energy Monitor (BEM) program planning and conducting an energy awareness activities, incorporating ENERGY STAR requirements in procurement actions, providing backup negotiation support on A/E or construction contracts, maintaining continuous commissioning program, recommending Operational and maintenance (O&M) process improvements for energy savings, providing initial scope/eROI/IGE, consultation and subject matter support to the planner developing the DD Form 1391. Planning for Smart Grid, load-shedding, building management and advanced metering systems, collecting, reporting and certifying data for DUERS submission, reviewing energy bills to confirm the installation is on the most appropriate rate structure, performing COR duties (REM, Third Party Financed Projects, Audit, etc.). Develop projects scopes that utilize proven and new energy reduction technology. Determining requirements for and providing Energy Project Performance Evaluations and M&V, reviewing energy project design, providing Subject Matter Expert support for energy-related design and energy construction projects, reviewing project designs for energy inclusion in non-energy projects (e.g., SRM, MMRP, MILCON)

Mr. C. Luke Morgan Sr., M.Eng. E-Mail: courtney@morganengineeringgroup.com Curriculum Vita
 355 Elmcroft Blvd, Rockville, MD. 20850 Website: morganengineeringgroup.com M.Phone: (240) 454-5031
 3617 Lime Hill Road, Lauderhill, FL. 33319 SS#: x2x-6x-0xx8 DOB: 08/13/1965 H.Phone: (561) 376-9613

EMPLOYMENT

- **INSTALLATION ENERGY MANAGER / MECHANICAL ENGINEER (GS-12).....06/25/2016 – 12/25/2017**
UNITED STATES NAVY FACILITIES, 600 NW 100TH STREET, KEYWEST, FLORIDA
SUPERVISOR – UO/LT - BUSH, DYLAN L. HTTPS://COMPO.DCPDS.CPMS.OSD.MIL/
ANNUAL SALARY (FT) (0 Years, 4 Months, 18 Days) \$109,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-0

As an Installation Energy Manager - Mechanical Engineer, my responsible include conduct on-site facility assessments as Installation Energy Manager. I review designs, plans, drawings, specifications, details, and estimates for recurring and non-recurring work. Investigates existing and new engineering alternatives or applications for a unique problem or project. Plan, organize and direct the activities of the organization ensuring that all functional areas comply with legal and regulatory requirements. Coordinate the development of designs for large, multi-purpose projects. Develop or review the design of structures, facilities, or sites for construction, renovation, or restoration. Prepare budget and cost estimates for construction projects or activities. Provide technical oversight and evaluations concerning engineering disciplines such as mechanical, electrical, HVAC, plumbing and construction. Conducts audits on HVAC, DDC controls, lighting, building steam generation system, domestic hot water, etc. to minimize energy consumption. Assures quality control and adequacy of contractor's operations and confers with a contractor to obtain corrective action. Provide guidance, development, and coordination for the planning & design, and oversight of maintenance projects. Reviews contractor's progress charts and conducts field surveys to verify the fulfillment of obligations. Plans the implementation stages and administration of projects. Review and comment on contracted plans and specifications for new construction and major alterations. Ensures the safety of patients, visitors, and employees around assigned construction site.

Conduct activities such as:

- Prepare and/or review pertinent mechanical engineering data for program requirements or design criteria.
- Perform field inspection and provide technical assistance for the functional requirements of the construction site to assure conformance with contract document requirements.
- Serve as project manager for designs on mechanical engineering projects.
- Lead approved studies that incorporate staff participation, engineering or technicians

- **MECHANICAL ENGINEER (GS-12).....06/25/2016 – 12/25/2017**
UNITED STATES NAVY FACILITIES, 600 NW 100TH STREET, KEYWEST, FLORIDA
SUPERVISOR – TOLEY, DONNA HTTPS://COMPO.DCPDS.CPMS.OSD.MIL/
ANNUAL SALARY (FT) (1 Years, 4 Months, 2 Days) \$84,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-0

As a Mechanical Engineer, my responsible include conduct on-site facility assessments as CAT3/4 engineering evaluate existing equipment arrangements and conditions. Use professional knowledge of quantitative and qualitative industrial engineering and analytical techniques and procedures coupled with a broad knowledge of weapon systems acquisition and operation and support processes; skilled in applying knowledge of administrative relationships, the budgetary process and responsibilities within the DoD, Navy, NAVFAC and the Fleet Support Teams as they relate to advanced technology development, acquisition and transition in support of naval aviation and support systems; skilled in program management along with a comprehensive knowledge of facilities planning, Capital Investment Program and acquisition processes; expert in applying complex fact-finding, analytical, problem-solving methods and techniques, and root cause analysis to identify interrelated program/competency problems, draw conclusions and recommend appropriate action or solutions to improve program/competency efficiency and effectiveness; communicate.

Conduct activities such as:

- Prepare and/or review pertinent mechanical engineering data for program requirements or design criteria.
- Develop drafts of pertinent data regarding environmental impact statements and energy conservation reports.
- Perform field inspection and provide technical assistance for functional requirements of construction site to assure conformance with contract document requirements.
- Serve as project manager for designs on mechanical engineering projects.

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EMPLOYMENT

- **OPERATIONS INDUSTRIAL ENGINEER (EAS – 21).....05/12/2014– 07/23/2016**
UNITED STATE POSTAL SERVICE, 16501 SHADY GROVE ROAD, GAITHERSBURG, MARYLAND
SUPERVISOR – DOWNS, DANNY (888)970-2733
ANNUAL SALARY (FT) (2 Years, 11 Months, 27 Days) \$83,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-0

As Industrial Engineer, develop product requirements and ensure that they are met. Solve production problems that arise within the organization, design information as well as manufacturing systems, quality control issues and Corrective and Preventive Action (CAPA) reports Develop control systems that help in analysis of costs and planning of finances. Create and upgrade systems for goods and services distribution. Specialized experience includes managing complex mechanical, electrical, materials, and/or software engineering projects designed to correct manufacturing processes and equipment issues; conducting in-depth analysis to diagnose and establish root causes of potential defects in products and developing recommendations to address these issues; and communicating complex technical engineering information in various formats (i.e., project documents, reports, SOP's) and to varying levels of personnel and management in a comprehensive manner.

Conduct activities such as:

- Most recently in my professional career with the United States Postal Service provide me with the Opportunity to use quality engineering applications skills acquired as a Industrial and Manufacturing graduate student program.
- As part of my onboarding with the United States Postal Service I have implemented Design of Experiment (DOE), Statistical Process Control (SPC), Define Measure Analyze Improve & Control (DMAIC) and Failure Mode and Effect Analysis during my Green Belt Project and multiple Kaizen.
- Also, participates in budgeting, feasibility study, planning, design, and conduct site analysis of non-traditional development projects.
- Perform field inspection and provide technical assistance for functional requirements of construction site to assure conformance with contract document requirements.
- Serve as project manager for designs on mechanical engineering projects.
- Lead approved studies that incorporate staff participation, engineering or technicians.
- Conduct inspections of existing agency facilities for compliance with Agency Procedures.
- Conduct inspections of existing agency facilities for compliance with Agency Procedures.

- **SR. MECHANICAL ENGINEER.....04/30/2012 – 05/08/2015**
MONTGOMERY COUNTY PUBLIC SCHOOL, 45 W. GUDE DRIVE, ROCKVILLE, MARYLAND
SUPERVISOR, SPECIAL PROJECTS TEAM LEADER, NOOSHIN AMIRPOUR (240) 314-0000
ANNUAL SALARY (FT) (3 Years, 0 Months, 8 Days) \$103,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-3

As Sr. Mechanical Engineer, participate in budgeting, supervise and manage an annual Capital Budget of \$8 million to \$12 million. Managed the contract HVAC manufacturing process flow for the Montgomery County Public Schools equipment back-end modules for automated systems and product line ensuring that all products met engineering specifications and school districts specification requirements. Increased efficiency 50% by developing, instituting and supporting new test procedures and practices. Maintained 98% on time delivery by planning and coordinating resources and milestones; and promptly resolving issues between Annex Air a Canadian HVAC distributor and the Montgomery County Led a team of 3 engineers and test technicians to perform a variety of project management responsibilities for Montgomery County Public Schools releases, manufacturing test requirements, customer field and quality issues.

Conduct activities such as:

- Oversee the preparation of contract documents by contract architectural engineering (AIE) firms for the procurement of equipment.
- Develop drafts of pertinent data regarding environmental impact statements and energy conservation reports.
- Lead approved studies that incorporate staff participation, engineering or technicians.
- Conduct inspections of existing agency facilities for compliance with Agency Procedures.
- Conduct project meetings to resolve facility related issues and update the program on the statues.
- Represent program offices at meetings with other governmental officials, architectural and engineering design and consultant firms.
- Consult on modification of designs that involve the application of mechanical engineering knowledge pertaining to overall facilities furniture and equipment.

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EMPLOYMENT

- **BUILDING OFFICIAL**.....10/01/2007 – 06/30/2009
 MARTIN COUNTY SCHOOL, 500 E. OCEAN AVE., STUART, FLORIDA
 SUPERVISOR - OSBORN, ROGER (772) 219-1200
 ANNUAL SALARY (FT) (1 Years, 10 Months, 1 Days) \$97,500.00
 IN-DIRECT SUPERVISION OF STAFF FTE-5
 The responsibilities of the Director of the Building Division includes providing technical support to the Director of Operations; supervising the preparation and evaluate detailed reporting, drawings; assigning and reviewing the work of subordinate staff and consultants; determining resources necessary to complete assigned work; reviewing plans, and quality of work for projects; preparation and/or supervising the production of a wide variety of technical reports and other documentation; interviewing, selecting, training, monitoring, evaluating and counsel staff; review a variety of bid documents; represent the district as a certified State Emergency Management disaster operation.

- **ENGINEERING & OPERATIONS DIRECTOR**.....09/11/2002 – 01/29/2012
 A & D GROUP HOME INC., 2109 NE. 1ST STREET, BOYNTON BEACH, FLORIDA
 SUPERVISOR - SMITH, ALMIRA (561) 369-2601
 ANNUAL SALARY (FT) (9 Years, 3 Months, 18 Days) \$106,225.00
 IN-DIRECT SUPERVISION OF STAFF FTE-6
 Directed Engineering & Operations for small healthcare company including fluorescence activated cell sorters and analyzers, cell imaging systems, monoclonal antibodies, kits for performing cell analysis and reagent systems for life sciences research, experience in preparing written comprehensive, concise, and logical statistical and analytical reports. Managed the complete transference of manufacturing operations from Maryland to San Jose including creating Standard Operating Procedures (SOP's) and Lean Six Sigma (LSS's), validating processes of all operations, verified institution of process flows and ensured all manufacturing processes were in place and all training was completed. Realized a 52% savings with Kaizen maintenance and house custodial cleaning operation and two main system assemblies by interfacing with nursing staff at the facility for a cost reduction. I have analyzed customer's product specifications to establish efficient, cost-effective requirements for ease of manufacture and reproducibility. And analyzed current research and development manufacturing / engineering information to effect the transition to products that can be produced on a production basis.

- **PROJECT MANAGER**.....09/10/2002 – 09/11/2004
 STATE OF FLORIDA - COLLIER SCHOOL, 5775 OSCEOLA TRAIL., NAPLES, FLORIDA
 SUPERVISOR - CHEN, PHI (754) 321-1610
 ANNUAL SALARY (FT) \$74,100.00
 IN-DIRECT SUPERVISION OF STAFF FTE-0

- **PROJECT MANAGER II**.....03/28/1999 – 09/10/2002
 STATE OF FLORIDA - BROWARD SCHOOL, 600 E. 3RD AVE., FORT LAUDERDALE, FLORIDA
 SUPERVISOR - COOPER, JACK (754) 321-1610
 ANNUAL SALARY (FT) \$74,100.00
 IN-DIRECT SUPERVISION OF STAFF FTE-0

- **FACILITIES MANAGER**.....04/01/1994 – 03/26/1999
 STATE OF FLORIDA - PALM BEACH SCHOOL, 3300 FOREST HILL BLVD., WEST PALM, FLORIDA
 SUPERVISOR - HECKMAN, RAY (561) 434-8000
 ANNUAL SALARY (FT) \$58,000.00
 IN-DIRECT SUPERVISION OF STAFF FTE-2
 As Project Manager II, my responsible include providing technical engineering support to the Capital Division and directing the site capital project program. Providing technical engineering support for operations including project engineering, production engineering, control engineering, engineering records management, CAD services, electronics, service. Also, responsible for managing the district facilities and ensure their planning, design, construction, and maintenance; and supervising required schedules and budgets. Also, coordinate in-house repair and renovation work; conduct final inspections; prepare drawings, technical specifications and bidding documents for a wide range of construction projects; maintain archive of construction documents.

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3617 Lime Hill Road, Lauderhill, FL. 33319 **SS#:** x2x-6x-0xx8 **DOB:** 08/13/1965 **H.Phone:** (561) 376-9613

EMPLOYMENT

- **MANAGER PLANS EXAMINER SECTION.....06/15/1986 – 01/03/1994**
CITY OF BOYNTON BEACH, 100 E. BOYNTON BEACH BLVD., BOYNTON BEACH, FLORIDA
SUPERVISOR - NEWBOLD, ALFORD (561) 742-6350
ANNUAL SALARY (FT) (7 Years, 5 Months, 14 Days) \$32,000.00
IN-DIRECT SUPERVISION OF STAFF FTE-6
Supervise capital projects and physical plant programs, which included the design of new facilities, remodeling existing facilities and developing of construction documents. Assure satisfactory administration and quality control during the construction phase of all building projects in conformance with the contract documents an applicable law, codes and standards. Also, ensures the enforcement of Florida Standard Building Code as mandated by the Florida Statute and other applicable ordnances. Prepares/designs or quality assurance plans, health and safety plans, corrective action plans, and technical reports created internally or submitted by consultants for conformance with the requirements and regulations and engineering principles and practices.

Morgan State University

*By authority of the Board of Regents of Morgan State University
and upon the recommendation of the Faculty*

Courtnay H. Morgan

is hereby awarded the Degree of

Master of Engineering

Engineering

*and is entitled to all the rights and honors thereto appertaining
under the seal of the university.*

Given at Baltimore, Maryland, this seventeenth day of May,
One Thousand and fourteen.

[Signature]
[Signature]
Chairman, Board of Regents
Registrar



[Signature]
[Signature]
President
Interim President & Vice President, Academic Affairs

Florida Atlantic University

has conferred on

Courtney Luke Morgan

the degree

Master of Science

with a major in Manufacturing Systems Engineering

With all the rights and privileges thereunto appertaining.

In Witness whereof, this diploma, duly signed, and with the seal of the University affixed, has been issued by the University Board of Trustees upon the recommendation of

The Faculty of

the College of Engineering

Given at Boca Raton, this thirteenth day of December, 2002

Governor

Chairman, Board of Trustees



Interim President

Dean of the College

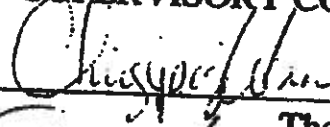
**QUANTATIVE METHODOLOGY AND APPLICATIONS IN
MEASURING SUPPLY CHAIN COMPLEXITY**

by


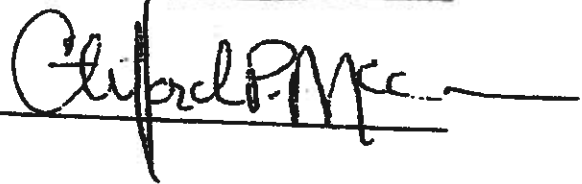
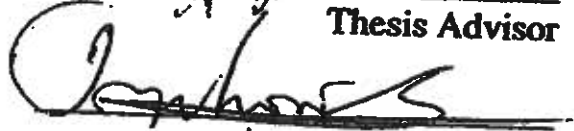
Courtney Luke Morgan Sr.

This thesis was prepared under the direction of the candidate's thesis advisor, Dr. Chingping (Jim) Han, Department of Mechanical Engineering, and has been approved by the member of his supervisory committee. It was submitted to the faculty of The College of Engineering and was accepted in partial fulfillment of the requirements for the degree of Master of Science.

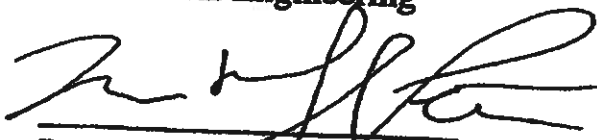
SUPERVISORY COMMITTEE




Thesis Advisor



Chairman, Department of
Mechanical Engineering



Dean, College of Engineering



Vice President of Research and
Graduate Studies

10/2/12
Date

Florida International University



On recommendation of the Faculty and by virtue of the authority vested in it by the
Florida Board of Regents hereby confers upon

Courtney Luke Morgan

the degree of

Bachelor of Public Administration
College of Urban and Public Affairs

In Testimony Whereof, the signatures of the University's officers are hereto affixed in Miami, Florida
April 18, 1997

Elizabeth D. Quinsey
Chancellor, Board of Regents

Charles B. Reed
Chancellor, State University System

Harold A. Davis
President

[Signature]
President of the University
[Signature]
Sitting Room

On the recommendation of the faculty has conferred on

Courtney Luke Morgan

the degree of

Baccalaureate of Science in Civil Engineering Technology

The University of the West Indies



With the appropriate rights, honors and privileges.

Whereunto appertaining and by authority

vested in this institution by the Sovereignty of Trinidad and Tobago and Jamaica 19.5.

In witness whereof this academic is granted and the seal of the University affixed this fifteenth day of January in the Year of our Lord Nineteen Hundred and Ninety Two

Ken Peters

J. S. Ford

St. Johns River

on the recommendation of the Faculty has conferred on

Courtney Burke Morgan

the degree of

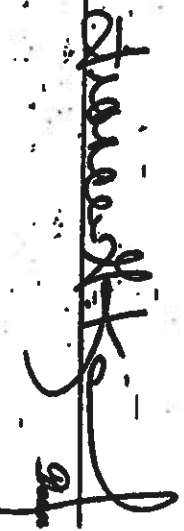
Associate of Science in Business Administration / Marketing Management

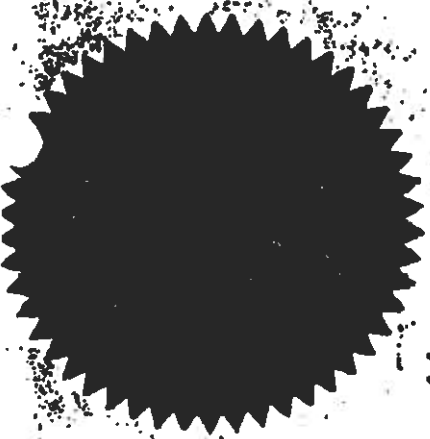
with all Rights, Privileges and Honors thereto appertaining
and by authority vested in this institution by the State of Florida
In Witness Whereof this diploma is granted and the seal of the College affixed

Given at Lake Worth in the State of Florida

this fifteenth day of June in the year of our Lord nineteen hundred eighty-nine.


President


Secretary



William Zormelo

WILLIAM ZORMELO

	<ul style="list-style-type: none"> • Define, develop, lead, monitor, inspect and manage facility improvement projects (repair, maintenance, installation, and reconfiguration). • Assists facility tenants with the preparation of facility engineering work orders, engineering change proposals, and other related documentation affecting the facility's configuration. • Maintains facility configuration management documentation to include "as built" drawings, engineering change proposals, and work orders.
LEIDOS INC, DOD/DTRA/DIA – Counter Weapon Analysis Cell (CWAC) Electrical Engineer 4 June, 2016 – July 2018 Full-time – 40hrs/week \$130,000.00	<ul style="list-style-type: none"> • Responsible for designing, developing, and evaluating components and processes used in HVAC and industrial control systems/SCADA related to Weapon of Mass Destruction (WMD) facilities, power generation, manipulation, transmission, distribution, and storage of electricity. • Determine design approaches and parameters. Analyze equipment to establish operating data conducts experimental tests and evaluates results. • Perform Critical infrastructure vulnerability analysis and WMD facilities Research & Development/reverse engineering.
COMPLETE BUILDING SERVICES DC WATER/Energy Management Services/Performance Contract Development Engineer (Energy) December 2014 – June 2016 Full-time – 40hrs/week \$120,000.00	<ul style="list-style-type: none"> • Performing site audits and consultation services to address client's energy management needs resulting in generating proposal packages. • Provide Building commissioning/retro-commissioning services management, Energy Management Systems programming, commissioning, and troubleshooting assistance. • Assess current energy usage, develop energy conservation projects, and provide savings analysis for proposed projects. • Review plans and specs, perform site-visits, prepare estimates, and assist in project delivery. • Assist in development of submittal and close out documents.
EMCOR GOVERNMENT SERVICES CIA/Critical Buildings and Power Supply Infrastructure Electrical & Control Systems Coordinator (Project Manager) May, 2013 – November 2014 Full-time – 40hrs/week \$108,000.00	<ul style="list-style-type: none"> • Plans, directs, coordinates, oversees and administers all building operations, utility operations, repairs and improvements, HVAC, and preventative maintenance programs, along with overseeing all support documentation and reports related to these functions. • Prepares contract specifications and estimates of costs for materials and man-hours required by trade.

WILLIAM ZORMELO

	<ul style="list-style-type: none"> • Oversee all aspects of critical building's power supply infrastructure • Manage electrical projects and building renovation projects. Develop and review medium or high voltage system testing plans, long-range power management. • Provide oversight and coordination to ongoing operations, maintenance, repair, and inspections of all equipment and mechanical rooms. Develop design diagrams, specifications; cost estimates, statements of work for A/E, construction contractor work, and feasibility study reports.
HONEYWELL INC GAO, FDA, & Dept of Navy/Energy Management Performance Contract Field Service Associate August, 2012 – May, 2013 Full-time – 40hrs/week \$97,000.00	<ul style="list-style-type: none"> • Perform scheduled routine preventive maintenance on HVACs, Building Automation, and Security equipment/Fire alarm systems. • Respond to emergency service calls. • Analyze, trouble-shoot, repair and restore equipment/systems to full operation. • Instruct and/or train customer reps on systems maintenance and operating procedures.
E.M.S. TECHNOLOGIES AOC, NASA, & NHS/ENERGY MANAGEMENT PERFORMANCE CONTRACT Commissioning Technician (HVAC & Building Automation) May, 2010 – August, 2012 Full-time – 40hrs/week \$85,000.00	<ul style="list-style-type: none"> • Troubleshooting and repair of HVAC & building automation systems • Edit control logic programs and graphics; and perform preventive maintenance on Direct Digital Control systems. • Perform necessary point to point check-out, commissioning, and diagnostic procedures, as-built documentation, archival of customer user files. • Perform sequence changes, determining conversion patterns, defining point acronyms, and/or soliciting alarm specifications.
VOLTA RIVER AUTHORITY GRIDCO/TRANSMISSION SYSTEMS Supervising Engineer (Substation Protection and Control) August, 1996 – March, 2010 Full-time – 40hrs/week \$65,000.00	<ul style="list-style-type: none"> • Preventive maintenance work on power systems, protective relays. Energy billing meters, power lines carrier equipment, PLCs, microwave radios and telephone switching equipment. • Installation and commissioning of HV power substation terminal equipment such as transformers, power lines, shunt capacitor banks, oil and SF6 circuit breaker and auxiliaries including SCADA • Perform short-circuit calculations and load flow analysis. • Engage in Demand-Side Management and energy conservation programs. • Apply End-use methodologies and calculating return-on-investment (ROI) for energy conservation projects.

WILLIAM ZORMELO

ACTIVE TS/SCI w/FSP CLEARANCE, GRANTED BY DOD

QUALIFICATION SUMMARY

Accomplished and dedicated electrical Engineer with over 18-years of experience in design, specification, and application of electrical systems and equipment for low, medium and high voltage power substations (480V to 220 kV). My job experience and responsibilities included project and facility management. I have an excellent understanding of electrical and mechanical systems of critical data centers, commercial buildings, and power substations infrastructures and operations, including emergency generators, Switchgear, UPS systems, ATS units, Motor Control Centers (MCCs), feeders, Power Distribution Units (PDUs), chillers, pumps, VFDs, air handling units, and CRAC units.

EDUCATION	CERTIFICATIONS/TRAINING
<ul style="list-style-type: none"> • Defense Acquisition University (DAU) – Mar 2020, COR Certification • PHD Candidate (Engineering Management) - KNUST • Gonzaga University Masters in Power Transmission & Distribution – In progress • Capitol Technical University Masters in Electrical Engineering – In progress • Master of Science Project Management Devry University, April 2010 – Aug., 2011 • KNUST Bachelor of Science Electrical/Electronic Engineering, Sept, 2005 – May, 2007 • Accra Technical University Associate Degree in Electrical/Electronic Eng Sept, 1993 – June, 1996 • London Diploma in Mech & Elect. Engineering – September 1989 	<ul style="list-style-type: none"> • CONTRACT OFFICER’S REPRESENTATIVE (COR) • DAWIA FACILITY ENGINEERING LEVEL 1 • TRIDIUM NIAGARA-AX, HONEYWELL-SPYDER • HONEYWELL EBI/COMFORT POINT SOFTWARE • OSHA 10, NFPA 70E, EPA 608 UNIVERSAL CFC • POWER SYSTEM PROTECTION & CONTROL • AUTOMATED LOGIC WEBCONTROL • CATERPILER GENERATOR/FLY WHEEL • EATON, MGE, PUREWAVE & LIEBERT UPS • KOHLER PLC/HMI, SCHNEIDER ELECTRIC PMCS • SHORT CIRCUIT/LOAD FLOW ANALYSIS • GE MULTILIN RELAYS /GE ENERVISTA PQMS • BACNET & LON PROTOCOL, CAN, DNP3 • IEC 60870-6/TASE 2 or ICCP • MODBUS, TCP/IP, ETHERNET, MS/TP, NOTIFIER • PLC/DCS/SCADA/PROCESS CONTROL/BMS • PROJECT/FACILITIES MANAGEMENT
SYSTEMS/SOFTWARE/TOOLS USED	CUSTOMERS/AGENCIES SUPPORTED
<ul style="list-style-type: none"> • DOE’s Enigma tool, VISIO, C/C++, MATLAB, MICROSOFT-PROJECT • Maximo, Win Estimate, WebControl • AutoCAD, Tridium Niagara-Ax, Honeywell Spyder, Honeywell Comfort-Point Open • WireShark Network Analysis tool, VBA, 	<p>CIA, DIA, GAO, DTRA, NIH, Architect of Capitol, and NASA</p>
EXPERIENCE	

WILLIAM ZORMELO

<p>ARMY INSTALLATION MANAGEMENT COMMAND DEPT OF ARMY, DPW, ENGINEERING, FORT BELVOIR, VA</p> <p>Electrical Engineer (COR) Mar, 2020 – Present Full-time – 40hrs/week GS-12 step 5</p>	<ul style="list-style-type: none"> • Serve as project engineer for assigned projects to oversee projects from planning, design and construction (cradle-to-grave) for the Army Installation. Conduct site investigation, review as-built, and interview with customers to develop project scope and independent government cost estimate and ensure all appropriate coordination is accomplished. • Prepare design-build statement of work, cost estimates and supporting documents. Prepare complete design to include plans, details, calculation, analyses, specifications and cost estimates. Prepare statement of work and fee estimates for A/E design projects. • Perform Contracting Officer Representative (COR) duties for DOD Utilities Privatization Service Contract to include participating in pre-construction activities, overseeing construction contracts, resolving construction issues, preparing change orders, evaluating contractor's proposals and support contract close-outs. Serve as source of technical advice and consultant within all areas of electrical engineering. Perform field investigations and engineering studies, and provide solutions and recommendations.
<p>AMYX DOD/DTRA/JIDO</p> <p>Senior Maintenance Engineer (Project Manager) August, 2018 – March, 2020 Full-time – 40hrs/week \$138,260.00 /yr.</p>	<ul style="list-style-type: none"> • Responsible for hands-on Facilities Maintenance and Repair activity/programming building automation. • Assist the government rep and Amyx Program Manager with communication, planning, and implementation of construction and facility operation activities • Participate in completion of maintenance related tasks, interacting with customers, and support staff. • Develop and review plans and specifications for various facility related projects. • Monitor facility infrastructure capabilities and provide support of minor build outs and facility maintenance issues to include completion of daily logs. • Support escort activity and monitoring of outside vendor activity conducted in a SCIF. • Conducts data collection, facility surveys and project review to fulfill and synchronize facility and IT field efforts. • Provide expert advice and briefing to Lead/Senior Officials regarding construction, maintenance and project priorities.

Weller (J) Graduate School of Management

*The President and Directors, acting upon the recommendation
of the Graduate School Faculty of*

DePauw University

have conferred upon

William Robame Zornelo

the degree of

Master of Project Management

with all its rights, privileges and responsibilities.

*Given under the seal of DePauw University in the State of Maryland on the
28th day of August in the year 2011.*




Dana M. Zornelo

Dean

UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI, GHANA

This is to certify that

William Kwame Zormelo

Having pursued a prescribed course of study at
ALL NATIONS UNIVERSITY COLLEGE, KOFORIDUA ,
and having passed the requisite examinations by May 2007
has been duly admitted by the University to the Degree of

BACHELOR OF SCIENCE

(Electronics and Communications Engineering)

STUDENT REGISTRATION NO. 0501EW0010

Given under my hand this 19th day

of April, 2008

A handwritten signature in black ink, appearing to be 'K. Aducci', written over a horizontal line.

Vice - Chancellor

Student Registration No: 0501EW0010

**NATIONAL BOARD FOR PROFESSIONAL
AND TECHNICIAN EXAMINATIONS
(NABPTEX, GHANA)**



This is to certify that

ZORMELO, KWAME WILLIAM

having pursued the prescribed programme of studies

at **ACCRA POLYTECHNIC**

and having passed the prescribed examinations

by **30th SEPTEMBER, 1996**

has been awarded the **HIGHER NATIONAL DIPLOMA** in

ELECTRICAL AND ELECTRONIC ENGINEERING

FIRST CLASS DIVISION

Certificate No **A 0001136**

Candidate No

ELE-93-100- 063

K. Boakye
HEAD OF INSTITUTION

Benjamin A. A. A.

EXECUTIVE SECRETARY, NABPTEX

Dated the **13th** day of **SEPTEMBER, 1999**

EVALUATION REPORT

Name: ZORMELO, William Kwame

Date: March 31, 2010

Country: Ghana

Ref: 300304058/JKS



Purpose of Evaluation: Education

1. Copy of a Diploma from the National Board for Professional and Technician Examinations (NABPTEX) Ghana in Ghana certifying that Kwame William Zormelo pursued the prescribed programme of studies at Accra Polytechnic, passed the prescribed examinations by September 30, 1996 and was awarded the Higher National Diploma in Electrical and Electronic Engineering. This document was dated September 13, 1999, was signed by the Head of the Institution and the Executive Secretary of NABPTEX and is equivalent to three years of university-level credit specializing in electrical engineering from a regionally accredited college or university in the United States. A copy of a Transcript of Academic Record verifying program completion and listing the courses completed from 1993 through 1996, including the marks and grade for each, was also submitted. Entrance into the three-year Higher National Diploma program requires the equivalent of graduation from high school in the United States. Within this degree program, Mr. Zormelo earned the equivalent of a 3.57 (letter grade A-/B+) cumulative grade point average on a 4.0 U.S. grading scale.
2. Copy of a diploma from Kwame Nkrumah University of Science and Technology, Kumasi in Ghana certifying that William Kwame Zormelo pursued the prescribed course of study, passed the requisite examinations by May 2007 and was awarded the Degree of Bachelor of Science (Electronics and Communication Engineering) with Second Class Honours (Upper Division) on April 19, 2008. This document was signed by the Vice-Chancellor and is equivalent to a bachelor's degree in electrical engineering from a regionally accredited college or university in the United States. A copy of a Transcript verifying program completion and listing the courses completed from 2005 through 2007, including the credits and grade for each, was also submitted. Entrance into the four-year Bachelor of Science program typically requires the equivalent of graduation from high school in the United States. Mr. Zormelo was admitted with advanced standing on the basis of his previous education described above. Within this degree program, Mr. Zormelo earned the equivalent of a 3.40 (letter grade B+) cumulative grade point average on a 4.0 U.S. grading scale. When combined with the Higher National Diploma GPA, Mr. Zormelo has an overall GPA of a 3.48 (letter grade B+).
3. In summary, it is the judgment of the Foundation that William Kwame Zormelo has the equivalent of a bachelor's degree in electrical engineering from a regionally accredited college or university in the United States.
4. The Foundation's evaluations serve as suggested guidelines and are advisory in nature. Under no circumstance does the Foundation desire to encroach on the individual autonomy, residence requirements or internal policies of educational institutions. The documents submitted were photocopies, but this evaluator sees no reason to doubt their authenticity. The typical language of instruction in Ghana is English.

or
al Services, Inc.

14926 35th Ave. West
Suite 210
Lynnwood, WA 98087

Telephone: 425-248-2255
Facsimile: 425-248-2262
E-Mail: info@fis-web.com

FIS

William Kwame Zornelo

EVALUATION REPORT

March 31, 2010

5. The materials used in this evaluation were the Association of African Universities and International Association of Universities publication titled Guide to Higher Education in Africa, the National Office of Overseas Skills Recognition Department of Employment, Education and Training publication titled Country Education Profiles: Ghana. A Comparative Study and information provided by Accra Polytechnic.



Jennifer K. Schouten
Evaluator

DeVry  **OFFICIAL**
University Date: 4/5/10
Sig: mh

PRICE PROPOSAL

EXCEPTIONS to the RFP

ALLEGED WRONGDOINGS

RFP COVER



Procurement Division
200 E University Avenue, Rm 339
Gainesville, FL 32601
(352) 393-8789
January 21, 2021

REQUEST FOR PROPOSAL: #DOSD-210019-GD
Rental Housing and Energy Efficiency Inspections

PRE-PROPOSAL MEETING: ☒ Non-Mandatory ☐ Mandatory ☐ N/A ☐ Includes Site Visit
DATE: Friday, January 29, 2021 **TIME:** 9:00am Eastern Time
LOCATION: ZOOM – all Zoom access information is located in Exhibit F

QUESTION SUBMITTAL DUE DATE Friday, February 5, 2021, 3:00pm Eastern Time

DUE DATE FOR UPLOADING PROPOSAL: Friday, February 19, 2021, 3:00pm Eastern Time

SUMMARY OF SCOPE OF WORK: The City is seeking a qualified inspection services provider who is able to provide comprehensive evaluations of rental housing units within the City limits of Gainesville for compliance with the minimum standards identified in the Rental Housing Ordinance.

For questions relating to this solicitation, contact: Gayle Dykeman, dykemangb@cityofgainesville.org

Bidder is not in arrears to City upon any debt, fee, tax or contract: ☒ Bidder is NOT in arrears ☐ Bidder IS in arrears
 Bidder is not a defaulter, as surety or otherwise, upon any obligation to City: ☒ Bidder is NOT in default ☐ Bidder IS in default.

Bidders who receive this bid from sources other than City of Gainesville Procurement Division or DemandStar.com MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all) # _____

Legal Name of Bidder Morgan Engineering Group LLC

DBA: Morgan Engineering Group LLC

Authorized Representative Name/Title: Courtney L. Morgan, Owner

E-mail Address: courtney@morganengineeringgroup.com

Street Address: 3617 Lime Hill Road, Lauderdale, Florida 33319

Mailing Address (if different): _____

Telephone: (240) 454-5031

Fax: (561) 556-6456

By signing this form, I acknowledge I have read and understand, and my business complies with all General Conditions and requirements set forth herein; and,

☒ Proposal is in full compliance with the Specifications.

☐ Proposal is in full compliance with the Specifications except as specifically stated and attached hereto.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

SIGNER'S PRINTED NAME: COURTNEY L. MORGAN

DATE: 01/29/2021

This page must be completed and uploaded to DemandStar.com with your Submittal.

BIDDER VERIFICATION FORM

EXHIBIT B

BIDDER VERIFICATION FORM

1. LOCAL PREFERENCE (Check one)

Local Preference requested:

☐ YES ☒ NO

A copy of the following documents must be included in your submission if you are requesting Local Preference:

- a) Business Tax Receipt
- b) Zoning Compliance Permit

2. Qualified Small Business and/or Service Disabled Veteran Business Status (Check one)

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business? ☒ YES ☐ NOIs your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business? ☒ YES ☐ NO

3. Living Wage Compliance

See Living Wage Decision Tree: (Check one)

☒ Living Wage Ordinance does not apply (check all that apply)☐ Not a covered service☐ Contract does not exceed \$100,000☐ Not a for-profit individual, business entity, corporation, partnership, limited liability company, joint venture, or similar business, who or which employees 50 or more persons, but not including employees of any subsidiaries, affiliates or parent businesses.☐ Located within the City of Gainesville enterprise zone.☒ Living Wage Ordinance applies and the completed Certification of Compliance with Living Wage is included with this bid.

NOTE: If Contractor has stated Living Wage Ordinance does not apply and it is later determined Living Wage Ordinance does apply, Contractor will be required to comply with the provision of the City of Gainesville's living wage requirements, as applicable, without any adjustment to the bid price.

4. REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA

Is Bidder registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida? ☒ YES ☐ NO (refer to Part 1, 1.6, last paragraph)If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (# 500346254625) ✓ 12000174033

If the answer is "NO", please state reason why: _____

5. DIVERSITY AND INCLUSION (Applies to solicitations above \$50,000)

Does your company have a policy on diversity and inclusion? ☒ YES ☐ NO

If yes, please attach a copy of the policy to your submittal.

Note: Possessing a diversity and inclusion policy will have no effect on the City's consideration of your submittal, but is simply requested for information gathering purposes.

Morgan Engineering Group LLC

Bidder's Company Name

Courtney L. Morgan, Owner

Printed Name/Title of Authorized Representative

Signature of Authorized Representative

Date

This page must be completed and uploaded to DemandStar.com with your Submittal.



Florida Limited Liability Company Filing Payment

Pending Approval: MORGAN ENGINEERING GROUP

Thank you for filing your Florida Limited Liability Company online.

Your confirmation/tracking number is 500346254625.

Your charge amount is \$125.

[File another Florida Limited Liability Company](#)

[File a different document](#)

State of Florida

Department of State

I certify from the records of this office that MORGAN ENGINEERING GROUP LLC is a limited liability company organized under the laws of the State of Florida, filed on June 18, 2020, effective June 17, 2020.

The document number of this limited liability company is L20000170033.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on January 9, 2021, and that its status is active.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Ninth day of January, 2021*



Randy R. Lee
Secretary of State

Tracking Number: 7011736190CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

PRICE PROPOSAL FORM

• • • • •

PART 3 – PRICE PROPOSAL

Proposer Company Name: Morgan Engineering Group LLC

An inspection is defined as an Initial Inspection. There may be follow-up inspections required to verify compliance. Re-inspections are expected to be billed at a lesser rate.

Proposers are required to submit a flat fee per Initial Inspection. -- \$171.59 --

Re-inspection fee per Re-inspection. -- \$125.99 --

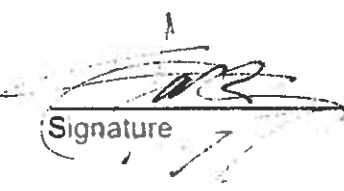
Price will be evaluated at 50% of the total evaluation points awarded.

NOTE: When cost estimating air travel, the City allows for Coach fare only. In addition, long distance phone calls, printing, and other administrative costs may be billed at cost only – no mark-up. Evidence of these expenditures will be submitted when invoicing the City.

Submitted by:

Courtney L. Morgan,

Name (printed)


Signature

01 / 20 / 2021

Date

Owner

Title

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK]

DRUG-FREE WORKPLACE

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Morgan Engineering Group LLC does:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.


Bidder's Signature

29 / January / 2021
Date

EXHIBIT A

DRUG-FREE WORKPLACE FORM

The undersigned bidder in accordance with Florida Statute 287.087 hereby certifies that

MORGAN ENGINEERING GROUP LLC

does:

(Name of Bidder)

- a. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- b. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
- c. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- d. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- f. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this bidder complies fully with the above requirements.


Bidder's Signature

29 January 2021
Date

In the event of a tie bid, bidders with a Drug Free Workplace Program will be given preference. To be considered for the preference, this document must be completed and uploaded to DemandStar.com with your Submittal.

REFERENCE FORM

EXHIBIT C

REFERENCE FORM

Company Name of Bidder: Morgan Engineering Group LLC

Provide information for three references of similar scope performed within the past three years. You may include photos or other pertinent information.

#1 Year(s) services provided (For Example: 1/2018 to 12/2019): _____

Company Name: Hanie Health Solutions LLC

Address: 451 N. Hungerford Dr. Suite 114 Rm 112

City, State Zip: Rockville, Maryland 20850

Contact Name: Juddy Burey

Phone Number: (443) 978-1330 **Fax Number:** (240) 306-9325

Email Address: HaneiHealthSolutions@gmail.com

#2 Year(s) services provided (For Example: 1/2018 to 12/2019): _____

Company Name: Devoted Healthcare Services LLC

Address: 9712 Belair Rd., Suite 200

City, State Zip: Nottingham, Maryland 21236

Contact Name: Berthe Chagang

Phone Number: (410) 513-7577 **Fax Number:** (410) 497 5613

Email Address: DevotedHealthcareServices@gmail.com

#3 Year(s) services provided (For Example: 1/2018 to 12/2019): _____

Company Name: Supa Air Heating & Cooling

Address: 2840 Stirling Rd,

City, State Zip: Hollywood, FL 33020

Contact Name: Gregg Williams

Phone Number: (954) 504-1077 **Fax Number:** (954) 929-0667

Email Address: suppaair@hotmail.com

This page must be completed and uploaded to DemandStar.com with your Submittal.



Juddy C. Morgan, CRN - Psychiatric Nurse Practitioner

January 03, 2019

Letter of Recommendation

To Whom It May Concern,

I am writing to recommend C. Luke Morgan Sr. and his company Morgan Engineering Group for additional construction services with future prospective clients. I have had the pleasure of working directly with Mr. Morgan on a number of projects in the past and most recently at the Corporate Office located in Baltimore, Maryland. The scope of work for this project involves the construction of the existing IT Network System installation and configuration No. 1 for future occupancy of the healthcare facility.

Hanei Health Solutions LLC scope of work involves miscellaneous metals works, carpentry and general labor. Morgan Engineering Group Contracting has illustrated their attention to detail, quality and safety on a number of occasions. It is the policy of this company to strive for the highest safety standards. Working safely requires a serious commitment by everyone within the organization including our subcontractors. Mr. Morgan has met and exceeded our safety program.

Scheduling within the construction industry is typically an art form in itself and Mr. Morgan has been able to effectively meet project schedule requirements. He and his crew have been able to quickly adapt to schedule changes from other as a subcontractor in order to keep his schedule on time and aligned with the overall project schedule. In addition, Hanei Health Solutions Contracting has been exceptionally accommodating when dealing with unforeseen conditions and potential change orders.

Please consider Morgan Engineering Group LLC for your construction service needs. I recommend them and look forward to working with them again.

Sincerely,

Juddy C. Morgan

SUPA AIR AND HEAT INC.

201005C

2840 Stirling Road, Suite A, Hollywood, FL 33020

PH#: 954-929-0619 Fax#: 954-929-0667

www.supair.com

suppair@hotmail.com

February 14, 2021

This document is meant as a reference for Morgan Engineering Group LLC.

To Whom It May Concern,

Supa Air and Heat Inc., is pleased to confirm that Morgan Engineering Group LLC has been a very professional engineering service provider. Over the years I have worked alongside Mr Morgan on several projects and most recently and most recently at the Seminal Indian Tribe located in South, Florida. The scope of work for this project involves the HVAC of the existing Tribal facilities on future opportunities of the construction of mechanical equipment. Morgan Engineering Group LLC scope of work involves miscellaneous metals works, carpentry, and general labor.

Our experience to date with Morgan Engineering Group has been outstanding and we consider them as a great provider to any organization in need of engineering services. Morgan Engineering provides outstanding services as well as their professional, ethics, and their honesty. They also effectively meet project schedule requirements. Their crew have been able to quickly adapt to schedule changes from other subcontractors in order to keep his schedule on time and aligned with the overall project schedule. In addition, Morgan Engineering Group LLC has been exceptionally accommodating when dealing with unforeseen conditions and potential change orders.

Morgan Engineering Group LLC has illustrated their attention to detail, quality, and safety on a number of occasions. It is the policy of this company to strive for the highest safety standards. Working safely requires a serious commitment by everyone within the organization including our subcontractors. Mr. Morgan has met and exceeded our safety program.

Should you have any further questions feel free to contact me.

Sincerely,



Gregg Williams

President

Supa Air and Heat Inc.



**9712 Belair Rd, Suite 200
Nottingham, MD 21236
PHONE: (410) 513-7577; FAX: (410) 497-5613**

Date 1/29/2021

To Whom It May Concern,

I am writing to recommend Courtney L. Morgan and his company Morgan Engineering Group LLC for additional Inspection Services with future prospective clients. I have had the pleasure of working directly with Mr. Morgan on a number of projects in the past and most recently at our office located in Nottingham, Maryland. The scope of work for this project involves the construction of this existing business Devoted Healthcare Service.

Morgan Engineering Group LLC has illustrated their attention to detail, quality, and safety on a number of occasions. It is the policy of this company to strive for the highest safety standards. Working safely requires a serious commitment by everyone within the organization including our subcontractors. Mr. Morgan has met and exceeded our safety program as a third-party inspection service of the local jurisdiction.

Scheduling inspection within the construction industry is typically an art form in itself and Mr. Morgan has been able to effectively meet project schedule requirements and the city building code. He and his crew have been able to quickly adapt to schedule changes from contractors and subcontractors in order to keep the project schedule on time and aligned with the overall project budget. In addition, Morgan Engineering Group LLC has been exceptionally accommodating when dealing with unforeseen inspection conditions and potential change orders.

Please consider Morgan Engineering Group LLC for your residential/commercial rental inspection service needs. I recommend them and look forward to working with them again.

Berthe Chagang
Owner of Devoted Healthcare Service

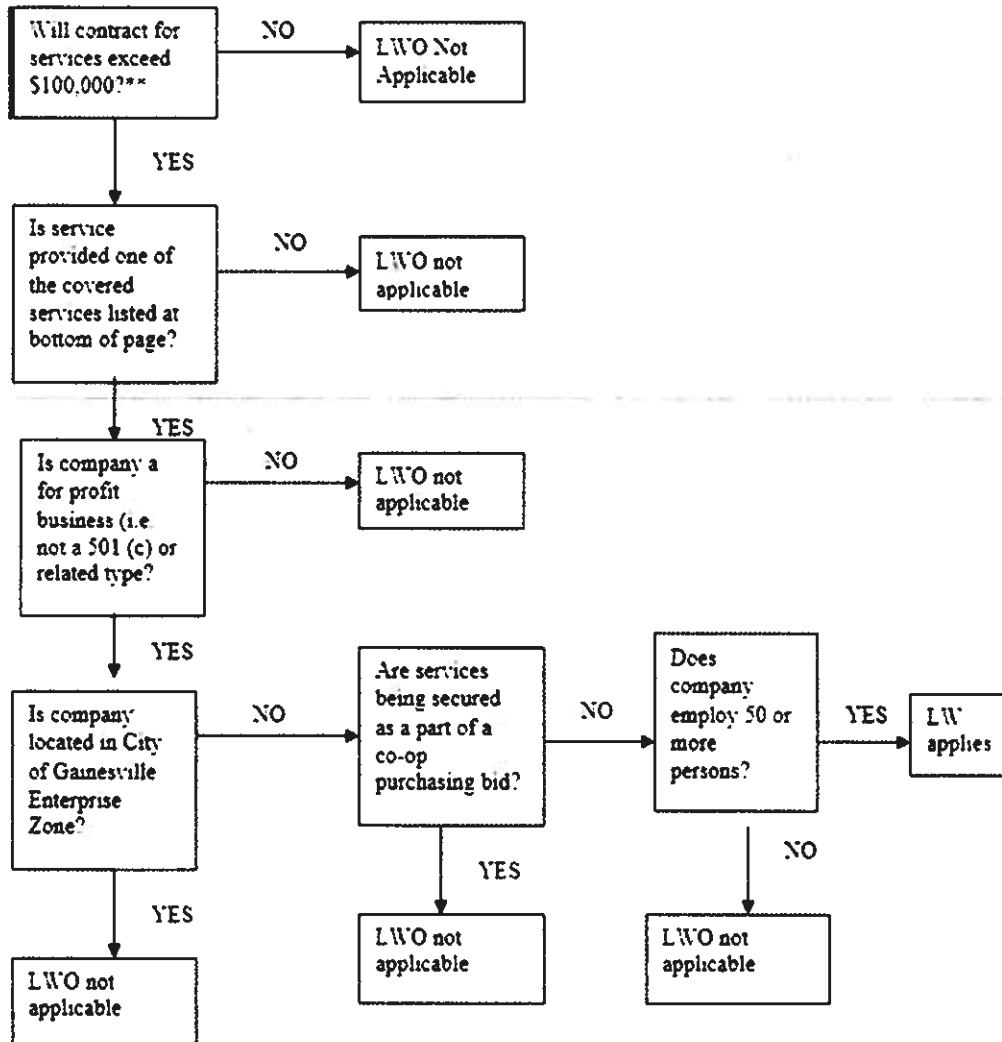
DocuSigned by:
Berthe Chagang
AF28C63BF8D5422

LIVING WAGE

EXHIBIT D

LIVING WAGE DECISION TREE

While not all encompassing, the following is provided as a guideline for contractors in determining whether the City of Gainesville Living Wage Ordinance applies to their firm in the performance of specified service contracts for covered services* with the City. Contractors are advised to review the entire text of the Living Wage Ordinance in conjunction with this guideline.



*Covered Services: food preparation and or distribution; custodial cleaning; refuse removal; maintenance and repair; recycling; parking services; painting refinishing; printing and reproduction services; landscaping grounds maintenance; agricultural forestry services; and construction services
 ***Total value of contract.

EXHIBIT E
CERTIFICATION OF COMPLIANCE WITH LIVING WAGE

The undersigned hereby agrees to comply with the terms of the Living Wage Ordinance and to pay all covered employees, as defined by City of Gainesville Ordinance 020663 as amended at 030168 (Living Wage Ordinance), during the time they are directly involved in providing covered services under the contract with the City of Gainesville for a living wage of \$12.5962 per hour to covered employees who receive Health Benefits from the undersigned employer and \$13.8462 per hour to covered employees not offered health care benefits by the undersigned employer.

Name of Service Contractor/Subcontractor: Morgan Engineering Group LLC

Address: 3617 Lime Hill Road, Lauderhill, Florida 33319

Phone Number: (561) 376-9613

Name of Local Contact Person: Dwayne Roxbury

Address: 747 SW 2nd Ave Suite 190 - INR 28, GAINESVILLE FL 32601

Phone
Number: +1 (352) 328-9725

\$ _____
(Amount of Contract)

Courtney L. Morgan, Owner

Printed Name/Title of Authorized Representative



Signature of Authorized Representative

10/29/2021
Date

BIDDER'S W-9

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Courtney L. Morgan

2 Business name/disregarded entity name, if different from above

Morgan Engineering Group LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► C

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

3617 Lime Hill Road

6 City, state, and ZIP code

Lauderhill, Florida 33319

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

0	2	0	-	6	0	-	0	5	6	8
---	---	---	---	---	---	---	---	---	---	---

or

Employer identification number

8	5	-	0	6	3	4	4	0	0
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.


- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

CURRENT LICENSES & CERTIFICATION



Texas PE Application - Approved for Exams

1 message

Texas Board of Professional Engineers <notify@engineers.texas.gov>
To: courtneymorgan.cm@gmail.com

Wed, Feb 14, 2018 at 6:00 AM

Dear PE Exam Candidate,

We are pleased to inform you that the Board has approved your application for licensure as a Professional Engineer in Texas, subject to passage of the NCEES Principles and Practice of Engineering (PE) Examination. This is your official notice that you may now register for the PE exam.

As of May 1, 2016, Board rules allow you up to three total PE examination attempts, including any taken as an EIT, within a four year period starting with the date of the first exam that you take. No extensions shall be granted except as provided for in Board rule 133.61(i). You shall have no more than three attempts for each component if you are taking the Structural Engineering examination, and you must receive acceptable results for all components of the exam within a four year period starting with the date of the first exam that you take. You have no more than eight years from the date of approval to complete the allowed exam attempts.

For exam dates and registration deadlines, as well as other important exam information (such as exam and calculator policies), please refer to the NCEES website:

When you register for the exam you will receive additional correspondence from NCEES. No additional correspondence will be sent to you by the Texas Board. If you do not succeed in passing the examination within the allotted time, your application for licensure as a Professional Engineer will be disapproved by the Board under the provisions of Board Rule 133.87(b)(3).

For further exam information please visit our website:

If you have any questions, please do not hesitate to contact the Licensing Department ().

REGARD,

Rick D. Strong, P.E.
Director of Licensing

Texas Board of Professional Engineers 1917 S Interstate 35 Austin, TX 78741-3702 p:

In keeping with our efforts to modernize and increase communication with our licensees and the public, TBPE has added new options to keep you up-to-date with the Board. You can now follow us on Facebook, Twitter, and via an RSS feed. Join today!

Facebook:

Twitter:

Email sent to: Courtney Morgan
Reference: 18021327557717255

PE Application

1 message

Rick Strong <Rick.Strong@engineers.texas.gov>

Tue, Feb 13, 2018 at 2:10 PM

To: courtneymorgan.cm@gmail.com <courtneymorgan.cm@gmail.com>

Cc: Elizabeth Ledesma <Elizabeth.Ledesma@engineers.texas.gov>

Mr. Morgan,

I have completed the final review of your application. You are now approved to sit for the PE exam. You may go to the NCEES website and register for the exam. February 15th is the last day for registration for the April exam.

Sincerely,

Rick D. Strong, P.E.

Director of Licensing

Texas Board of Professional Engineers


<http://engineers.texas.gov>

1917 S. Interstate 35, Austin, TX 78741-3702

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Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BUILDING CODE ADMINISTRATORS & INSPECTOR

THE BUILDING CODE ADMINISTRATOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 468, FLORIDA STATUTES



MORGAN, COURTNEY L

3617 LIMEHILL ROAD
LAUDERHILL FL 33319

LICENSE NUMBER: BU648

EXPIRATION DATE: NOVEMBER 30, 2021

Always verify licenses online at MyFloridaLicense.com



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Naval Civil Engineer Corps Officers School
Port Hueneme, California

Certificate of Graduation

This certifies that

COURTNEY L. MORGAN

Successfully Completed

FACILITIES ENERGY MANAGEMENT #18040

CIN: A-4A-0037

(32 Academic Hours)

25 – 28 June 2018

DATE

Glenn W. Hubbard

GLENN W. HUBBARD
CAPTAIN, CEC, USN
COMMANDING OFFICER



Awards this certificate to

Courtney Morgan

as having completed

Comprehensive Training for Energy Managers

AEE National Capital Chapter / May 21-25, 2018

3.6 CEU / 36 PDH

Executive Director



USACE LEARNING CENTER
HUNTSVILLE, ALABAMA



CERTIFICATE

Courtney Morgan

SE9-02-18-00208

has completed the Corps of Engineers and Naval Facility Engineering Command Training Course

CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS - #784

NAS Key West	3/02/18	NAVFAC SE	Robert "Whit" Heffington P.E. NAVFAC SE CI51 904-542-6680
Location	Training Date(s)	Instructional District/ NAVFAC	COM-C Manager HEFFINGTON.ROBERT.
Robert "Whit" Heffington P.E.	robert.heffington@navy.mil	904-542-6680	W.1387649090
Facilitator/Instructor	Email	Telephone	Facilitator/Instructor Signature

Original signed by: HEFFINGTON.ROBERT. at 10:53:00 AM
ON: 03/02/2018. USACE Learning Center, Huntsville, AL
10-HEFFINGTON.ROBERT. W.1387649090
DATE: 03/02/2018 10:53:00 AM

THIS CERTIFICATE EXPIRES FIVE YEARS FROM DATE OF ISSUE

Jeffrey D. Dzedzic
Chief, USACE Learning Center
Jeffrey D. Dzedzic



201005C



This

MICC Enhanced Online COR Training

Certificate of Completion

*from the Mission and Installation Contracting Command
is awarded to*

Courtney L. Morgan

This 18th day of September 2020

Digitally signed by Karen D.
Edwards
Date: 2020.09.18 11:36:56 -05'00'

Karen D. Edwards

Instructor, HQ MICC Quality Assurance

Defense Acquisition University



This certifies that

COURTNEY MORGAN

has successfully completed

CLC 222 Contracting Officers Representative (COR) Online Training

on

8/10/2020

A handwritten signature in black ink, appearing to read "A. Bradley", is written over the printed name of the President.

President Defense Acquisition University

Defense Acquisition University



This certifies that

COURTNEY MORGAN

has successfully completed

CLC 106 Contracting Officer's Representative with a Mission Focus

on

7/29/2020

A handwritten signature in black ink, appearing to read "Tony Bradley", is written over the printed name of the President of Defense Acquisition University.

President Defense Acquisition University

Defense Acquisition University



This certifies that

COURTNEY MORGAN

has successfully completed

ACQ 101 Fundamentals of Systems Acquisition Management

on

4/25/2018

A handwritten signature in black ink, appearing to read "John W. ...", is written over the printed name of the President.

President Defense Acquisition University

Defense Acquisition University



This certifies that

COURTNEY MORGAN

has successfully completed

FE 201 Intermediate Facilities Engineering

on

5/15/2018

A handwritten signature in black ink, appearing to read "Amy W. Kelley", is written over the printed name of the President.

President Defense Acquisition University



NAVFAC

Naval Facilities Engineering Command

Courtney Morgan

Has completed the NAVFAC 16-Hour Training Course

Primavera P6 Intermediate

Construction Schedule Management

FEAD Key West, FL

28 Feb & 01 Mar 2018

NAVFAC Southeast

Robert W. "Whit" Heffington

Location

Training Dates

Instructional District /NAVFAC

NAVFAC SE Coordinator

Facilitator: **Robert W. Heffington – C151 NAVFAC SE**

Facilitator Signature:

HEFFINGTON.ROBERT.W.1387649090

Digitally signed by HEFFINGTON.ROBERT.W.1387649090
DN: c=US, o=U.S. Government, ou=DOD, ou=PKI, ou=USN, cn=HEFFINGTON.ROBERT.W.1387649090
Date: 2018.03.24 10:38:02 -04'00'



NAVAFAC

Naval Facilities Engineering Command

Courtney Morgan

Has completed the NAVFAC 16-Hour Training Course

Primavera P6 Basic

Construction Schedule Management

NAS Key West
Location

26 & 27 Feb 2018
Training Dates

NAVFAC Southeast
Instructional District /NAVFAC

Robert W. "Whit" Heffington
NAVFAC SE Coordinator

Facilitator: Robert W. Heffington – CI51 NAVFAC SE

Facilitator Signature:

HEFFINGTON.ROBERT.W.1387649090

Digitally signed by Robert W. Heffington, DN: c=US, o=US Government, ou=DoD, ou=PA, ou=USN, cn=HEFFINGTON.ROBERT.W.1387649090, Date: 2018.03.23 17:24:12 -0500



This

MICC Enhanced Online

COR Training

Certificate of Completion

*from the Mission and Installation Contracting Command
is awarded to*

William V. Zornelo

This 30th day of April 2020

EDWARDS.KAREN.D.10868251 Digitally signed by
EDWARDS.KAREN.D.10868251.43
Date: 2020.04.30 16:18:33 -05'00'

Karen D. Edwards

Instructor, HQ MICC Quality Assurance

Defense Acquisition University



This certifies that

WILLIAM ZORMELO

has successfully completed

CLM 003 Overview of Acquisition Ethics

on

4/27/2020


President Defense Acquisition University

Defense Acquisition University



This certifies that

WILLIAM ZORMELO

has successfully completed

CLM 049 Procurement Fraud Indicators

on

4/30/2020

A handwritten signature in black ink, appearing to read "Ray Wilkey", is written over the printed name of the President.

President Defense Acquisition University

Defense Acquisition University



This certifies that

William Zormelo

has successfully completed

CLC 106 Contracting Officer's Representative with a Mission Focus

on

4/21/2020


President Defense Acquisition University

Defense Acquisition University



This certifies that

WILLIAM ZORMELO

has successfully completed

CLC 206 Contracting Officer's Representatives in a Contingency Environment

on

4/21/2020

A handwritten signature in black ink, appearing to read "Ray W. Kelley", is written over the printed name of the President.

President Defense Acquisition University

Defense Acquisition University



This certifies that


WILLIAM ZORMELO

has successfully completed

CLC 222 Contracting Officers Representative (COR) Online Training

on

4/24/2020


President Defense Acquisition University

Defense Acquisition University



This certifies that

WILLIAM ZORMELO

has successfully completed

CLC 120 Utilities Privatization Contract Administration

on

4/30/2020


President Defense Acquisition University

Defense Acquisition University



This certifies that

WILLIAM ZORMELO

has successfully completed

FE 101 Fundamentals of Acq for Facilities Engineering

on

7/7/2020

A handwritten signature in black ink, appearing to read "Tony W. ...", is written over the printed name of the President.

President Defense Acquisition University

Defense Acquisition University



This certifies that

William Zormelo

has successfully completed

CLM 103 Quality Assurance Auditing

on

2/5/2021

A handwritten signature in black ink, appearing to read "Amy W. ...", is written over the printed name of the President.

President Defense Acquisition University



AX Certification Program

Certificate of Completion

This is to certify that

William Zormelo

CANDIDATE

is awarded this Certificate of Completion signifying that the aforementioned has successfully achieved a baseline level of proficiency, having completed all of the training and testing requirements for

Niagara^{AX} Framework Certification.

3/13/2015

DATE

TRIDUUM



Authentic if holographic seal is affixed above.

Honeywell



This is to certify that

William Zormelo

Has Completed the Honeywell Technical Training Program Course

Spyder BACnet Core Competency

HTTP-205

Completed On: *December 3, 2015*

Instructor: _____

John Hutchey

ADDENDA