

# DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: **Purchasing, Box 32**Attn: Gayle Dykeman (Buyer)Bid #: DOSD-210019-GDBid Due Date: 1/21/2021Bid Title: Rental Housing and Energy Efficiency Inspections
☐ **NO AWARD – REJECT ALL BIDS**

Justification for No Award:

- ☐ Bids over budget  
☐ Only one bid received  
☐ Other (provide detailed explanation: \_\_\_\_\_)

**IMPORTANT:** The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

☒ **RECOMMENDATION FOR INTENDED AWARD**

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: \_\_\_\_\_

Bid award amount: \$ \_\_\_\_\_

Justification for the Recommendation: \_\_\_\_\_

**OR**

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

<u>Vendor</u>	<u>Ranking</u>
<u>C.A.P. Government, Inc.</u>	1
<u>Morgan Engineering Group LLC</u>	2
_____	3
_____	4

Bid award amount: \$1,200,000.00

Justification for the Recommendation:

Pursuant to Gainesville City Commission adopting Ordinance 200249 which established safety and energy inspections of rental properties. Procurement issued an RFP. Two suppliers responded to the RFP and one was shortlisted and presented in oral evaluations. This recommendation is to seek City Commission's approval to pursue a contract with C.A.P Government, Inc. The #1 ranked company had more depth of experience in doing work with government agencies. The cost of inspections was 41% less expensive than the #2 ranked company. The presentation provided a much more thorough plan and vision for accomplishing the scope of work outlined in the RFP.

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

Recommended by: Peter F. BackhausPhone: 352-393-8486

SIGNATURE

Peter F. Backhaus

PRINTED NAME

Title: Neighborhood Enhancement ManagerDate: 03/22/21

**IMPORTANT:** The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: ☒ Yes City Commission meeting on \_\_\_\_\_ (date confirmed of approved agenda item).☐ No City Commission approval is not required: \_\_\_\_\_ (Indicate Policy exemption section (i.e. Sec 7.1(c))Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**