



City of Gainesville

Budget & Finance Department

201115-B

To: Lee R. Feldman, ICMA-CM, City Manager

Via: Fred Murry, Assistant City Manager *Fredrick J Murry*
Fredrick J Murry (Jun 14, 2021 11:52 EDT)

From: Cintya Ramos, Finance Director *CR*

Date: June 17, 2021

Re: Third Amendment to the FY 2021 General Government Financial and Operating Plan

The General Government Financial and Operating Plan Budget which includes budgets for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Proprietary Funds, and Fiduciary Funds for Fiscal Year 2021 was adopted by the Mayor and City Commission on September 24, 2020, through Resolution No. 200316.

The First Amendment to the FY 2021 General Government Financial and Operating Plan Budget was adopted by the Mayor and City Commission on April 1, 2021 through Resolution No. 200933.

The Second Amendment to the FY 2021 General Government Financial and Operating Plan Budget was adopted by the Mayor and City Commission on April 15, 2021 through Resolution No. 201058.

Section 166.241(4)(c), Florida Statutes, requires that a municipality's budget amendment must be adopted in the same manner as its original budget. Examples of recommended actions within the budget amendment are:

- Transfers between funds;
- Transfers between capital and operating budgets;
- Transfers between capital projects;
- Acceptance and appropriation of grant funding;
- Amendment to staffing level;
- Appropriation from fund balance; and
- Appropriation for modified revenue and related expenditures.

Staff recommends the City Commission amend the FY 2021 General Government Financial and Operating Plan Budget by approving the following transfers and appropriations and other housekeeping budget transactions. The line item detail for the budget transactions included in this amendment are shown in Attachment A.

GENERAL FUND AMENDMENT

The General Fund accounts for those resources and their uses traditionally associated with government, which are not required to be budgeted and accounted for in another fund. The General Fund is the City's only major fund.

The third budget amendment increases the General Fund revenue budget to \$146.7 million. This includes a Transfer into the General Fund of \$19,978 from the Capital Projects Fund (#302). This amendment also includes an appropriation of \$643,108 from fund balance.

GENERAL FUND			
Revenues	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Property Taxes	38,619,660	0	38,619,660
Other Taxes	20,282,963	0	20,282,963
Permits, Fees, Assessments	9,159,715	0	9,159,715
Intergovernmental	13,125,717	0	13,125,717
Charges For Services	14,236,612	0	14,236,612
Fines and Forfeitures	888,340	0	888,340
Miscellaneous Revenues	1,338,358	0	1,338,358
Transfers	2,477,007	19,978	2,496,985
General Fund Transfer	38,285,013	0	38,285,013
Use of Fund Balance	7,624,200	643,108	8,267,309
TOTAL REVENUES	146,037,585	663,086	146,700,671

On the expenditure side, budget transactions covered by this amendment include:

- \$355,457 transfer to Technology Capital Improvement Fund (#511) due to over appropriation of the fund from Non-Departmental
- \$307,628 for the GRU Trunked Radio Systems additional expense. This expense is currently prorated among the Fire & Rescue, Police, Public Works, Facilities Management, and Transportation & Mobility (RTS) departments by their level of system use.
- \$20,397 transfer out of the General Fund to the Fleet Replacement Fund (#501) for the purchase of a new vehicle
- \$12,000 from the Human Resources department to Non-Departmental for Unemployment Compensation
- \$2,490 from Non-Departmental contingency to the City Manager's Office for nFront Consulting's General Fund Transfer presentation at the March 25, 2021 General Policy Committee meeting.

GENERAL FUND			
Expenditures	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Budget & Finance	3,839,582	0	3,839,582
Capital Asset Planning & Economic Resilience	403,716	0	403,716
City Attorney	1,622,075	0	1,622,075
City Auditor	863,127	0	863,127
City Clerk	1,431,250	0	1,431,250
City Commission	466,423	0	466,423
City Manager	1,414,459	2,490	1,416,949
Combined Communications Center	5,925,360	0	5,925,360
Communications & Engagement	1,107,729	0	1,107,729
Equity & Inclusion	1,629,556	0	1,629,556
Fire Rescue	19,946,546	83,068	20,029,614
Housing and Community Development	664,697	0	664,697
Human Resources	2,804,090	(12,000)	2,792,090
Parks, Recreation & Cultural Affairs	12,943,980	0	12,943,980
Police	36,261,613	183,048	36,444,661
Public Works	10,278,718	16,901	10,295,619
Public Works - Facilities Management	3,101,802	2,248	3,104,050
Risk Management	201,412	0	201,412
Strategic Initiatives	1,296,788	0	1,296,788
Sustainable Development	4,004,455	0	4,004,455
Technology & Innovation	3,573,872	0	3,573,872
Transportation & Mobility	3,893,967	1,967	3,895,934
Non-Departmental	28,362,369	385,365	28,747,734
TOTAL EXPENDITURES	146,037,585	663,086	146,700,671

SPECIAL REVENUE FUND AMENDMENT

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are restricted to expenditures for specific purposes. This includes grant funds such as Community Development Block Grant, trust funds such as the Gainesville Reinvestment Area, and other miscellaneous restricted revenues such as the State & Federal Law Enforcement Contraband Forfeiture funds.

The third budget amendment for the Special Revenue fund includes the new revenue appropriations of \$16.2 million for the first tranche of American Rescue Plan dollars (#143), \$483,706 in revenue appropriation for various TMPA Zone agreements in the Transportation Concurrency Exception Area Fund (#116) and an adjustment to the use of fund balance for various funds.

SPECIAL REVENUE FUND

Revenues	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Intergovernmental	7,291,827	16,666,059	23,957,886
Charges For Services	2,151,661	483,706	2,635,367
Fines and Forfeitures	40,000	0	40,000
Miscellaneous Revenues	438,981	1,275	440,256
Transfers	6,277,966	376,027	6,653,993
Use of Fund Balance	34,961,782	(1,187,903)	33,773,879
TOTAL REVENUES	51,162,217	16,339,164	67,501,381

Additional expenditures covered by this amendment include:

- \$438,288 for the Internet Crimes Against Children (ICAC) grant (Miscellaneous Grant Fund #115)
- \$308,464 for various TMPA agreements (Transportation and Concurrence Exception Area Fund #116)
- \$252,054 transfer between HOME Fund (#104), Federal Law Enforcement Contraband Forfeiture Fund (#109) and State Law Enforcement Contraband Forfeiture Fund (#108) to allow for reclassification of prior year cash receipts posted in error
- \$250,000 for the SW 27th Street Bike Path/Trail Project (Miscellaneous Grant Fund #115)

DEBT SERVICE FUND AMENDMENT

Debt Service Funds are used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

The Debt Service fund amendment represents a recognition of revenue from the Capital Improvement Revenue Refunding Note 2021 proceeds to pay for expenses related to the issuance of the bank loan. In addition, there is an offsetting budget transaction in the Depot Avenue Stormwater Park Debt Service Fund (#229) where the \$164,239 budgeted debt service amount is reduced by \$145,301 and the appropriation is transferred to the Stormwater Management Utility Fund (#413) for debt service payments.

DEBT SERVICE FUND

Revenues	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Intergovernmental	1,095,000	0	1,095,000
Miscellaneous Revenues	16,000	34,136	50,136
Transfers	17,204,308	0	17,204,308
TOTAL REVENUES	18,315,308	34,136	18,349,444

CAPITAL PROJECT FUNDS AMENDMENT

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

The third budget amendment for the Capital Projects Funds includes a transfer in from the General Fund of \$355,457 for the Technology Capital Improvement Fund (#511) due to the fund being over appropriated and includes an overall reduction in the projected use of fund balance reductions throughout several capital project funds. This amendment also includes an appropriation of \$168,000 from fund balance.

CAPITAL PROJECTS FUND			
Revenues	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Taxes	8,400,860	0	8,400,860
Transfers	6,386,279	355,457	6,741,736
Use of Fund Balance	32,701,287	(5,398,871)	27,302,416
TOTAL REVENUES	47,488,426	(5,043,414)	42,445,012

Additional expense appropriations in this amendment include:

- \$168,000 for the School Board of Alachua County Walking and Biking Safety Evaluation Projects in the Transportation and Mobility Department
- \$160,344 for golf course capital projects due to the closure of the golf course related proprietary funds – General Capital Projects Fund (#302)
- \$160,000 for Alfred A. Ring Park Improvements – Wild Spaces Public Places Fund (#358) ([Agenda #180555](#))
- \$157,327 for capital projects incorrectly de-appropriated – Facilities Maintenance Recurring Fund (#351)
- \$75,000 for a Core Study – Wild Spaces Public Places Fund (#358) ([Agenda #170389](#))
- \$53,000 for additional expenses related to the Northeast 31st Avenue Park project – Wild Spaces Public Places Fund (#358) ([Agenda #180555](#))
- \$25,000 for the Fred Cone Park/Track and Field project – Wild Spaces Public Places Fund (#358) ([Agenda #180555](#))

PROPRIETARY FUNDS AMENDMENT

Proprietary Funds (Enterprise and Internal Service) are used to account for operations:

- That are financed and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods/services to the general public on a continuing basis be financed or recovered primarily through user charges; or

- Where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The City Proprietary Funds are comprised of the following:

- Enterprise: Building Code Enforcement, Regional Transit System, Solid Waste Collection and Stormwater Management
- Internal Service: Employee's Health and Accidental Benefits, Fleet Management & Replacement and General Insurance

The third budget amendment includes transferring revenue appropriations out of Golf course related funds (#417 & #418) to General Capital Projects Fund (#302), transfers in from the General Fund (#001), Equipment Replacement Fund (#352) and Roadway Resurfacing Program Fund (#353) and allocates the use of Fund Balance from several funds for additional expenditures.

PROPRIETARY FUNDS			
Revenues	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Taxes	2,876,343	0	2,876,343
Licenses and Permits	2,183,397	0	2,183,397
Intergovernmental	24,922,766	0	24,922,766
Charges For Services	34,464,043	(153,000)	34,311,043
Miscellaneous Revenues	24,541,326	0	24,541,326
Internal Service	22,642,569	0	22,642,569
Transfers	1,447,623	188,849	1,636,472
Use of Fund Balance	36,251,886	249,197	36,501,083
TOTAL REVENUES	149,329,954	285,046	149,615,000

Additional expenditures covered by this amendment include:

- \$532,000 for bus replacement funded by the FY 2020 CARES Act funds – Regional Transit System Fund (#450)
- \$302,469 to close projects and transferred to the General Capital Projects Fund (\$302) - Golf Course Renovation Fund (#417) and Golf Course Surcharge/Capital Projects Fund (#418)
- \$147,550 for the GRU Trunked Radio System additional expense – Stormwater Management Utility Fund (#413), Solid Waste Fund (#420), Regional Transit System Fund (#450), and General Insurance Fund (#503)
- \$145,301 for debt service payments – Stormwater Management Utility Fund (#413)
- \$81,569 for purchase of new paving machine – Fleet Replacement Fund (#501)
- \$38,292 for the purchase of a new vehicle – Fleet Replacement Fund (#501)
- \$18,123 expense adjustment to properly record fixed assets – Stormwater Management Capital Surcharge Fund (#414)

FIDUCIARY FUNDS AMENDMENT

Pension & OPEB Trust Funds (Fiduciary Funds) are used to account for public employee retirement systems and other post-employment benefit trust funds. The City Fiduciary Funds are comprised of the following:

- Pension funds: General Employees' Pension Plan and the Police Officers' & Firefighters' Pension Plan, 401a Qualified Pension Plan
- OPEB Trusts: Retiree Health Insurance Trust

The Fiduciary Funds amendment corrects the fund balance appropriation in the Retiree Health Insurance Trust Fund (#601).

FIDUCIARY FUNDS			
	FY 2021 Amended Budget (4/15/2021)	FY 2021 Recommended Amendments	FY 2021 Recommended Budget
Revenues			
Internal Services	6,860,000	0	6,860,000
Miscellaneous Revenues	105,528,500	0	105,528,500
Use of Fund Balance	308,966	(308,966)	0
TOTAL REVENUES	112,697,466	(308,966)	112,388,500