

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

Wednesday, April 10, 2013

3:00 PM

City Hall, Room 16

Equal Opportunity Committee

*Commissioner Randy Wells, Chair
Commissioner Yvonne Hinson-Rawls, Member
Commissioner Susan Bottcher, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER - 3:10 PM**ROLL CALL**

Present 3 - Wells, Bottcher, and Hinson-Rawls

ADOPTION OF THE AGENDA

Adopted

APPROVAL OF MINUTES

[120907.](#) Equal Opportunity Committee (EOC) Minutes (B)

RECOMMENDATION *The EOC approve the minutes of 2/13/13 as circulated.*

Approved as Recommended

DISCUSSION OF PENDING REFERRALS

The minutes are a summary of the meeting and are not verbatim discussion. A copy of the meeting recording will be provided upon request.

[120588.](#) **Disparity Study Referral (NB)**

The EOC discussed and recommended the EO Office continue to look for companies or contacts within the University of Florida who could provide the Committee with ideas of what a Disparity Study entails.

Chair Wells recognized staff Cecil Howard and Sylvia Warren who spoke to the matter.

RECOMMENDATION *The Equal Opportunity Committee: 1) hear an update from EO staff on conducting a Disparity Study.*

Discussed

[120699.](#) **Initiative 2.6 Development Strategies to Support Small, Minority and Women-owned Local Businesses (B)**

The EOC discussed data gathering for subcontracting by General Government (GG) and Gainesville Regional Utilities (GRU) and the process by which it is collected as well as forms to use in the collection process.

Chair Wells recognized staff Ceil Howard, Stephanie Marchman, Mark Benton, Reid Rivers, Faith Myers, Don Hambidge, Steve Stagliano, and Stephanie Goolsby who spoke to the matter.

MOTION: All successful contractors bidding on construction contracts in the amount of \$300,000 or more, including material suppliers, shall be required to provide information of all subcontractors and sub-subcontractors prior to final payment under the contract.

RECOMMENDATION

The Equal Opportunity Committee: 1) discuss use of forms in the bidding and contracting process and take appropriate action; and 2) hear an update on the City's major construction projects.

Approved, as shown above - See Motion(s)

MEMBER COMMENT

*Commissioner Hinson-Rawls
-Hiring disparities within GFR Department*

*Commissioner Bottcher
-Fire colleges and the demographic make-up of graduates*

*Commissioner Wells
-Invite City Manager and Fire Chief to the May EOC meeting*

CITIZEN COMMENT

Donald Sheppard - legality of forms.

NEXT MEETING DATE - May 8, 2013

ADJOURNMENT - 5:06 PM