

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes**

**June 29, 2016**

**3:00 PM**

**MODIFIED AGENDA**

**City Hall Auditorium**

## **Utility Advisory Board**

*Annie Orlando  
Darin Cook  
David Denslow  
Robert Walpole  
Mary Alford  
Sandra Campbell  
Michael Selvester*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

## CALL TO ORDER

*The meeting was called to order at 3:00 p.m.*

## ROLL CALL

*Members Present: Darin Cook, Annie Orlando, Sandy Campbell, Michael Selvester, Robert Walpole, Mary Alford.*

*Members Participating by Phone, Non-Voting: David Denslow.*

## ADOPTION OF THE AGENDA

*Before voting on adoption of the agenda, Chair Cook asked staff why the Connect Free item was not carried forth from the last meeting under old business. Staff replied that there were some time sensitive items that needed to be heard by the Board before going before the Commission, and those in combination with the budget discussion would take up a lot of time. Staff said that the Connect Free item would be on the next meeting agenda, and that the option for the next meeting date was July 6th. Due to budget hearings before the City Commission on July 13th and 14th, neither staff nor the auditorium would be available to the Board. Staff further explained that General Government staff were tentatively scheduled to present the Connect Free item to the City Commission on July 21st so there would still be time for the Board to discuss it again before that date.*

*Citizen Jim Konish requested that the Board move citizen comment to the beginning of the agenda rather than the end of the agenda.*

*After discussion, the Board voted 6-0 to adopt the agenda. Dr. Denslow was participating by phone and was therefore non-voting. He did express his support of the agenda as drafted.*

*The Board discussed moving citizen comment to the front of the meeting. A motion was made to move citizen comment to the beginning of the meeting for a maximum 15 minute period with 3 minutes allowed per citizen. The motion passed 6-0. Dr. Denslow expressed his support.*

## APPROVAL OF MINUTES

[160152.](#)

### Utility Advisory Board 6/15/16 Meeting Minutes (B)

**Attachments:** [160152 UAB 6-15-16 Meeting Minutes 20160629](#)

*The minutes of the June 15, 2016 meeting were approved as drafted.*

*Citizen Donald Shepherd spoke on the matter.*

**RECOMMENDATION** Approve the minutes of the June 15, 2016 meeting.

## STATE OF THE UTILITY

**160154.** Staff Report (NB)

*In the interest of time, the Board voted not to hear staff reports and to move on to the next item.*

**RECOMMENDATION**

*Receive report from staff.*

**NEW BUSINESS****160181.** SAP Enterprise Management System to include Re-implementation of Financial Management System (FMIS) and Customer Care System (CCS) and additional Work Management and Asset Management modules (EAM). (NB)**Attachments:**

[160181 buzzworddoc 20160706](#)

[160181 ppt 20160706](#)

[160181 Business Critical Software Systems Presentation 20160721](#)

[160181 CCS Assessment-Planning Draft 20160721](#)

[160181 FMIS Detailed Design Draft 20160721](#)

[160181 Sample Fit Gap Workshops 20160721](#)

[160181 Strategy and Technical Design for SAP HANA 20160721](#)

[160181 One SAP Project 20160721](#)

*SAP Project Manager Barbara Misener gave a presentation. After a great deal of discussion and questions, the board expressed that they were not adequately informed to be able to make a recommendation to the City Commission. They made a motion and voted 6-0 to approve staff recommendations 1, 2 and 3 and to have staff bring additional information to the July 6th meeting to help them better understand recommendations 4, 5 and 6. Dr. Denslow, participating by phone and non-voting, did not support the vote.*

*The additional information requested by the Board was a spreadsheet showing return on investment (ROI), an outline of the plan for implementation with a clear explanation of all components of the system, and a clear explanation of the cost of the project.*

**RECOMMENDATION**

*The Board recommend that the City Commission:*

*1. Authorize the General Manager, or his designee, to execute a Statement of Work for FMIS implementation services with SAP as the system integrator in the amount of \$4,778,805.*

*2. Authorize the General Manager, or his designee, to execute a Premium Engagement Support Services Agreement beginning August 1, 2016 for three years payable as follows:*

*Year 1: \$400,732*

*Year 2: \$578,512*

*Year 3: \$563,422*

3. Authorize the General Manager, or his designee, to extend the projected FMIS, CCS, and EAM implementation plan timeline to include FY 16, FY 17, FY18, and FY19.

4. Authorize the General Manager, or his designee, to issue and negotiate an RFP/RFI for blueprint and implementation services for CCS and EAM modules.

5. Authorize the General Manager, or his designee, to allocate an additional \$20 million for CCS and EAM implementations.

6. Authorize the General Manager, or his designee, to execute any contracts and/or documents as may be necessary or desirable to proceed with the transaction authorized above, subject to the approval of the City Attorney as to form and legality, and to take such other actions as may be necessary or advisable to proceed with such transaction in accordance with this City Commission authorization.

#### 160148.

#### **Purchase of 2.462 Acres Adjacent to Kanapaha Wastewater Treatment Plant (B)**

**Attachments:**     [160148ContractPurchaseSaleProperty20160629](#)  
[160148Contract Peaceful Paths20160629](#)

Wastewater Plant Facilities Director Brett Goodman gave a presentation. After much discussion and questions by the Board, member Michael Selvester made a motion to recommend that the Commission approve the staff recommendation. The motion died for lack of a second.

Member Mary Alford made a motion to that the Board make no recommendation to the City Commission on this item.

The motion passed 5-1 with member Selvester in dissent and member Denslow absent.

Citizen Donald Shepherd spoke on the matter.

#### **RECOMMENDATION**

The Board: 1) Hear a presentation from staff about the Contract for Purchase of Real Property between the City and Peaceful Paths, Inc., as negotiated by staff, 2) make a recommendation that the City Commission authorize the General Manager or his designee to execute all documents necessary to complete the purchase in accordance with the Contract, subject to approval of the City Attorney as to form and legality, and 3) make a recommendation that the City Commission authorize the transfer of the property asset from General Government to GRU.

#### 160153.

#### **GRU FY17 Budget (NB)**

**Attachments:**     [160153 FY17 GRU Budget UAB 20160629 - Revision 4](#)  
[160153 FY17 GRU Budget 20160714](#)

*Before beginning the presentation for this item, member Alford stated that she needed to leave at 6:40. A motion was made to end the meeting at 6:40, to hear as much of the presentation as possible during that time and carry the remainder of the presentation over to the July 6th meeting. The motion was approved 6-0. The Board also agreed that they would hold their questions until the next meeting to allow as much time as possible for the presentation at this meeting.*

*CFO Justin Locke and Managing Utility Analyst Diane Wilson presented through the Residential Wastewater Bill Comparison slide and Chair Cook stopped the presentation at 6:40.*

**RECOMMENDATION**

*The Utility Advisory Board hear a presentation from staff on the proposed FY17 budget and make a recommendation for approval by the City Commission.*

**MEMBER COMMENT**

**CITIZEN COMMENT**

*After a vote by the Board, citizen comment was moved to the front of the agenda following adoption of the agenda. Citizens Jim Konish and Donald Shepherd spoke.*

*An additional citizen comment period was allowed at the end of the meeting. Citizen Ray Washington spoke.*

**NEXT MEETING DATE**

*July 6, 2016 at 5:00 p.m.*

**ADJOURNMENT**

*The meeting was adjourned at 6:53 p.m.*