

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

July 20, 2016

1:00 PM

MODIFIED AGENDA

City Hall Auditorium

Utility Advisory Board

*Annie Orlando
Darin Cook
David Denslow
Robert Walpole
Mary Alford
Sandra Campbell
Michael Selvester*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 1:00 p.m.

ROLL CALL

Present: David Denslow, Michael Selvester, Annie Orlando, Darin Cook, Mary Alford, Robert Walpole.

Absent: Sandra Campbell

ADOPTION OF THE AGENDA

The agenda was modified to include a discussion of the Connect Free program under old business. The agenda was adopted with the modification.

APPROVAL OF MINUTES

160208. July 6, 2016 UAB Meeting Minutes (B)

Attachments: [160208 UAB 070616 Meeting Minutes 20160720](#)

The minutes of the July 6, 2016 UAB meeting were approved as drafted.

RECOMMENDATION *Approve minutes as drafted.*

PUBLIC COMMENT

Citizen Jim Konish spoke.

UNFINISHED BUSINESS

Chair Cook stated that it was important to have a board member attend the July 21, 2016 City Commission meeting to give the Board's opinion about the proposed changes to the structure of the Connect Free program. Board members agreed that Annie Orlando, David Denslow and possibly Mary Alford would attend the meeting, with Annie Orlando taking the lead on speaking to the item.

150907. Draft Rules of the Utility Advisory Board (B)

Attachments: [150907 Board Logistics Matrix 20160412](#)
[150907 UAB Draft Rules 20160504](#)
[150907 UAB Rules of Order - Draft 20160504](#)
[150907 UAB Draft Rules 20160720](#)

The Board discussed the most recent draft of the rules and asked for the following changes:

In Article I, under Objectives, add "assist in the governance of" to the sentence about the Board's purpose

In Article II, Section 2, add that the Chair will have responsibility for setting and prioritizing the agenda

In Article II, Section 3, add that in the Chair's absence, the Vice-Chair will have responsibility for setting and prioritizing the agenda

In Article V, add Section 3, there will be two (2) citizen comment periods with a limit of three (3) minutes per citizen in each period.

RECOMMENDATION

Review and approve draft rules.

STATE OF THE UTILITY

Discussion arose about the best way to get the Commission to hear the Board's opinions on agenda items. The General Manager stated that the City Commission had discussed some of the Board's opinions at a City Commission meeting, so he felt that the Commission did notice. The Chair responded that someone from the Board should be in attendance at the Commission meetings when possible for GRU items.

Member Alford stated that she wants the dashboard reports to be put on future agendas.

NEW BUSINESS

160210.

Contract Amendment for Grounds Maintenance Services at various GRU Water/Wastewater Facilities (B)

Attachments: [160210 E.W. Reshard Inc 2013-079 20160720](#)
[160210 2013-079 Amendment 2 20160720](#)
[160210 2013-079 Agenda Item 20160720](#)

After an explanation by Administrative Services Director Steve Stagliano of the contract provisions and the need to utilize an extension provision, the Board agreed with staff's recommendation for the City Commission to approve the extension.

RECOMMENDATION

The City Commission: 1) authorize the General Manager, or his designee, to negotiate and execute up to three (3) years of contract amendments with E.W. Reshard, Inc. for grounds maintenance services for various GRU Water/Wastewater facilities, subject to the approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders to E.W. Reshard, Inc. in amounts not exceeding \$90,000 for each year of the contract amendment pending final appropriation of funds for each fiscal year.

160209.

Proposed Board Meeting Schedule (B)

Attachments: [160209 Proposed UAB Meeting Schedule 20160720](#)

After hearing a presentation from the staff liaison, the board voted unanimously to adopt staff's recommendation of meeting one time per month, on the Wednesday before the second City Commission meeting of the month. The Board's motion amended staff's recommendation as follows: Start the monthly meetings at 3:00 p.m. and schedule publicly noticed workshops on the Wednesday between Commission meetings as needed for broader discussion of various issues.

RECOMMENDATION

Hear presentation from staff.

160211.**Follow Up on GRU 7/14/16 City Commission Budget Hearing (B)**

Attachments: [160211 FY 16 LEEP and Weatherization Presentation 20160720](#)

Staff gave an informational presentation on GRU's LEEP Plus program and our channels for advertising it to the public, as well GRU's relationship with the Community Weatherization Coalition. The Board asked questions about return on investment. Staff explained that the program is a community program and the sole purpose is not to have a quick payback, but rather to improve the health and well-being of low-income citizens in addition to providing potential energy savings. Annie Orlando suggested that the Board have a workshop to discuss the overall structure of the program and whether a different structure might enable the program to serve more citizens. Dr. Denslow offered to write a white paper on the subject.

Staff also gave an informational presentation on the Community Weatherization Coalition and GRU's relationship with that entity.

RECOMMENDATION *Hear presentation from staff.*

MEMBER COMMENT

Member Alford stated that she had seen a presentation from the Chamber of Commerce's Manufacturing Council and asked if GRU should have a representative on that council. She agreed to set up a meeting between Mr. Bielarski and someone from the Chamber to discuss.

Member Orlando asked if one of the board members should attend GRU's final budget hearing on July 27th. Discussion ensued about the purpose of having two budget hearings and whether the supplemental information requested by the City Commission should have been presented to the UAB for their opinions before the second budget hearing. CFO Justin Locke went over the information and addressed the board's questions.

Member Orlando also asked to revisit the various items that had been mentioned as topics for discussion but had been tabled. She asked staff to start a list of those items, which include:

*APPA Webinars
UAB Mission Statement
Binder of orientation materials supplied by Legal staff*

Discussion began about the materials in the binder, which included a copy of the GREC contract. Several members stated that they wanted to understand the contract and asked if they could have a presentation at their next meeting. Mr. Bielarski stated that due to the current arbitration with GREC, it was not advisable to have a public conversation. Mr. Locke suggested having individual orientations with the Utilities Attorney.

Member Selvester made a motion to add an additional orientation for the UAB centered on legal issues, including the GREC contract. The motion was seconded by member Orlando.

Dr. Denslow suggested that the Navigant Audit Report was a good source of information regarding the GREC contract.

Citizen Jim Konish spoke to the matter.

The board voted 6-0 to have a legal orientation.

Member Orlando continued adding to the list of topics.

*Shut off policies
LEEP Program and funds*

Chair Cook asked for each member to send a list of their priorities and he would try to put at least two of them on the next agenda along with anything GRU had.

Member Alford asked for a spreadsheet with a list of member priorities and the City Commission's outstanding referral list.

CITIZEN COMMENT

Citizen Jim Konish spoke.

NEXT MEETING DATE

August 17, 2016

ADJOURNMENT

The meeting was adjourned at 3:57 p.m.