

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes**

**August 17, 2016**

**3:00 PM**

**MODIFIED AGENDA**

**City Hall Auditorium**

## **Utility Advisory Board**

*Annie Orlando  
Darin Cook  
David Denslow  
Robert Walpole  
Mary Alford  
Sandra Campbell  
Michael Selvester*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

## CALL TO ORDER

*The meeting was called to order at 3:03 p.m.*

## ROLL CALL

*All members were present. Member Walpole entered the meeting at 3:20. Member Alford entered the meeting at 4:46 p.m.*

## ADOPTION OF THE AGENDA

*Member Orlando made a motion to have item 110541 heard first, immediately after approval of the minutes. Member Denslow seconded and the motion passed 5-0. Members Walpole and Alford were absent for the vote.*

*The agenda was then adopted with the modification.*

## APPROVAL OF MINUTES

### 160275. Utility Advisory Board July 20, 2016 Meeting Minutes (B)

**Attachments:** [160275 UAB 7-20-16 Meeting Minutes 20160817](#)

*The minutes of the July 20, 2016 UAB meeting were approved as drafted.*

**RECOMMENDATION** *Approve the minutes of the July 20, 2016 meeting minutes as drafted.*

## PUBLIC COMMENT

*Citizens Jim Konish and Ray Washington spoke.*

## STATE OF THE UTILITY

### 160266. Operational Updates (B)

**Attachments:** [160266 Operational Update - GRUCom 2016.08.17](#)  
[160266 Operational Update - Cust Supp Svcs 2016.08.17](#)  
[160266 Operational Update ED Elec-Gas 2016.08.17](#)  
[160266 Operational Update - Energy Supply 2016.08.17](#)  
[160266 Operational Update Ener Supply Attach A 2016.08.17](#)  
[160266 Operational Update Ener Supply Attach B 2016.08.17](#)  
[160266 Operational Update - Water-WW 2016.08.17](#)

*Member Orlando made a motion to forgo hearing the State of the Utility Reports. Member Walpole seconded, and the motion passed 6-0 with Member Alford absent.*

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RECOMMENDATION

Receive reports.

**UNFINISHED BUSINESS****GRU FY17 Budget (NB)****Attachments:**[160153 FY17 GRU Budget UAB 20160629 - Revision 4](#)[160153 FY17 GRU Budget 20160714](#)[160153 FY17 Budget Follow Up LEEP CWC 20160727 Rev.](#)[160153 Proposed Annual Operating Budget FY17 Follow Up 20160727](#)[160153 Proposed 2017 Electric Rates 20160829](#)[160153 draft resolution 20160908.pdf](#)[160153 resolution 20160908](#)

Chair Cook explained that at GRU's budget hearing, the Mayor said that he would not support GRU's proposed rate tier structure. He further explained that he thought the Board should draft a position statement to submit to the Commission for their consideration before they vote on adoption of the rates at their September 8, 2016 special meeting. He also said that the Board should hold a workshop before September 8th to ensure their statement was drafted and submitted prior to the Commission's vote.

**RECOMMENDATION**

Discuss the City Commission's upcoming vote on GRU's budget.

**NEW BUSINESS****160262.****Purchase of MIMS Mobile Software (B)****Attachments:**[160262 MIMSMobileUAB Pres. 2016.08.17](#)

GRU Technical Systems Analyst Sr., Darris Friend, gave a presentation about GRU's need to replace its outdated GIS program, Navigator Go See, an application which is deployed to approximately 350 users throughout GRU. He explained that Navigator is an older platform which was built in-house by a GRU staff member who is now retired, and that the Microsoft platform it was built on is no longer supported. He also stated that GRU uses a few other GIS-related programs. He said that upgrading to a new program, MIMS Mobile, will allow GRU to reduce the number of GIS applications used at GRU and that the program can be deployed to a variety of devices with various operating systems. Further, the new program can be integrated with several other systems such as SAP, Cityworks and Call 811, which will allow staff to work more efficiently.

Member Denslow made a motion to recommend that the City Commission approve the purchase of the MIMS Mobile program. Member Campbell seconded and the motion passed 6-0. Member Alford was absent for the vote.

**RECOMMENDATION**

The Board recommend that the City Commission: 1) authorize the General Manager, or his designee, to execute a five-year master service agreement and an enterprise license agreement for MIMS Mobile from Tadpole Cartesia, Inc. d/b/a TC Technology, Inc., a specified source, subject to

approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase order(s) for these services for each year of the contract in an amount not to exceed \$230,000, subject to the final appropriation of funds for each year of the contract.

**160265.****Amendment to Contract with Asplundh Tree Expert Company for Electric Distribution Line Clearance (B)**

**Attachments:**     [160265 Asplundh Contract Renewal Pres 20160817](#)  
                              [Hyperlink to 8/17/16 UAB meeting](#)  
                              [160265 Vegetation Mgmt Presentation 20160901](#)

*Electric Systems Operations Manager Ray Jordan gave a presentation on GRU's request to extend its contract with Asplundh Tree Expert Company for an additional three years. He explained that there are no other available tree companies that match Asplundh in their ability to continuously upgrade their equipment, which means no delays due to old equipment breaking down, and in their ability to quickly deploy a large number of crews to assist in emergencies such as storms.*

*After some discussion about various provisions of the contract, Member Campbell made a motion to recommend that the Commission approve extension of the contract. Member Selvester seconded and the motion passed 6-0.*

*Member Alford entered the room just as the vote was being held, so she abstained from voting.*

*Citizen Ray Washington spoke on the matter.*

**RECOMMENDATION**     *The Board recommend that the City Commission: 1) authorize the General Manager, or his designee, to execute an amendment to the contract for an additional three-year term with Asplundh Tree Expert Company, subject to approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders in amounts not-to-exceed budgeted amounts for these services for each year of the contract, subject to the final appropriation of funds for each year of the contract.*

**110541.****Proposed FY2017 Water and Wastewater Infrastructure Improvement Area Fees (B)**

**Attachments:**     [110541A\\_Innovation Square District\\_20111215.pdf](#)  
                              [110541B\\_GRU PPT\\_20111215.pdf](#)  
                              [110541\\_Draft\\_Ordinance\\_20150604.pdf](#)  
                              [110541\\_Proposed iDistrict ISIA Presentation 20150604](#)  
                              [110541\\_Draft\\_Ordinance\\_20150820.pdf](#)  
                              [110541\\_Proposed iDistrict IIA Presentation 20150820](#)  
                              [110541 iDistrict IIA Presentation 1st Reading 20160317](#)  
                              [110541\\_Draft\\_Ordinance\\_20160317](#)  
                              [110541\\_Ordinance\\_20160407.pdf](#)  
                              [110541 iDistrict IIA FY 2017 Fees UAB 20160817](#)  
                              [110541 iDistrict IIA FY 2017 Fees CCom 20160818](#)

*This item was heard immediately following approval of the minutes.*

*GRU Supervising Engineer Rick Hutton gave a presentation, explaining the history of the development of the water and wastewater infrastructure improvement area. He explained that the purpose of the program is to make design and construction of capacity improvements more efficient and cost effective, make capacity available for redevelopment, spread improvement costs equitably among developers and reduce uncertainty in cost for developers.*

*Mr. Hutton answered multiple questions from the board and after discussion amongst the members, Member Walpole made a motion to recommend that the City Commission adopt the new rates. The motion was seconded by Member Campbell, and passed 6-0 with Member Alford absent.*

*Citizens Jim Konish and Ray Washington spoke to the matter.*

**RECOMMENDATION**     *The City Commission hear a brief staff presentation on the proposed FY2017 Innovation District Infrastructure Improvement Area (IIA) fees and direct the City Attorney to draft and the Clerk of the Commission to advertise an ordinance to adopt the recommended FY2017 fees effective October 2, 2016.*

## **160267.**

### **Murphree Water Treatment Plant Electrical Upgrade (B)**

**\*\*This item is informational.\*\***

**Attachments:**     [160267\\_CH2M Elec Eval Facilities Asmt 2016.08.17](#)  
                              [160267\\_Murphree Water Plant Elec Upgrade Pres 20160817](#)  
                              [160267\\_CH2M Elec Eval Facilities Asmt 20160901](#)  
                              [160267\\_Murphree Water Plant Elec Upgrade Pres 20160901](#)

*Water Wastewater Officer Tony Cunningham gave a presentation on a project to upgrade the electrical system at Murphree Water Treatment Plant. He said that the project will be put out to bid in September 2016 and this presentation was to give the Board some information to prepare them for GRU to come back and ask them to approve a selected vendor.*

*No action was required on this item.*

**RECOMMENDATION**

*Hear a presentation from staff.*

**160268.**

**Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period Ended June 30, 2016 (B)**

**\*\*This item is informational.\*\***

**Attachments:**

[160268 Qtly Unaudited Interim Fin Sta. PE 2016.30.June 2016.08.17](#)

*CFO Justin Locke discussed GRU's unaudited financials for the period ending June 30, 2016. This item was for informational purposes only and no action was required.*

**RECOMMENDATION**

*Hear an update from staff.*

**160269.**

**Gainesville Regional Utilities Internally Prepared Budget to Actuals and Supplementary Data for the Period Ended June 30, 2016 (B)**

**\*\*This item is informational.\*\***

**Attachments:**

[160269 Third Quarter 2016 Supplementary Data 2016.08.17](#)

[160269 GRU Budget to Actuals PE 2016.30.June 2016.08.17](#)

[160269 Budget Discussion Analysis 2016.June 2016.08.17](#)

*Managing Utility Analyst Diane Wilson discussed supplemental financial data for the period ending June 30, 2016. This item was for informational purposes only and no action was required.*

*Citizen Ray Washington spoke on the matter.*

**RECOMMENDATION**

*Hear an update from staff.*

**MEMBER COMMENT**

**160085.**

**UAB Vision Statement, Discussion Topics and Commission Referrals (B)**

**Attachments:**

[Item 160085 - Submitted by Annie Orlando 6.15.16](#)

[Item 160085 - Submitted by Sandy Campbell 6.15.16\\_001](#)

[160085 UAB Topics List 2016.08.17](#)

[160085 UAB CCom Referral List 2016.08.17](#)

[160085 UAB CCom Referral List 20160829](#)

[160085 UAB Topics List 20160829](#)

[160085 UAB Draft Mission Statement 20161019](#)

*The Board discussed the need to hold a workshop before September 8th. Member Selvester made a motion to schedule a workshop to draft a position statement on GRU's proposed rate tier structure as well as prioritizing the items on the City*

*Commission's outstanding referral list and the topics brought forth by board members. Member Walpole seconded and the motion passed unanimously.*

*The Board also discussed the joint City Commission/UAB meeting and what the topics of discussion would be. They voiced concern that they didn't know the topics yet or where the meeting will be held. Staff stated the Commission is driving the agenda, but staff would try to clarify those items before the UAB workshop.*

*Member Orlando expressed her thanks for the recent change in GRUs policy to no longer shut off customers' services on Fridays.*

*Member Denslow said he thought the ICT funding was a very good outcome.*

*Chair Cook expressed his thanks for all the time and effort put forth by staff in providing individual orientations for the seven members. He said he was impressed with the quality and professionalism of GRU's staff and said each orientation gave him a much better understanding of GRU.*

*Member Alford expressed her appreciation for the operational update reports.*

**RECOMMENDATION**

*Due to a full agenda of items that staff has to present at the September 1st City Commission meeting, Chair Cook recommends that a special meeting be called to address some of the items on the City Commission referral list and/or the Board's suggested topics.*

**CITIZEN COMMENT**

**NEXT MEETING DATE**

*September 14, 2016*

**ADJOURNMENT**

*The meeting was adjourned at 6:03 p.m.*