

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes

September 14, 2016

3:00 PM

MODIFIED AGENDA

CITY HALL AUDITORIUM

Utility Advisory Board

*Annie Orlando
Darin Cook
David Denslow
Robert Walpole
Mary Alford
Sandra Campbell
Michael Selvester*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 3:01 p.m.

ROLL CALL

*All members were present. Member Robert Walpole entered the meeting at 3:33.
Member Mary Alford entered the meeting at 4:18.*

ADOPTION OF THE AGENDA

The agenda was adopted as drafted.

APPROVAL OF MINUTES

**160372. Minutes from the 8-17-16 UAB Meeting, 8-29-16 UAB Workshop and
8-29-16 UAB Special Meeting (B)**

Attachments: [160372 UAB 8-17-16 Meeting Minutes 20160914](#)
[160372 UAB 8-29-16 Special Meeting Minutes 20160914](#)
[160372 UAB 8-29-16 Workshop Minutes 20160914](#)

The minutes of the August 17, 2016 meeting were approved as drafted. Member Orlando made a motion to amend the minutes of the August 29, 2016 workshop to change Member Walpole's attendance from absent to present. Member Selvester seconded and the motion was approved 5-0 with members Walpole and Alford absent for the vote.

The minutes of the August 29, 2016 special meeting were approved as drafted.

RECOMMENDATION *Approve the minutes from the August 17, 2016 UAB meeting, the August 29, 2016 UAB workshop and the August 29, 2016 UAB special meeting as drafted.*

CITIZEN COMMENT**STATE OF THE UTILITY**

160373. State of the Utility (B)

Attachments: [UAB Operations Report - Aug 2016](#)
[160373 Hurricane Presentation 20160914](#)
[160373 Ops Update Presentation 20160914](#)
[160373 Energy Supply Ops Report 20160914](#)
[160373 ES Ops Report Attachment A 20160914](#)
[160373 ES Ops Report Attachment B 20160914](#)
[160373 W-WW Ops Report 20160914](#)
[160373 Energy Delivery Ops Report 20160914](#)

Chief Operating Officer, Tom Brown, gave a presentation on various operational statistics from the month of August 2016. Several board members stated that they would like us to provide the following additional information:

*In our emissions data, add the allowed limits for comparison;
Include a graph with a 5 year comparison for gas sales;*

Mr. Brown also gave a presentation on the effects of Hurricane Hermine and GRU's recovery efforts.

RECOMMENDATION *Review current operational data and hear a presentation on the restoration effort after Hurricane Hermine.*

OLD BUSINESS

160085. UAB Vision Statement, Discussion Topics and Commission Referrals (B)

Attachments: [Item 160085 - Submitted by Annie Orlando 6.15.16](#)
[Item 160085 - Submitted by Sandy Campbell 6.15.16_001](#)
[160085 UAB Topics List 2016.08.17](#)
[160085 UAB CCom Referral List 2016.08.17](#)
[160085 UAB CCom Referral List 20160829](#)
[160085 UAB Topics List 20160829](#)
[160085 UAB Draft Mission Statement 20161019](#)

After some discussion, the board members agreed that Chair Cook will draft a new version of the Vision and Mission Statements and share at the next meeting.

The board next discussed the list of topics that the members have interest in studying, as well as the outstanding referrals from the City Commission.

Dr. Denslow said that he has a student working on information about rate tiers, which should take about three months to complete.

Chair Cook asked that we put the topic of HR procedures and a salary study on the November agenda.

Member Walpole asked that staff have someone from the legal office attend a meeting and discuss what has to have approval by the City Commission under the Charter and what approval authority, if any, can be delegated to the UAB. Chair

Cook asked that this be on the agenda for the December 2016 meeting.

Member Denslow made a motion to form a subcommittee comprised of himself and Member Alford to study the current structure of the LEEP program. The motion passed unanimously.

Citizen Donald Shepherd spoke on the matter.

RECOMMENDATION *Review and prioritize the City Commission referral list, the UAB's desired topics, complete the Board's vision and draft a position statement regarding GRU's proposed FY17 rate tier structure.*

NEW BUSINESS

160374. Community Weatherization Coalition (NB)

Attachments: [160372 UAB CWC presentation 20160914](#)
[160374 UAB CWC Presentation 20161006 Rev.2](#)
[160374 CWC 2016 grant report 20161006](#)
[160374 CWC APPA Funded DEED Project 2 year budget 20161006](#)
[160374 CWC CCom Financial Presentation 20161006](#)
[160374 CWC Draft 2017 budget 20161006](#)
[160374 CWC.Retrofit.Case.Study 20161006](#)

Mary Ann Schmink, Executive Director of the CWC, gave a presentation on the group's history, their relationship with GRU and the work they do in the community. She also spoke about the group's budget request, which will go before the City Commission on October 6, 2016, and asked for the UAB's support of the request.

Member Campbell made a motion that the board support the CWC's request for \$77,375, but that it should be funded by General Government, and that CWC work with the UAB to find ways their work can complement the LEEP program. Member Walpole seconded and the motion passed unanimously.

Citizen Adele Frantzen spoke on the matter.

RECOMMENDATION *Hear a presentation from the Community Weatherization Coalition.*

160369. Surplus Sales (NB)

Member Walpole made a motion to approve the contract by title only. The motion was approved unanimously.

RECOMMENDATION *The City Commission: 1) declare GRU's obsolete, scrap and surplus materials as surplus property; and 2) authorize staff to sell or dispose of such property for FY17 in a manner which generates the greatest benefit through established procedures.*

160370. Amendment to Contract for the Sale of Scrap Metals (NB)

After some discussion, Member Walpole made a motion to approve the contract and the motion passed unanimously.

Citizen Donald Shepherd spoke on the matter.

RECOMMENDATION *The City Commission: 1) declare scrap materials that become available as surplus; and 2) authorize the General Manager, or his designee, to amend the contract with Trademark Metals Recycling, LLC through September 30, 2018 for the sale of surplus scrap metals, subject to the approval of the City Attorney as to form and legality.*

[160211.](#)

GRU's LEEP Program (B)

Attachments: [160211 FY 16 LEEP and Weatherization Presentation 20160720](#)
[160211 Conservation Programs 20160913](#)
[160211 LEEP Customer Folder 20160913](#)
[160211 LEEPplus Folder 20160913](#)
[160211 LEEP Installments 20160914](#)
[160211 Denslow on LEEP Program 20161019](#)
[160211 Denslow on LEEP Program 20161026](#)

This item was discussed under Old Business with item 160085.

RECOMMENDATION *Discuss GRU's LEEP program.*

MEMBER COMMENT

CITIZEN COMMENT

Citizens Donald Shepherd and Jim Konish spoke.

NEXT MEETING DATE

October 19, 2016

ADJOURNMENT

The meeting was adjourned at 6:04 p.m.