

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Minutes - Final**

**April 24, 2018**

**2:00 PM**

**City Commission Workshop**

**Ironwood Golf Course**

## **City Commission**

***Mayor Lauren Poe (At Large)***

***Mayor-Commissioner Pro Tem Harvey Budd (At Large)***

***Commissioner Helen Warren (At Large)***

***Commissioner Charles Goston (District 1)***

***Commissioner Harvey Ward (District 2)***

***Commissioner David Arreola (District 3)***

***Commissioner Adrian Hayes-Santos (District 4)***

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**CALL TO ORDER - 2:06 PM****ROLL CALL****AGENDA STATEMENT**

**Present** 7 - Commissioner Goston, Mayor Poe, Commissioner Hayes-Santos, Commissioner Ward, Commissioner Arreola, Commissioner Warren, and Mayor-Commissioner Pro Tem Budd

**ADOPTION OF THE AGENDA**

**A motion was made by Commissioner Arreola, seconded by Commissioner Hayes-Santos, that this Matter be Adopted. The motion carried by the following vote:**

**Aye:** 6 - Mayor Poe, Commissioner Hayes-Santos, Commissioner Ward, Commissioner Arreola, Commissioner Warren, and Mayor-Commissioner Pro Tem Budd

**Absent:** 1 - Commissioner Goston

**DISCUSSION ITEMS**[171042.](#)**Financial Policies and CIP (B)**

This is a request for the City Commission to review recommended financial policies related to fund balance.

*Anthony Lyons gave a brief introduction.*

*Commissioner Goston arrived at 2:09 PM.*

*Chris Quinn presented the item.*

*Discussed fund balance distribution in alignment with City Commission priorities and planning for future losses, reserves and future priorities/emergencies (contingency funding).*

*Suggesting this is changed by policy future forward.*

*Establish an emergency reserve using a percentage of the City's taxable value as a baseline.*

*Mayor Poe wants additional discussions on reserves and how that amount is calculated. Doesn't want a "cookie jar," and certain restrictions for spending.*

*Temporary Loss of Revenue - City Commission wants to see a historical analysis on when this has happened in the past.*

*Wants to turn facilities into internal services fund with department allocating to it for services city-wide.*

*Fleet Replacement Fund - departments pay a "lease" to the fund for replacement at appropriate time so money is there when needed. Life cycle is currently set at nine years.*

*Fleet Management Maintenance Fund - funds to keep vehicles operational.*

*Socially Responsible Investing for non-pension (Investment Policy) Money: add a socially responsible clause to restrict investing in fossil fuels, private prisons, as examples. Can be put in place quickly without much change. Move from 80% to 100% into SBA. Precludes us from investing into any precluded items in the future (currently not investing in any).*

*Mayor-Commissioner Pro Tem Budd: Micro-Business Loans for Small Businesses - could this be added to policy? By adding money in a CD with a banking partner as long as they agree to back loans for small startup; starting with the \$80,000 already earmarked for program? Staff will keep in mind, but no guarantee we can because of banking regulations. Banks (some) can't the yield same rate with State's SBA Program.*

*Long-Term Financial Planning - we aren't currently equipped to see the affected (long-term or short-term) decisions. Finance Director trying to move organization to explore these affects of each decision. New software will assist with this. For example - SAFER Grant - 17 FTE's at 1.3 million annually. Grant pays for years 1-2, City is responsible for years 3-5; plus 50% of approved costs to provide service and aligning of fire services assessments. City Commission should consider a policy to bi-annually review and realign costs with assessments.*

*Donald Shepherd spoke to the Fire Assessment Fee.*

*Capital Improvement Plan - multi-department team to establish a 10-year plan. Right now, we do not do this, but have set a plan to fix it.*

*Right now CIP is static and it should be rolling so it is revisited annually for interdepartmental financing and anticipation of future projects and needs.*

*Budget planning software is being blue-printed and will be a tool for long-term forecasting. Will work with City Commission in near future to clean up and bring to date, current budget administration/CIP policies.*

*City Commission to consider Fund Balance Policy (unassigned) - socially invest policy and indexing Fire Services Assessment Fee Policy.*

*Recess: 3:25 PM*

*Commissioner Goston left the meeting at 3:25 PM.*

*Reconvene: 3:37 PM*

**RECOMMENDATION**

*The City Commission hear presentations from staff and take appropriate action.*

**Discussed**

171040.

**Gainesville Regional Utilities FY19 Budget: Forecasts of Customers, Sales and Revenues (NB)**

*Claudia Rasnick provided a brief introduction.*

*Todd Kamhoot presented the item.*

*Forecasts span a twenty-year horizon in accordance with NERC/PSC regulations and requirements by system and customer base - both residential and commercial.*

*Forecasting also includes an analysis of historical weather models as they affect usage - heating/cooling days, as well as projected rainfall which impacts irrigation.*

*Ed Bielarski spoke to the matter.*

*Some of the current data on collection revenue is flat even though the number of customers is increasing because of customers practicing conservation methods.*

*Next meeting is May 8, 2018 - will discuss liquidity/reserves.*

**RECOMMENDATION**

*The City Commission receive a presentation on GRU forecasts of customers, sales and revenues.*

**Discussed**

**ADJOURNMENT - 4:28 PM**