

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes**

**November 27, 2018**

**6:30 PM**

**City Commission Auditorium**

## **Development Review Board**

*Rick Cain - Chair  
Dr. Ewen Thomson - Vice Chair  
Jeffery Knee - Member  
Dr. Barbara Vandermeer - Member  
Debra Neil-Mareci - Member  
Uretha Bastic - Member  
Lawrence Calderon - Staff Liaison*

**CALL TO ORDER**

**ROLL CALL**

[180570.](#)

**Development Review Board Attendance Roster: May 29, 2018 through October 29, 2018 (B)**

**Attachments:** [180570\\_DRB 2018 Attendance\\_20181127.pdf](#)

**ADOPTION OF THE AGENDA**

Agenda approved as presented

Motion by: Jeffrey D. Knee                      Second by: Dr. Barbara Vandermeet  
Motion: Approve agenda as presented      Vote: 4-0

**APPROVAL OF MINUTES - NONE**

No Minutes presented

**REQUEST TO ADDRESS THE BOARD**

**CONSENT ITEMS: NONE**

**OLD BUSINESS; NONE**

**NEW BUSINESS:**

[180568.](#)

**Variance for Cynthia L. Diven and Joanne Rice (B)**

**Petition DB-18-006 VAR: Cynthia Diven and Joanne Rice, owners. Requesting a variance to reduce the south front yard setback from 20 feet to 3 feet to allow construction of a shelter for a recreational vehicle. Zoned: RSF-1 (3.5 units/acre single-family residential district.) Located at 2942 NW 4th Lane.**

**Attachments:** [180568\\_Staff Report w Attachments A & B\\_20181127.pdf](#)

**RECOMMENDATION**                      *Review Petition DB-18-06 VAR, for compliance with the criteria for granting a variance.*

Mr. Calderon presented the petition on behalf of staff. He described the requested variance and presented information about the subject property, surrounding land use and zoning. He discussed the criteria for granting a

variance and asked the board to review the request.

Ms. Diven presented the petition and illustrated how the proposed structure complies with the criteria for granting a variance.

The board asked questions about the petition and placement of the structure to which Ms. Diven responded

Deliberation continued about the placement of the structure and about the criteria for granting the variance.  
The board discussed options and conditions for granting the variance to ensure that adequate screening is provided and that the structure is placed within a reasonable distance from the property line. Deliberation continued about placement of a fence.

A motion was initiated to grant the variance with consideration of a specific placement and screening.

Motion by: Ms. Uretha Bostic                      Second by: Dr. Barbara Vandermeer  
Motion: Motion to grant the variance for Petition DB-18-006 VAR with the modification that the structure be placed no closer than 5 feet from the front property line.  
Vote: 4-0

**DISCUSSION ITEMS: NONE**

**BOARD MEMBER COMMENTS**

**NEXT MEETING DATE - December 18, 2018**

**ADJOURNMENT**

Motion to Adjourn: Ms. Uretha Bostic                      Second by: Mr. Jeffrey D. Knee  
Vote: 4-0

For further information, please call 334-5022.

If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.

In order to participate in the quasi-judicial portion of the proceeding, all parties who are entitled to actual notice must file the registration form with the Board's secretary. A party who is not entitled to actual written notice, but who believes that he or she has a special interest or would suffer an injury distinct in kind and degree from that shared by the public at large by the petition, may request affected party status by filing an application with the Board secretary in writing during regular business hours no less than seven (7) days prior to the meeting when the petition is scheduled to be heard. The application must be filed and received at The Thomas Center, Building B, located at 306 NE 6th Avenue, Gainesville, Florida, Planning Division, during business hours. If you do not choose to participate in the quasi-judicial portion of the proceedings, you will be allowed to provide testimony and evidence during the public hearing portion of the meeting up to five (5) minutes per person. Anyone wishing to view the plan may do so at the Planning Division office or online, if available. If you have any questions about this petition, you may call 334-5023. If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.