



Legislation Details (With Text)

File #: 060390. **Version:** 0 **Name:** Contract for Uniform Rental, Laundering and Maintenance (B)
Type: Staff Recommendation **Status:** Passed
File created: 8/28/2006 **In control:** General Manager for Utilities
On agenda: **Final action:** 8/28/2006
Title: Contract for Uniform Rental, Laundering and Maintenance (B)

Staff recommends establishing a contract for rental uniforms for various GRU and General Government departments.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 060390_200608281300.pdf

Date	Ver.	Action By	Action	Result
8/28/2006	0	City Commission	Approved as Recommended	Pass

Contract for Uniform Rental, Laundering and Maintenance (B)

Staff recommends establishing a contract for rental uniforms for various GRU and General Government departments.

Various Utility and General Government departments provide uniforms to designated employees to wear while performing their work duties. Identifying employees to the public and staff safety are among some of the reasons that uniforms are of importance.

Approximately 160 Utility and General Government employees are engaged in work that results in garments being soiled with contaminants which make home laundering inadvisable. For these employees, rental uniforms are provided by a company that is responsible for picking up the soiled garments from the department work sites, laundering them properly in a commercial cleaning facility and returning them to the designated departments on a weekly basis. The company is also responsible for maintaining the garments for minor repairs and replacing garments on an as needed basis. Staff covered by this contract include water and wastewater line workers, wastewater reclamation facility staff, Fleet and RTS mechanics.

A Request for Proposal was issued for these services to five (5) rental uniform providers. A mandatory prebid meeting was held with five (5) potential bidders in attendance. Five proposals were received which were evaluated based on pricing, demonstrated understanding and approach, commitment to providing customer service, experience and qualifications of the business, quality of garments, accuracy of invoicing and electronic reporting and complaint resolution. All proposals were evaluated by staff and scored for the first phase of the evaluation. The top two evaluated firms made presentations which were scored based on the established criteria. Riverside Uniform Rentals submitted the best evaluated proposal in the second phase of the evaluation. The attached tabulation provides the scoring for all firms for the first phase of the evaluation and the scoring for the two firms that participated in the second phase.

The City Commission: 1) authorize the Interim General Manager, or her designee, to execute a three year contract with Riverside Uniform Rentals for rental uniforms for various GRU and General Government departments, subject to approval of the City Attorney as to form and legality, and 2) approve the issuance of purchase orders for rental

uniforms to Riverside Uniform Rentals not exceeding budgeted amounts for each year of the contract, subject to the final appropriation of funds for each fiscal year.

Funds for these services are available in the FY 2006 budgets and have been included in the proposed FY 2007 budgets. Funds will also be requested in subsequent budget years. The approximate annual cost of this contract is \$30,000.

Prepared by: Kathy E. Viehe, Interim Assistant General Manager, Customer Support Services

Submitted by: Karen Johnson, Interim General Manager