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Title: ITN Award - Enterprise Resource Planning (ERP) Product Solution(s) and Implementation Services. Bid # CMGR-180083-MS (B)
This item is a request for the City Commission to authorize the ITN award to Workday, Inc. to provide the City the ERP Software Product and Implementation Services.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 180745A_ITN for ERP Product Solutions and Implementation System-FINAL 2018-05-23_20190221.pdf, 2. 180745B_Appendix 1 - Submittal Cover Page_20190221.pdf, 3. 180745C_Appendix 2 - Glossary_20190221.pdf, 4. 180745D_Exhibit 1 - Functional Requirements_20190221.pdf, 5. 180745E_Exhibit 2 - Department Diagrams_20190221.pdf, 6. 180745EEE_AST REDACTED_20190221.pdf, 7. 180745FFF - EPIUSE Submittal REDACTED_20190221.pdf, 8. 180745G - Exhibit 4- Infrastructure Technical Minimum Requirements_20190221.pdf, 9. 180745GGG - Metaformers Proposal for the City of Gainesville Response_07-06-2018 REDACTED_20190221.pdf, 10. 180745H - Exhibit 5 - Pricing Spreadsheet_20190221.pdf, 11. 180745HHH - ORG REDACT Electronic Infor response to Gainesville REDACTED_20190221.pdf, 12. 180745I - Exhibit 6 - Draft Contract Terms and Conditions_20190221.pdf, 13. 180745J - Exhibit 7 - Assignment of Intellectual Property_20190221.pdf, 14. 180745JJJ - CRT Gainesville - Technical Response REDACTED_20190221.pdf, 15. 180745K - Exhibit 8 - NonDisclosure Agreement_20190221.pdf, 16. 180745KKK-City of Gainesville, FL - Proposal Response REDACTED_20190221.pdf, 17. 180745L - Small Business Form_20190221.pdf, 18. 180745LLL - Evaluator 1_20190221.pdf, 19. 180745M - Revised Exhibit 1_20190221.pdf, 20. 180745MMM - Evaluator 2_20190221.pdf, 21. 180745N - Addendum 1_20190221.pdf, 22. 180745NNN - Evaluator 3_20190221.pdf, 23. 180745O - Addendum 2_20190221.pdf, 24. 180745OOO - Evaluator 4_20190221.pdf, 25. 180745P - Addendum 3_20190221.pdf, 26. 180745PPP - Evaluator 5_20190221.pdf, 27. 180745Q - Addendum 4_20190221.pdf, 28. 180745QQQ - Evaluator 6_20190221.pdf, 29. 180745R - Addendum 5_20190221.pdf, 30. 180745RRR - Evaluator 7_20190221.pdf, 31. 180745S - Addendum 6_20190221.pdf, 32. 180745SSS - Written Summary_20190221.pdf, 33. 180745T - Addendum 7_20190221.pdf, 34. 180745U - Addendum 8_20190221.pdf, 35. 180745V - Bid Record_20190221.pdf, 36. 180745WWW - Award Public Notice-Notification_20190221.pdf, 37. 180745XXX - Recordings Memo_20190221.pdf, 38. 180745AA - Sworn Officers_20190221.pdf, 39. 180745AAA - Sick Leave_20190221.pdf, 40. 180745AB - Award Public Notice-Notification_20190221.pdf, 41. 180745BB - B-4 Longevity_20190221.pdf, 42. 180745BBB - L-8 Military Leave - Administrative Procedures Supp Pay_20190221.pdf, 43. 180745CC - C-2 Performance-Based Merit Awards_20190221.pdf, 44. 180745DD - C-3 Changes in Employee Status Affecting Compensation revised 7-17-14_20190221.pdf, 45. 180745EE - C-3 Changes in Employee Status Affecting Compensation_20190221.pdf, 46. 180745FF - C-3 Changes in Employee Status Affecting Pay_20190221.pdf, 47. 180745GG - C-4 Extra Compensation to Exempt Employees_20190221.pdf, 48. 180745HH - C-5 Performance Management Policy_20190221.pdf, 49. 180745JJ - E-1 Employment Policy_20190221.pdf, 50. 180745KK - E-1 HR Practice - Background Screening_20190221.pdf, 51. 180745LL - E-1 HR Practice - Employment of Retirees_20190221.pdf, 52. 180745MM - E-1 HR Practice - Temporary Employment Practices_20190221.pdf, 53. 180745NN - E-2 Nepotism Policy_20190221.pdf, 54. 180745OO - E-3 Code of Conduct_20190221.pdf, 55. 180745PP - E-4 Grievances_20190221.pdf, 56. 180745QQ - E-5 Layoff and Recall_20190221.pdf,

57. 180745RR - E-6 Separation from Service_20190221.pdf, 58. 180745SS_E-7 Outside Employment, Business or Volunteer Activity_20190221.pdf, 59. 180745TT_E-8 Hours of Work and Overtime_20190221.pdf, 60. 180745UU_L-2 General Leave Policies_20190221.pdf, 61. 180745VV_L-3 Paid Time Off Leave System (New System)_20190221.pdf, 62. 180745W_B-1 Tuition Reimbursement_20190221.pdf, 63. 180745WW_L-3 Paid Time Off Leave System (Revised 11-2-17)_20190221.pdf, 64. 180745X_B-2 Employee Assistance Program_20190221.pdf, 65. 180745XX_L-4 Designated Leave System (Old System)_20190221.pdf, 66. 180745Y_B-3 Non-represented Employees Policy_20190221.pdf, 67. 180745YY_L-5 Leave of absence with or without pay (Revised 11-2-17)_20190221.pdf, 68. 180745Z_B-3 Non-Represented Employees_20190221.pdf, 69. 180745ZZ_L-6 Holidays_20190221.pdf, 70. 180745II_C-6 Policy -Classification Plan_20190221.pdf, 71. 180745DDD_Workday REDACTED_20190221.pdf, 72. 180745ZZZ_CityCommission_Presentation_PPT_20190221.pdf, 73. File Summary

Date	Ver.	Action By	Action	Result
2/21/2019	1	City Commission	Approved as Recommended	Pass

ITN Award - Enterprise Resource Planning (ERP) Product Solution(s) and Implementation Services. Bid # CMGR-180083-MS (B)

This item is a request for the City Commission to authorize the ITN award to Workday, Inc. to provide the City the ERP Software Product and Implementation Services.

On May 23, 2018 the City’s Purchasing Division solicited an Invitation to Negotiate for Enterprise Resource Planning (ERP) Product Solution(s) and Implementation Services. 7 consulting firms submitted proposals by July 6th, 2018. Evaluators reviewed and scored the proposals on July 23rd, 2018, and the 4 highest ranked vendors were invited for oral presentations on August 14th, 2018. Evaluation team selected 2 vendors for product demonstrations. The product demonstrations occurred between Oct 22nd and Nov 1st, 2018. Staff participated in both demonstrations, asked questions and provided feedback to the evaluation team, which was consistent with the evaluators’ final selection. On Nov 20th, 2018 evaluators decided to enter negotiations with both vendors, separately. Notice of Intent to award was posted on Jan 16th, 2019.

The final ranking of the firms are as follows:

- 1st - Workday, Inc./Collaborative Solutions
- 2nd - AST, LLC/Oracle

The documentation related to the ITN is included in the back-up. Bidders have asserted that certain portions of the documentation are “confidential.” Those portions asserted to be confidential have been redacted from the back-up.

Workday costs for the product and the Implementation services will be negotiated to be a fixed fee amount not to exceed \$5,000,000 and will be funded through the existing capital budget for the ERP Project of \$7,000,000, with the ongoing maintenance cost not to exceed \$750,000 annually for next 5 years.

As part of our solution with Workday, Inc., they have locked in the price of \$60,000 per year (in addition to the above annual maintenance cost) to add Prism (an analytical tool) at a later date should the City determine it is appropriate. The necessity of this addition may not be determined until later on in the project.

That the City Commission: 1) approve the Award to Workday, Inc.; 2) authorize the City Manager to execute all related documents, including contract, amendments and extensions, subject to approval by the City Attorney as to form and legality.

