



Legislation Details (With Text)

File #: 190077. **Version:** 4 **Name:**
Type: Discussion Item **Status:** Passed
File created: 6/12/2019 **In control:** City Commission
On agenda: 12/18/2019 **Final action:** 12/18/2019
Title: City Auditor Executive Search (B)

Sponsors:

Indexes:

Code sections:

Attachments: 1. 190077A_City Auditor Job Description_20190620.pdf, 2. 190077B_City Auditor Selection Timeline_20191003.pdf, 3. 190077C_Baker Tilly Pricing Proposal_20191205.pdf, 4. 190077D_Contract Executive Search City Auditor_20191205.pdf, 5. 190077E_All Candidates Report for Gainesville FL - City Auditor_20191205.pdf, 6. 190077F_City Auditor Interview Schedule_20191218.pdf

Date	Ver.	Action By	Action	Result
12/18/2019	4	City Commission	Approved, as shown above	Pass
12/5/2019	3	City Commission	Approved, as shown above	Pass
10/3/2019	2	City Commission	Approved, as shown above	Pass
8/1/2019	1	City Commission	Approved as Recommended	Pass
7/18/2019	1	City Commission	Continued	

City Auditor Executive Search (B)

In order to hire a City Auditor, the City Commission authorized the Human Resources Department to engage the services of an Executive Search Firm to initiate a search to fill the vacant position. Baker Tilly Virchow Krause, LLP was selected to conduct the search and to present qualified candidates to the Commission for consideration.

Prior to today's meeting, Baker Tilly Virchow Krause, LLP presented each Commissioner with a full candidate report, including resumes and other supporting documentation, of the top recommended semi-finalist candidates for consideration.

During the December 5th City Commission Meeting, the executive search firm recommended 8 semi-finalist candidates to the City Commission. From the recommended candidate pool, the City Commission selected the following candidates for in-person interviews:

- Virginia Bigbie
- Michael Hill
- Glenn Holloway**
- Melinda Pensinger

**Glenn Holloway withdrew from further consideration.

Candidate interviews will be conducted by the City Commission on December 17th and 18th.

December 17th will include one-on-one interviews with each Commissioner and a Community Reception which citizens and Commissioners are invited to. December 18th will include a panel-style interview with the full City Commission. A final selection will be made following the panel interviews.

Candidates' cover letters and resumes are included in the backup.

The anticipated fiscal impact for the City Auditor executive search is \$32,500. This amount includes \$26,500 in search fees and \$6,000 allocated for candidate travel, meals, and other expenses. This will be funded through unallocated General Fund balance.

The City Commission: 1) conduct interviews for the position of City Auditor; and 2) authorize the Mayor to negotiate an employment agreement with the selected candidate