



Legislation Details (With Text)

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**Title:** RFP Award - Enterprise Resource Planning (ERP) IT Consulting Services for the Technology Project (B)

This item is a request for the City Commission to authorize the RFP award to Berry Dunn to provide IT Consulting Services for the Enterprise Resource Planning Project.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 170804A\_Bid Document\_20180215.pdf, 2. 170804B\_Addendum1\_20180215 .pdf, 3. 170804C\_Addendum2\_20180215 .pdf, 4. 170804D\_Bid Record\_20180215.pdf, 5. 170804E\_Submittal-BerryDunn\_20180215.pdf, 6. 170804F\_Submittal-Extensys, Inc.\_20180215.pdf, 7. 170804G\_All evaluation forms\_20180215.pdf, 8. 170804H\_BerryDunn Oral Presentation\_20180215.pdf, 9. 170804i\_EVALUATION TAB\_20180215.pdf, 10. 170804J\_Award Notification\_20180215.pdf, 11. 170804K\_Dept Recommendation Form-Completed\_20180215.pdf

Date	Ver.	Action By	Action	Result
3/1/2018	1	City Commission	Approved as Recommended	

**RFP Award - Enterprise Resource Planning (ERP) IT Consulting Services for the Technology Project (B)**

**This item is a request for the City Commission to authorize the RFP award to Berry Dunn to provide IT Consulting Services for the Enterprise Resource Planning Project.**

On November 1, 2018 the City’s Purchasing Division solicited a Request for Proposals for IT Consulting Services. Two consulting firms submitted proposals: Berry Dunn McNeil & Parker, LLC and Extensys, Inc.

City Staff reviewed and scored the proposals on December 13, 2017 and the highest ranked firm, Berry Dunn McNeil & Parker, LLC, made an oral presentation on January 25, 2018.

The final ranking of the firms are as follows:

- 1st - Berry Dunn McNeil & Parker, LLC
- 2nd - Extensys, Inc.

All documents relating to the RFP are included in the back-up.

The costs for IT consulting services provided by Berry Dunn McNeil & Parker, LLC will be negotiated to a fixed fee amount not to exceed \$331,000.00. These costs will be funded through the existing budget for the ERP Project.

The City Commission: 1) authorize the City Manager to initiate contract negotiations with Berry Dunn McNeil & Parker, LLC as the IT Consulting Services provider for the Enterprise Resource Planning Project; and 2) authorize the City Manager to execute the contract subject to approval by the City Attorney as to form and

legality.