



Legislation Text

File #: 002688, **Version:** 1

Reclassification of Senior Planner in Planning Division of Community Development Department (B)

An onsite job audit determined that job duties and responsibilities of the Senior Planner, Professional pay grade 43 (\$33,563 to \$49,673), assigned to Neighborhood Planning Programs are significantly different from those described in the Senior Planner job description. The primary focus of the present job is to administer the Neighborhood Planning Program, represent the City at neighborhood meetings; proactively assist residents in developing action plans; project management involving the coordination and direction of City departmental staff, and complete special projects involving the analysis and evaluation of complex planning issues, resulting in recommendations to the City Commission.

Reclassification as recommended will be minimal as the position is currently vacant. The cost to the City for this action will be realized only once an incumbent is selected and progresses through the new range over a period of years.

The Personnel and Organizational Structure Committee recommends the City Commission approve adding the new job title of Neighborhood Planning Coordinator, Professional pay grade 46 (\$38,853 to \$57,503) to the Occupational Index and reclassification of a Senior Planner position to the new title.