



## Legislation Text

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**File #:** 130270., **Version:** 3

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### **Agreement between ADP, Inc., and Regional Transit System (RTS) for Timekeeping and Attendance Upgrade (B)**

**This item is a request for the City Commission to authorize the City Manager to execute an Agreement with ADP, Inc., for a timekeeping and attendance system upgrade for Regional Transit System (RTS).**

The Regional Transit System (RTS) has had an agreement with ADP, Inc., since October 2004 for its timekeeping and attendance system (eTIME). In 2009, ADP advised RTS that it would eventually phase out eTIME in favor of an upgraded system. RTS began the process of finding a new timekeeping system and obtained quotes from other vendors. A vendor other than ADP was selected as the replacement system but after extensive testing, it did not meet RTS' needs. RTS began the process again and decided on the ADP upgrade but implementation was delayed due to inter-departmental scheduling. RTS received notice on August 19, 2013, that ADP will discontinue eTIME the first half of 2014.

RTS and IT are ready to move forward with the upgrade. RTS has used the ADP system for 9 years and has confidence in their quality.

Billing for the upgrade is approximately \$1,680 per month with a one-time charge of \$10,750 for implementation fees and software. Funds are available in the RTS FY13-14 budget.

The City Commission authorize the City Manager to execute an Agreement with ADP, Inc., for the timekeeping and attendance system upgrade for Regional Transit System (RTS), subject to approval by the City Attorney as to form and legality.