



## Legislation Text

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### **Best Evaluated Bid Results and Selection for the Special Magistrate for Code Enforcement Services (B)**

**This item involves a request for the City Commission to approve staff's ranking of applicants and appoint a candidate as the Special Magistrate for Code Enforcement services.**

On July 23, 2015, the City's Purchasing Division received four proposals from candidates for the Special Magistrate for Code Enforcement. On August 3, 2015, the bid evaluation team received oral presentations for BEB#: CODE-160001-DD. Staff has evaluated the qualifications of the respondents and is recommending the following ranking of respondents:

1. Jefferson Braswell (Scruggs and Carmichael)
2. Jennifer Springfield (Springfield Law)
3. Robert Lash (Moody, Salzman and Lash)
4. David Delaney (Dell Graham)

The evaluation team is recommending the negotiation with the first ranked candidate as the Special Magistrate for Code Enforcement services. Additionally, staff recommends beginning negotiations with the second through fourth ranked candidates (in that order) to reach an agreement with one alternate Special Magistrate, in the event of conflict or absence of the primary Special Magistrate.

Funds in the amount of \$20,000 annually are included in the budget for this program.

The City Commission: 1) approve staff's recommendation of the ranking of respondents; 2) authorize the City Manager or designee to negotiate with the top ranked respondent and execute all contract documents, subject to approval by the City Attorney as to form and legality; 3) appoint the Special Magistrates under contract to serve commencing on October 1, 2015; 4) approve staff's recommendation to negotiate an agreement with one of the three remaining respondents to serve as an alternate Special Magistrate and authorize the City Manager or designee to execute all contract documents, subject to approval by the City Attorney as to form and legality.