



Legislation Text

File #: 090581., **Version:** 2

Amendment to Government Services Group Contract (NB)

This item requests authorization for the City Manager to expend additional funds to cover the costs of mailing the first class notices to property owners required for the fire assessment project.

On December 17, 2009, the City Commission authorized the expenditure of up to \$65,000 for consultant services for the special assessment for fire services project and appropriated up to \$85,000 from the general fund fund balance to cover project costs. Phase one costs were projected to be \$35,000 and phase two costs \$20,000 for a total of \$55,000 leaving \$30,000 to cover the costs of mailing the statutorily required notices to property owners of the proposed assessment rate and notice of public hearing. The average cost per notice, which included the additional cost of inserting an informational handout from the city, was approximately \$1.30 for over 37,000 notices. The mailing costs were finalized by the consultant, Government Services Group, at \$44,928.16. This leaves an uncovered balance of \$14,928.16.

The additional payment of \$14,928.16 will come from the general fund fund balance.

The City Commission: 1) appropriate an additional amount of \$14,928.16 from the general fund fund balance for the fire assessment project; and 2) authorize the City Manager to expend total funds for the fire assessment project in the amount of \$55,000 to Government Services Group for consultant services, and \$44,928.16 to Government Services Group to cover the costs of mailing the required first class notices.