



Legislation Text

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Amendment to Contract for Executive Search Services

Staff recommends extending the term of the contract for executive search services to Mycoff, Fry & Prouse, LLC.

A three-year contract with Mycoff, Fry & Prouse, LLC. for executive search services was approved by the City Commission on October 16, 2008. The contract provides for one (1) additional three-year extension of the contract upon mutual agreement of the parties and negotiation of the prices.

Mycoff, Fry & Prouse, LLC., an industry expert for the electric, natural gas and water utilities, has helped identify and reach potential candidates nationwide allowing for a more expeditious process in the search for the most qualified candidates. This service is particularly important now as 61% of the Utility's managers are eligible to retire within the next three years. Having an existing contract in place permits a more expeditious hiring process. The cost for each recruitment will be fee based, ranging from \$35,000 to \$55,000, excluding travel and expenses. The contract may be used for hiring other City positions as well.

The City Commission: 1) authorize the General Manager, or his designee, to negotiate and execute a three-year amendment to extend the term of the contract with Mycoff, Fry & Prouse, LLC. for executive search services on an as needed basis, subject to approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders for these services to Mycoff, Fry & Prouse, LLC. in amounts not exceeding budgeted funds for each fiscal year of the contract, pending final appropriation of funds for each year.

Funds for these services are available in the FY2012 GRU budget and will be requested in subsequent fiscal years of the contract.

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