



Legislation Text

File #: 040725, Version: 0

Contract for Security Guard Services at GRU Facilities (B)

GRU's Administration Building, Operations Center Compound, Deerhaven Generating Station, Murphree Water Treatment Plant and Kanapaha Water Reclamation Facility rely upon Contractor-supplied security guard services for the purpose of protecting personnel and property. Each facility issues "Post Orders" which designate the specific requirements of the site during required coverage times.

Typical services provided by this contract include entranceway monitoring (foot traffic, vehicles and deliveries) with sign in/out procedures, monitoring security camera activity, patrolling premises, notifying appropriate authorities of security concerns, completing report logs and reports, accompanying staff as required, etc. The combined budgeted amount for these services is approximately \$255,000 annually.

Since 9/11, security requirements at water plants have changed. In addition, there is currently a legislation pending that may require security measures at waste treatment facilities be similar to those at water plants. If the legislation should pass, service to GRU's Main Street Plant will be added to the contract along with any necessary changes in coverage at the Kanapaha facility.

Invitations to Bid were sent to twelve prospective security service companies. A mandatory prebid meeting was attended by seven security firms. Six companies submitted bids, one with a no bid. Although the evaluation criteria included local vendor preference, no bidders met the criteria for the ordinance. Companies were evaluated based on pricing, experience and qualifications of the business and its personnel, operational and staffing plans, and references. Fox Protective Services, Inc. submitted the best evaluated bid. A tabulation of the evaluation results is attached for your reference.

The three year contract provides for adjustments to the contract price each year of the contract. If a price increase is requested, documentation to support the price increase must be provided to GRU for review and shall not exceed the Consumer's Price Index (CPI) during the previous twelve months. For any approved increase to the contract, 70% of the increase will be allocated to the guard's hourly rate.

The City Commission: 1) authorize the General Manager, or his designee, to execute a three year contract with Fox Protective Services, Inc. for security guard services at specified GRU facilities, subject to the approval of the City Attorney as to form an legality; and 2) approve the issuance of purchase orders in amounts not exceeding budgeted amounts for each year of the contract subject to the appropriation of funds for these services in each fiscal year of the contract.

Funds for these services have been included in the FY 2005 budgets and will be requested in subsequent year budgets.

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