



Legislation Text

File #: 181049., **Version:** 1

Contract Award to American Janitorial, Inc. for Janitorial Services for Regional Transit System Facilities (B)

This item is a request to approve the recommended award and execute a contract with American Janitorial, Inc. for Janitorial Services for Regional Transit System Facilities.

On February 26, 2019, the City's Procurement Division solicited Request for Proposals (RFP) to provide janitorial services for Regional Transit System facilities. The RFP process was implemented in compliance with, and as required by, City of Gainesville policies. The bid documents were uploaded to Demandstar for bidder notification/downloading. 217 vendors were notified within Demandstar (59 of those vendors were included by the department). Of the 59 supplemental bidders, 33 were from the City's small business directory and 5 were from the Department of Management Services' Office of Supplier Diversity small business directory). 41 of the other vendors already signed up within Demandstar were identified as either small business, woman owned, Hispanic owned, native-American owned, veteran owned, or a combination of these. 7 bidders attended the non-mandatory prebid meeting/walk through. 7 bids were received by the submittal deadline (1 response received was from a local small business but was rejected for not submitting pricing). The highest ranked bidder, American Janitorial, Inc., was found to be responsive and responsible. RTS desires to enter into a contract with American Janitorial, Inc. for approximately five (5) years.

The documentation related to the RFP is included in the back-up. Some proposers have asserted that certain portions of the documentation are "confidential". Those portions asserted to be "confidential" cannot be made public and have been redacted from the back-up.

Funds in the amount of \$ 141,431.89 annually are available in the RTS operating budget.

The City Commission authorize the interim City Manager or designee to execute a contract with American Janitorial, Inc., for Janitorial Services for Regional Transit System Facilities, subject to approval by the City Attorney as to form and legality.