



Legislation Details (With Text)

File #: 150245. **Version:** 1 **Name:**
Type: Staff Recommendation **Status:** Passed
File created: 8/11/2015 **In control:** City Manager
On agenda: 8/20/2015 **Final action:** 8/20/2015
Title: Best Evaluated Bid Results and Selection for the Special Magistrate for Code Enforcement Services (B)

This item involves a request for the City Commission to approve staff's ranking of applicants and appoint a candidate as the Special Magistrate for Code Enforcement services.

Sponsors:

Indexes:

Code sections:

Attachments: 1. 150245A_Special Magistrate Addendum #1 files_20150820.pdf, 2. 150245B_BEB CODE-160001-DD Award Public Notice_20150820.pdf, 3. 150245C_BEB CODE-160001-DD Bid Tabulation.pdf, 4. 150245D_BEB CODE-160001-DD Bid Document_20150820.pdf, 5. 150245E_BEB CODE-160001-DD Evaluation Summary_20150820.pdf, 6. 150245F_BEB CODE-160001-DD Evaluator #1_20150820.pdf, 7. 150245G_BEB CODE-160001-DD Evaluator #2_20150820.pdf, 8. 150245H_BEB CODE-160001-DD Evaluator #3_20150820.pdf, 9. 150245I_Lash Oral Presentation_20150820.pdf, 10. 150245J_Materials given at Orals by J Springfield_20150820.pdf, 11. 150245K-N_Special Magistrate Oral Presentations_20150820.pdf, 12. 150245O_Special Magistrate #12_20150820.pdf, 13. 150245P_Delaney Bid Submittal BEB CODE-160001-DD_20150820.pdf, 14. 150245Q_J. Braswell Bid Submittal BEB CODE-160001-DD_20150820.pdf, 15. 150245R_J. Springfield Bid Submittal BEB CODE-160001-DD_20150820.pdf, 16. 150245S_R. Lash Bid Submittal BEB CODE-160001-DD_20150820.pdf

Date	Ver.	Action By	Action	Result
8/20/2015	1	City Commission	Approved as Recommended	

Best Evaluated Bid Results and Selection for the Special Magistrate for Code Enforcement Services (B)

This item involves a request for the City Commission to approve staff's ranking of applicants and appoint a candidate as the Special Magistrate for Code Enforcement services.

On July 23, 2015, the City's Purchasing Division received four proposals from candidates for the Special Magistrate for Code Enforcement. On August 3, 2015, the bid evaluation team received oral presentations for BEB#: CODE-160001-DD. Staff has evaluated the qualifications of the respondents and is recommending the following ranking of respondents:

1. Jefferson Braswell (Scruggs and Carmichael)
2. Jennifer Springfield (Springfield Law)
3. Robert Lash (Moody, Salzman and Lash)
4. David Delaney (Dell Graham)

The evaluation team is recommending the negotiation with the first ranked candidate as the Special Magistrate

for Code Enforcement services. Additionally, staff recommends beginning negotiations with the second through forth ranked candidates (in that order) to reach an agreement with one alternate Special Magistrate, in the event of conflict or absence of the primary Special Magistrate.

Funds in the amount of \$20,000 annually are included in the budget for this program.

The City Commission: 1) approve staff's recommendation of the ranking of respondents; 2) authorize the City Manager or designee to negotiate with the top ranked respondent and execute all contract documents, subject to approval by the City Attorney as to form and legality; 3) appoint the Special Magistrates under contract to serve commencing on October 1, 2015; 4) approve staff's recommendation to negotiate an agreement with one of the three remaining respondents to serve as an alternate Special Magistrate and authorize the City Manager or designee to execute all contract documents, subject to approval by the City Attorney as to form and legality.