



Legislation Details (With Text)

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Title: Selection of Clerk of the Commission (B)

Sponsors:

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Attachments: 1. Contract for Executive Search Firm Services for Clerk of the Commission Position.pdf, 2. Clerk of the Commission Job Description.pdf, 3. Clerk of the Commission Semi-Finalist Report and Candidate Resumes.pdf, 4. CLERK OF THE COMMISSION TIMELINE.pdf, 5. 170476_Clerk of the Commission Interview and Events Schedule_20171205.pdf, 6. 170476_Internet/Nexis Search Report_20171205.pdf, 7. 170476_candidate proposal_20171205.pdf, 8. 170476_job ad_20171207.pdf

Date	Ver.	Action By	Action	Result
12/7/2017	2	City Commission	Approved, as shown above	Pass
12/5/2017	3	City Commission	Discussed	
11/16/2017	1	City Commission	Approved, as shown above	Pass
11/2/2017	1	City Commission	Continued	Pass

Selection of Clerk of the Commission (B)

The City Commission appointed Sharon Williams as the Interim Clerk of the Commission during the November 2, 2017 City Commission meeting. In order to hire a new Clerk of the Commission, the City Commission authorized the Human Resources Department to engage the services of an Executive Search Firm to initiate a search to fill the vacant position. Springsted Waters conducted a search and presented candidates for consideration. The City Commission selected their top five candidates, in no particular order, during the November 16, 2017 City Commission meeting. They are Omichele Gainey, Lori McWilliams, Stephanie Seawright, Virginia Smith, and Robert Woods. Candidate interviews were conducted by the City Commission on December 5th and 6th.

Salary is approved in the FY'18 budget.

The City Commission select a Clerk of the Commission and authorize the Mayor to negotiate a contract with the selected candidate.