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Title: Security Force Personnel Services for GRU Facilities (B)

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Date	Ver.	Action By	Action	Result
10/17/2019	1	City Commission	Approved as Recommended	
10/10/2019	1	Utility Advisory Board		

Security Force Personnel Services for GRU Facilities (B)

GRU relies upon contractor-supplied security guard services for the purpose of protecting personnel and property. Facilities which require security include the following sites:

- GRU Administration Building
- Eastside Operations Center Compound (Security Post & Patrol Operations)
- Deerhaven Generating Station
- Deerhaven Renewable Generating Station
- Murphree Water Treatment Plant (Security Post & Patrol Operation Sites)
- Main Street Water Reclamation Facility (Patrol Operation Sites)
- Kanapaha Water Reclamation Facility (Patrol Operation Sites)
- Elevated Tank 1 (Patrol Operation Sites)
- Elevated Tank 2 (Patrol Operation Sites)
- Santa Fe Water Re-Pump Facility (Patrol Operation Sites)

Each facility establishes "Post Orders" which specify unique specific requirements of each facility during required coverage times. Considering current security staffing needs, the estimated budgeted amount for these services is approximately \$350,000 (combined) for GRU's Administration Building and Eastside Operations Center, \$280,000 for Water and Wastewater plants and facilities, and \$120,000 for Energy Supply's plant sites.

Typical services provided by this contract include entranceway monitoring (foot traffic, vehicles and deliveries) with sign in/out procedures, monitoring security camera activity, patrolling premises, notifying appropriate authorities of security concerns, completing report logs and reports, accompanying staff as required, and other security related tasks.

In anticipation of GRU's current contract for these services expiring December 30, 2019, an Invitation to Bid (ITB) for security force personnel services was issued on May 30, 2019. Invitations to Bid were sent to 127 prospective security service companies. Of those, 40 are small businesses, eight (8) are African-American

owned, three (3) are Asian-American owned, two (2) are Hispanic-American owned, two (2) are veteran-owned and 15 are women-owned. Companies were required to meet minimum qualification criteria including experience, verifiable references, staff availability, operational and staffing plans, and price. Five bids were received, two of which were considered to meet the minimum qualifications. Miller Private, LLC, provided the best evaluated bid.

Although security services is currently not a covered service in the City of Gainesville's Living Wage Ordinance, both bids evaluated reflected pricing in compliance with the City's current Living Wage.

The documentation related to the ITB is included in the back-up.

This item was presented to the UAB on October 10, 2019.

Funds are available in the FY2020 budget and will be requested in subsequent year budgets.

- 1) Authorize the General Manager, or his designee to execute a five (5) year contract with the availability of two (2) 1-year extensions with the top ranked firm, Miller Private LLC, for GRU Security Force Personnel Services, subject to approval by the City Attorney as to form and legality; and
- 2) Approve the issuance of purchase orders in an initial amount of \$750,000 (combined) for the first year. Subsequent years will allow for price changes not to exceed the Producer's Price Index (PPI) during the previous twelve months. Subject to approval by the City Attorney as to form and legality, and the final appropriation of funds for these services in each fiscal year of the agreement.

The UAB voted 5-0, with Members Rockwell and Alford absent, to recommend approval of this item on consent.