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Title: Recommendation for Third Amendment (Extension) with Fleet Response (B)

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Attachments: 1. 210231A_Third Amendment (Ext)_20210819.pdf, 2. 210231B_Second Amendment (Ext)_20210819.pdf, 3. 210231C_First Amendment (Ext)_20210819.pdf, 4. 210231D_Original Contract_20210819.pdf, 5. 210231E_Shop Lists_20210819.pdf

Date	Ver.	Action By	Action	Result
8/19/2021	1	City Commission	Approved as Recommended	

Recommendation for Third Amendment (Extension) with Fleet Response (B)

Fleet Management personnel reviewed the process for repairing damaged fleet vehicles. The review confirmed that the process created extensive vehicle downtime to our customers (operating departments) and that it required several personnel hours from Fleet and Procurement community builders. Staff concluded that the outsourcing of this function would provide cost savings opportunities to our customers by drastically reducing vehicle downtime. Additionally, staff time spent on the process would be reduced thereby allowing more time for other projects.

Fleet Management issued a Request for Proposal (FMDX-140025-PJ) for Vehicle Accident Management Services on February 11, 2014. CEI was the only bidder and contact was made with the vendors on the bid list to determine the reason for lack of response. The bid holders who did not bid were not able to deliver the service requested due to lack of technology. The CEI contract expired on 9/30/2017.

Fleet Management issued a Request for Proposal (FMDX-180007-DS) for Vehicle Accident Management Services on May 8, 2017. There were two bidders; however, Fleet Response was the only responsive and qualified bidder.

In August 2017, the City Commission approved a two (2) year contract with Fleet Response to perform this service using local vendors who qualified for partnerships. The current contract was set to expire 9/30/2019.

In November 2019, the City Commission approved the first one (1) year extension with Fleet Response. The current extension is set to expire 9/30/2020.

In August 2020, the City Commission approved the second one (1) year extension with Fleet Response. The current extension is set to expire 9/30/2021.

Fleet Management Staff would request that the Commission approve the third 12-month period extension, as contract allows for three (3) such extensions.

Goal 5: “Best in Class” Neighbor Services

Fleet Management has adequate funds available in Fund 502 in the proposed Fiscal Year 2022 Budget to cover expenses incurred.

The City Commission: 1) Award Third Amendment (Extension) with Fleet Response and 2) authorize the City Manager or designee to execute the contract extension pending approval by the City Attorney as to form and legality.