



## Legislation Text

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**File #:** 130882., **Version:** 1

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### **Specialty Landscape Maintenance Contract Amendment (B)**

On October 9, 2013 the CRA solicited quotes from eleven vendors for Specialty Landscape Maintenance services. The contract was awarded to the lowest price submitted by a responsive and responsible vendor; Ragin Lawn Services, who is also on the City's local, diverse, and small business vendor list.

Since that time, the CRA has completed construction of two additional project sites; SW 13<sup>th</sup> Street Medians and the Depot Park Context Area. The two sites were originally maintained through a warranty that was built into the original landscape installation agreement. The two warranties have since expired and the two sites are not being maintained under that agreement any longer.

There are five months remaining on the existing Specialty Landscape Maintenance contract. In an effort to maintain quality landscaping on the project sites, and because adding properties is allowed per the agreed upon contract solicitation document, the CRA would like to add these two properties to Ragin Lawn Services current contract to maintain the two sites for the remaining five months of the fiscal year. The contract amendment to increase the scope of the contract requires that the purchase order be increased from \$43,983.12 to \$54,347.79, a difference of \$10,364.67. At the end of the fiscal year, the CRA will formally bid out these services, for fiscal year 2015.

Funding has been budgeted for this project.

CRA Executive Director to the CRA Board: 1) Authorize the CRA Executive Director to approve the Amendment to the existing Specialty Landscape Maintenance contract for the remainder of FY2014 as described and 2) execute all related documents; subject to approval by the CRA Attorney as to form and legality.