



Legislation Text

File #: 160917., **Version:** 2

Contract Amendment for Grounds Maintenance Services at GRU Facilities (NB)

****This item was heard by the UAB on April 19, 2017****

Grounds maintenance services are required at various GRU facilities. Since these facilities are located adjacent to or in commercial, public or residential areas, it is essential to properly maintain them for aesthetic and safety reasons. Grounds maintenance services include mowing, shrub and tree pruning, edging, string line trimming, hand weeding and maintaining flower beds, as well as other related services in accordance with each facility's specific requirements.

In an effort to create more opportunities for small business, GRU strives to establish multiple contracts to small businesses rather than awarding a single contract for all facilities. After an Invitation to Bid was issued in 2016, GRU awarded contracts to three small businesses for grounds maintenance services. The bid was sent to over forty grounds maintenance companies and was posted on the GRU website. Fifteen companies attended a mandatory pre-bid meeting and walk-through. A total of eight responses were received after two withdrew their bid. Since each contract's value was below \$50,000, City Commission approval was not required.

After the contracts commenced, the company that had been awarded the contract for the GRU Administration Building and electric substations determined that they could not perform the work as required and the parties mutually agreed to terminate the contract. GRU awarded the work for those sites to the next lowest bidder who already had a contract for other facilities. An amendment was issued to add those facilities to the contract and the work has been performed well.

With the addition of the GRU Administration Building and electric substations, the contract with Gainesville Lawnscape LLC will be \$52,094 annually; therefore, staff is seeking authorization for the contract amendment and the continuation of the contract for three one-year extensions. An additional \$10,000 is included in the approval amount to cover additional work not in the scope of the contract such as replacing mulch, new plantings or other related work as required. Requested price increases are limited to the Consumer's Price Index (CPI) for each year of the contract, although Gainesville Lawnscape LLC has not requested a price increase for the first available extension.

Funds are available in the FY 2017 budget and will be requested in subsequent year budgets.

The City Commission: 1) authorize the General Manager, or his designee, to execute three (3) one year amendments with Gainesville Lawnscape LLC for grounds maintenance services for the Kelly Plant, Sweetwater Testing Area, GRUCom Building, Administration Building and Electric Substations, subject to the approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders to Gainesville Lawnscape LLC in amounts not exceeding \$62,000 for each year of the contract amendment pending final appropriation of funds for each fiscal year.

UAB

At their April 19, 2017 meeting, the UAB voted 6-0, with member Walpole absent, to recommend approval of staff's recommendation.