



Legislation Text

File #: 170623., **Version:** 1

Award Bid for Employee Physicals and Physician Services (B)

This item is for approval of the intended award for the Bid for Employee Physicals and Physician Services.

The Risk Management Department solicited a Request for Proposal (RFP) for Employee Physicals and Physician Services under Bid #RMDX180029-GD. The RFP generated three responses. These responses and associated bids received were reviewed by staff and two successful bidders have been chosen. Previous awards have been for solely one successful bidder, however in an effort to increase the flexibility to expand servicing and capacity for new hires and physical renewals, a secondary bidder was selected with this award. The award for these successful bidders, First Care of Gainesville and Care Spot, total \$136,000 annually. Since the secondary vendor will be utilized during periods of high demand, the total amount has been allocated accordingly. Cost of service was determined based on the estimated utilization and each vendors' itemized price list. First Care of Gainesville itemized costs were the lowest and therefore the larger share of the total is being allocated to them.

First Care of Gainesville is awarded \$124,000 and Care Spot is awarded \$12,000. Both awards are annual for a 5-year period, subject to future appropriations. The previous awards for this contract have been to a single bidder for \$120,000 annually. Due to the changes to the employee physicals process, an increase in the amount has been anticipated in the current budget. The split between the two vendors reflects an estimate of anticipated need for excess capacity issues. The total amount of \$136,000 is available in the General Insurance Fund.

The City Commission: 1) approve the contract for First Care of Gainesville for Employee Physicals and Physician Services; 2) approve the contract for Care Spot for Employee Physicals and Physician Services; and 3) authorize the City Manager or designee to sign all contracts with First Care of Gainesville and Care Spot, subject to approval by the City Attorney as to form and legality.