



Legislation Text

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Request for Proposal (RFP) Staff Ranking City of Gainesville, FL - Temporary Personnel Services (B)

This item involves a request for the City Commission to approve staff's ranking for proposals associated with the City of Gainesville, FL - Temporary Personnel Services (GG and GRU).

A Request for Proposal (RFP) was released by the City's Procurement Division on June 8, 2020 with the intent to select one or more Temporary Personnel Service agencies to provide temporary staffing for (7) seven job categories: 1) General Office & Clerical Work, 2) Labor, Light-Lifting, 3) Maintenance, Labor-Heavy Lifting, 4) Child Care, 5) Food Services (Cooks, Wait Staff, Kitchen Staff, 6) CDL Drivers and 7) School Crossing Guards. This RFP was issued to provide Temporary Services to both GG and GRU departments. GG and GRU Procurement staff worked together to create the RFP and evaluate the submittals.

The RFP allowed the firms to submit proposals on one, many, or all of the categories, depending on the expertise of the agency.

The selected firm(s) will be responsible for providing competent, timely Temporary Staff as needed to City and GRU departments.

Since release of the RFP, a staff evaluation team inclusive of the Parks, Recreation, and Cultural Affairs, GRU Human Resources, GG Human Resources and GRU Electric Utility Fund reviewed submittals from thirteen (13) entities whose proposals are consistent with the City's procurement procedures. Based on the written and technical proposals, a short list of agencies was invited to provide oral presentations.

As a result of the RFP evaluation process, staff has evaluated the proposals and ranked them in the following order:

RANKING FOR GENERAL OFFICE, LIGHT LABOR, MAINTENANCE CATEGORIES

1. **Career Center, Inc. dba TempForce, LLC**
2. Waterfield Florida Staffing, LLC dba Action Labor and Staffing Connection
3. Ad-VANCE Personnel Services, Inc.
4. Coherent Staffing Solutions

Recommendation of Award to Career Center, Inc. dba TempForce, LLC

RANKING FOR CHILD CARE, FOOD SERVICE, CDL DRIVERS, SCHOOL CROSSING GUARDS CATEGORIES

1. **Waterfield Florida Staffing, LLC dba Action Labor and Staffing Connection**
2. Ad-VANCE Personnel Services, Inc.
3. Coherent Staffing Solutions

Recommendation of Award to Waterfield Florida Staffing, LLC dba Action Labor and Staffing Connection

Each department, as applicable, is responsible for budgeting for temporary services. The total spend for FY 2019: GG: \$1,608,155.56; GRU: \$849,290.64, with 80% of the spend in the General Office & Clerical Category. The contract will, at a minimum, increase the hourly bill rate by 15%.

The City Commission: 1) approve staff's recommended ranking of the proposals; and, 2) authorize the City Manager or designee to negotiate a contract and any related documents with number one (1) ranked Career Center, Inc. dba TempForce, LLC for the general office, light labor and maintenance categories, and number one (1) ranked Waterfield Florida Staffing, LLC dba Action Labor and Staffing Connection for the child care, food service, CDL drivers, and school crossing guards categories. Provided that the City Commission approves the ranking and the award recommendation, the City will negotiate a contract with each of the two top ranked companies. Should the City be unable to negotiate a satisfactory contract with one or both of the two top ranked companies, negotiations will be terminated and new negotiations will be initiated with the second most qualified company, and so on until a satisfactory contract is negotiated. The final contract is subject to approval from the City Attorney as to form and legality.