



Legislation Text

File #: 210822., **Version:** 1

Consulting Services for Oversight and Compliance for American Rescue Plan Act of 2021 (ARPA) and Other Grant Funds (B)

On December 6th, 2021 the City Commission approved the release of a Request for Qualifications (RFQ) for consulting services for oversight and compliance of American Rescue Plan Act of 2021 (ARPA) and other grant funds.

The solicitation was posted on December 10, 2021 and closed on December 27, 2021 at 3 PM. The Procurement Division distributed five proposals to the evaluation committee on December 29, 2021 to review and evaluate. The evaluation committee consisted of three (3) community builders including representatives from the Office of Equity and Inclusion, the Office of Strategic Initiatives, and the Budget and Finance Department.

On January 4, 2022, the evaluation committee provided the official technical and written scores for the qualifications. At that meeting, the evaluation committee requested oral presentations from the top two ranked firms. The oral presentations were given by Government Services Group, LLC on January 11, 2022 and UHY Advisors Mid-Atlantic MD, Inc. on January 12, 2022. After a thorough review and evaluation of the five proposals submitted and two oral presentations, Government Services Group, LLC firm was selected to be the most qualified. The rest of the firm's qualifications were ranked as follows #2 UHY Advisors Mid-Atlantic MD, Inc., #3 iParametrics, LLC, #4 GrantThornton, and #5 Dynamic Contracts Consultants, LLC.

Strategic Goal: This item meets all five goals of the Strategic Plan.

The ARPA Final Rule allows for administrative expenses to be paid from ARPA funds. The cost for this service will be determined through negotiations with the first ranked firm and will meet allowable thresholds as detailed in the American Rescue Plan Act Final Rule.

The City Commission 1) Approve the ranking of the firms as recommended by the evaluation committee, 2) Authorize the Interim City Manager or designee to negotiate and execute a contract with Government Services Group, LLC, the first ranked firm, or if no contract agreement can be reached with them to negotiate and execute a contract with the next ranked firm subject to approval of the City Attorney as to form and legality.