

ROSYLEN L. OGLESBY**5533 FINESPUN LAST, VIRGINIA BEACH, VA 23455****TELEPHONE: (757) 363-1772****EMAIL: ROSYLENO@HOTMAIL.COM****SUMMARY**

A leader with demonstrated ability to work with all levels of government and the public. A dedicated team player who is very easily motivated, challenged by new goals. A quick learner who has the ability to work well both independently and in a team environment. Extensive experience at the highest levels in local government management, including the following areas:

- Governmental Operations
- Policy Analysis and Development
- Customer Relations and Support
- Performance and Project Management
- Budgeting and Financial Administration
- Organizational Development

RELEVANT LOCAL GOVERNMENT EXPERIENCE

***Assistant City Manager
Portsmouth, Virginia***

01/15 - Present

My tenure in this position has allowed me to assist the City Manager in development and implementation of municipal policies and procedures; in this regard, I confer with the City Manager on various concerns pertaining to the operation of city government and its programs. In addition, I work closely with the City Manager and department heads in the development of the annual city budget; providing input with respect to program and department requests; and closely reviewing budget preparations of departments and programs assigned under the position's direct span of control. I worked to help the city avoid a 17 cents real estate tax increase while maintaining its core services and providing a general wage increase to its employees. I played a key role in transitioning over 300 retirees who were 65 years of age or older off of the city's health insurance program to include facilitating informational meetings, presentations at retiree associations, and participating on phone calls to help retirees with selecting a new plan. I oversee and manage the day-to-day operations of the City Manager's administrative staff and Management Services, and assist with the review and update of the City's cost allocation plan, audit, and financial statements. I represent the City Manager's Office in various meetings, assisting with input and guidance to achieve an outcome that is beneficial to the organization, community, and citizenry.

***Assistant to the City Manager
Portsmouth, Virginia***

12/13 – 01/15

In this position, I continued oversight of Management Services and other areas as assigned. I provided support directly to the City Manager by serving as a liaison on major projects. I assisted in developing and implementing the plan to significantly reduce the City's Other Post-employment Benefits (OPEB) Liability – from \$214 million to \$44 million, and the Annual Required Contribution (ARC) – from \$18.8 million to \$4 million. I assisted with the preparation and review of the city's annual budget, capital improvement programs, drafting of the City Manager's reports, resolutions, and ordinances for City Council consideration and adoption. I assisted in the development and implementation of new programs or enhancements to existing programs, and in operational analyses and recommendations for organizational structure such as updating and assisting with the implementation of the City's \$8.6 million dollar Parks and Recreation Master Plan. I served as part of the city's team to evaluate and recommend the feasibility of combining the operations, maintenance, and capital improvements of all wastewater collection system in the Hampton Roads Region in order to comply with the Environmental Protection Agency's consent order. I was appointed by City Council to serve on

its Community Policy and Management Team (CPMT) which oversees the federal and state funding for the Children Services Act. I worked with outside governmental agencies and non-profits, citizen representative groups and other citizen groups relative to goals, action and activities of the City.

***Manager of Management Services
Portsmouth, Virginia***

03/13 – 12/13

In this position, I conducted research and assured implementation of programs developed and initiated by the City Manager and City Council. I completed complex and sensitive administrative, operational and management analyses, studies, and research projects involving city-wide issues, programs, policies, and procedures. While in this position, I assisted in the analysis of the feasibility for the city to issue pension obligation bonds to eliminate the retirement benefit reduction to offset one's Social Security benefit for its retirees and to make its two closed retirement systems solvent – at this time, Portsmouth is the only local government in Virginia to issue such bonds. I was the project manager for the city's application for the 2014 All-America City Award which led to the city being a finalist. I participated in the City Manager's Coffee Talk Meetings – this is a series of meetings that gave the community an opportunity to sit down and share ideas, concerns, and thoughts with city leaders. I served on the City Manager's executive leadership and budget teams, and I participated in the development of the city's \$614.5 million dollar budget. I monitored budget activities for assigned areas of responsibility. I prepared reports, resolutions, and ordinances for City Council's consideration and adoption.

***Resource Development and Management Coordinator
Portsmouth, Virginia***

01/10 – 03/13

In this position, I worked to assist with improving the department's accounting, fiscal reporting and cost effectiveness functions for the Department of Social Services, and provide coordination and review of the annual cost allocation plan. In this regard, I coordinated the development of the Department of Social Services' strategic plan and strategies to achieve state goals. I worked with division leaders to identify and resolve problems by developing work plans to address areas of concern for units or individuals not meeting performance requirements. I participated in the development and implementation of the department's budget to include monitoring expenditures and submitting budget recommendations. I served as the department's legislative liaison to monitor, track and review state and federal legislative bills and consulted with local and state representatives and city staff regarding funding opportunities and changes in laws that affected the department. While in this position, I supervised over 30 employees to include the Finance Unit, IT Division, Building and Maintenance Unit, Front Desk and Switchboard, Motor Pool and the Mailroom as well as the Office of Children Services. I represented the department at inter-departmental, inter-governmental, and community activities and meetings. I continued to serve on the city-wide Performance Management Team in which we conducted surveys and attended civic league meetings to obtain citizen input during the budget process.

***Management Analyst
Portsmouth, Virginia***

01/06 – 01/10

I provided professional management analysis and research for the Office of Management Services dealing with the feasibility, efficiency, effectiveness, and cost of municipal programs and services, including the identification and writing of grants for the city. I revised the city's support to civic organizations grant process and oversaw the funding for the awards. I

conducted training and workshops related to the city's subscription to the online eCivis Grant Network System that served as a comprehensive web-based system for all available federal, state, and foundation grants. I assisted with the City Council meetings to ascertain and document citizen concerns and Council requests. I provided staff support for Council Members attending regional and state meetings. I provided support and assistance with the city's legislative agenda and review process including researching issues, tracking legislations, and reporting fiscal impacts. I assisted with the city's 2006 Home Blitz Project in which the city, local builders, and businesses worked with Habitat for Humanities to build 10 homes in five days in the Brighton Neighborhood. I co-authored the city's application for the 2007 International Livable Community Award in which the city received the bronze award. I managed the HOME Program to include assisting with development of HUD documents, such as the federal Consolidated Plan, Annual Action Plan, and the federal Comprehensive Annual Performance and Evaluation Report (CAPER). I served on the city's Performance Management and Project Management Teams.

OTHER PROFESSIONAL EXPERIENCE

Member of the Teaching Faculty – Instructor
Norfolk State University, Norfolk, VA.

08/03 – 08/08

I taught various courses such as Introduction to Social Sciences, Principle Demographics and Applied Sociology for the Sociology Department. In addition, I assisted graduate students in the Urban Affairs Master's Program with completion of their theses.

Coordinator of Research Activities
CARPP, Norfolk State University, Norfolk, VA

10/03 – 09/05

I coordinated and managed funded projects. I produced and developed surveys, reports, charts, maps, graphs, and other statistical summaries. I collected, compiled, analyzed, and interpreted data from various primary and secondary sources (i.e. computer databases). I supervised graduate and undergraduate interns. I worked with various government agencies to ensure responsiveness and accountability of funded projects, and I conducted workshops and training on the use of FairData2000 (a website developed by the Center for Applied Research & Public Policy (CARPP)). I participated in the presentation of grants in written and verbal formats at national conferences and publications to include the Young Driver's Grant for the Virginia General Assembly.

Research Coordinator
CARPP, Norfolk State University, Norfolk, VA

05/03 – 09/03

I assisted the public with research in the census data center at the university. I produced reports, charts, graphs, and other statistical summaries. I retrieved, compiled, and analyzed data using computerized databases. I assisted in conducting surveys in the cities of Norfolk and Portsmouth of businesses located in the Empowerment Zones. I developed and administered surveys for various projects. I used different GIS applications (ArcView and Maptitude) to produce maps. I supervised graduate and undergraduate interns.

EDUCATION

Ph.D. Program—I have completed the course work in the doctorate degree program in Public Policy and Administration; therefore, I am “ABD”—Virginia Commonwealth University, (August 2003 –May 2006)

M.A.—Urban Affairs—Norfolk State University, (August 2000 – December 2002)

B.A.—Political Science—Norfolk State University, (August 1992 - May 1997)

ADDITIONAL PROFESSIONAL TRAINING

Certified Public Manager – George Mason University, (January 2015 – January 2016)

Leadership ICMA Class of 2016 – ICMA, (December 2014 – September 2016)

Senior Executive Institute – Weldon Cooper Center for Public Service, University of Virginia (July 2014 – August 2014)

Graduate Certificate in Local Government Management – Virginia Polytechnic Institute and State University, (August 2010 – August 2012)

Vann H. Lefcoe Leadership Class of 2007 – Portsmouth Partnership, (January 2007 – March 2007)

MEMBERSHIPS AND PROFESSIONAL COMMITTEES

Memberships

- Virginia Local Government Association (VLGMA)
- International City/County Management Association (ICMA)
- Virginia Government Financial Association (VGFOA)

Professional Committees

- VLGMA – Professional Development
- VLGMA – Communications and Networking
- VLGMA – Deputies, Assistant, and Others
- ICMA – Research and Content Editorial Advisory Board

COMMUNITY AFFILIATES

Young Leader Society – United Way South Hampton Roads

REFERENCES

1. Mr. John L. Rowe, Jr.
Former City Manager of Portsmouth
ICMA Range Rider
5017 Dogwood Trail
Portsmouth, VA 23703
Home Phone: 757-483-3136
Cell Phone: 757-574-2608
Email: jrowe66@cox.net

Mr. Rowe is the former city manager for Portsmouth, Virginia. He was my immediate supervisor during his second stint with the city during my tenure as the assistant city manager, assistant to the city manager, and manager of management services.

2. Mr. James B. Oliver, Jr.
Retired City Manager
417 Peace Haven Drive
Norfolk, VA 23502
Cell Phone: 757-235-1889
Email: jim_oliver@msn.com

I have known Mr. Oliver for approximately ten years. He was the city manager when I was hired as the management analyst for Portsmouth, Virginia.

3. Mr. J. Brannon Godfrey
Town Manager of Warrenton
PO Drawer 341
Warrenton, VA 20188-0341
Work Phone: 540-347-1101
Work Cell: 540-270-8836
Cell Phone: 757-633-4534
Email: bgodfrey@warrentonva.gov

I have known Mr. Godfrey for approximately six years. He and I served on the city's performance management team and later as colleagues in the city manager's office from March 2013 – September 2015 before he was selected as the town manager of Warrenton, Virginia.

4. Ms. Felicia C. Logan
Director of Leadership Development
ICMA
777 North Capital Street, #500
Washington, DC 20002
Work Phone: 202-962-3626
Cell Phone: 703-851-6884
Email: flogan@icma.org

I have known Ms. Logan for approximately two years. She was my team leader at the Senior Executive Institute, and she is the director over Leadership ICMA which I am in the graduating class of 2016.