

December 21, 2018

Lisa Jefferson
Human Resources/Organization Development Director
City of Gainesville, FL
Via email jeffersonll@cityofgainesville.org
RE: Interim City Manager

Ms. Jefferson:

Please accept this letter as an indication of my interest in participating in the process for the Interim City Manager position available with the City of Gainesville, Florida. I believe my experience and local knowledge of both the organization and the community make me uniquely qualified for this opportunity to provide guidance of this organization as the City Commission looks for its replacement. Please note, that my interest is only in providing leadership and assistance in an interim capacity and I am not interested in being a candidate for the final selection.

As you can see by the attached resume, I currently hold the position of Risk Management Director for the City of Gainesville. While I am certainly satisfied with the responsibilities, challenges, and impact I have in my current position, there are times in an individual's career where the person has to decide whether to choose between the comforts of what they know and the challenges/discomfort of doing something that could help an organization navigate towards new leadership. That time has come for me, and I believe that this decision is consistent with my long-term commitment to both this organization and the community we serve.

One could easily look at my resume and assume that a long-time employee cannot be a catalyst for change but that would be a very simplistic conclusion. Change is the one constant that has been present in the Risk Management Department since I took over those responsibilities. In addition, in my current position I have built in relationships with each of the respective Charter Officer's and/or their staff. I have spent the past twenty-eight plus years in this organization, not just watching grow and change, but also seeing what worked and what had less success. I have spent much of my time as a Director interfacing with employees at every level of this organization and have worked directly with the bargaining agents of every employee collective bargaining unit. As a shared service, I have a unique insight and understanding of this organization's operations, both within General Government and Gainesville Regional Utilities, and my experience and knowledge of governmental finances and budgeting will help with finding some reasonable solutions to the changing economic environments that the two operations are now confronted with as this organization moves into the future.

I believe I possess the knowledge, skills and abilities for this position and while I could go on forever highlighting my accomplishments and commitment to making changes specifically for the purpose of improving the customer experience, I will not. I look forward to getting into more detail as to how I can lend those attributes to help the organization become the most Citizen Centered organization in the world.

Sincerely,


Steve Varvel

(352-) 281-6566 • varvelsc@cityofgainesville.org

Steven C. Varvel

June 1990- June 1994 City of Gainesville Gainesville, FL

Accountant II

- Advanced professional accounting work.
- Duties included preparation of financial statements, maintenance of the general ledger, provide accounting analysis to assigned departments, preparation of various account schedules as required for year-end activities, and assist internal and external auditors during audits of my assigned responsibility areas.

Education

January 1984- University of Florida Gainesville, FL
Deember 1988

B.S. Accounting December 1988

B.S. Psychology May 1986

References

References are available on request.

